

Agenda Report

To: CITY COUNCIL **DATE:** AUGUST 10, 2009

FROM: CITY MANAGER

SUBJECT: AUTHORIZE PURCHASE ORDER WITH THEODORE ROBBINS FORD FOR PURCHASE OF EIGHT NEW REPLACEMENT POLICE VEHICLES FOR A TOTAL OF \$183,316

RECOMMENDATION:

It is recommended that the City Council;

- 1) Authorize the issuance of a purchase order to Theodore Robbins Ford in an amount not to exceed \$183, 316 for the purchase of eight police vehicles; and
- 2) The proposed purchase order is exempt from competitive bidding pursuant to City Charter section 1002(H), contracts with other governmental entities or their contractors for labor, material, supplies or services.

BACKGROUND:

Police patrol vehicles are in service 24 hours a day seven days a week and because of the duty cycles require high maintenance. Through maintenance records and close inspection, Public Works and the Police Department have determined that vehicles with 100,000 miles, high use (greater than 10K/yr), and three years of service should be replaced. The sedans identified for replacement have maintenance issues that need to be addressed; namely, suspension wear and loss of power in the drive trains which are immediate safety hazards. This vehicle purchase request mitigates any unnecessary spending on these vehicles for maintenance and repairs. The vehicle replacement/condition reports are attached.

The Police Department requires specialized vehicles designed to handle the demands of the job and built to protect drivers. Staff has specifications for a dedicated heavy-duty police package including bullet proof door panels, heavy duty suspension and heavy duty transmission, power steering and engine oil

cooling. The life cycle of police patrol vehicles is three years. The proposed purchase of eight sedans will replace vehicles that have met the criteria identified above or exceeded their useful life cycles.

On April 14, 2009, the City of Pasadena completed a competitive bidding process for the purchase of seven Crown Victoria Police Interceptors. As a result of the bid process, a purchase order was issued to Theodore Robbins Ford. As per bid specifications § 3.1, "quantities contained in bid documents are approximate only for the sole purpose of comparing bids. The City may, in accordance with the specifications, order more vehicles as necessary at the City's sole discretion." Theodore Robbins Ford has offered to extend this bid price for an additional eight Police Interceptors that are due for replacement in FY2010. Purchasing the requested vehicles from Theodore Robbins would be in the City's best interest because it would expedite the delivery of the vehicles and save the City approximately \$5,822 in price increases for model year 2010, as well as any staff costs incurred in a formal bid process.

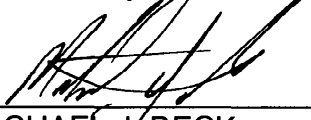
ENVIRONMENTAL IMPACT:

Find that this action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061 (b) (3), the General Rule that CEQA only applies to projects that may have an affect on the environment"

FISCAL IMPACT:

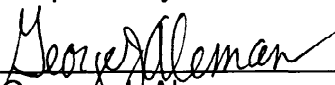
This equipment is a budgeted replacement and sufficient funds are available in the Equipment Replacement Fund, account #766300.

Respectfully submitted,



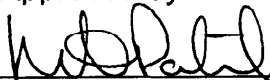
MICHAEL J. BECK
City Manager

Prepared by:



George Aleman
Management Analyst, Building
Systems and Fleet Management Division

Approved by:



Martin Pastucha
Director of Public Works

**Building Maintenance and Fleet Management
Vehicle Replacement - Police Vehicles- Condition Report**

Vehicle #	Year / Age / Mileage	Lifetime Vehicle Costs	Department	Comments *
2085	05 / 5 yrs / 87,223	\$41,293.85	Patrol	Three accidents suspension weak
2121	05 / 5 yrs / 92,456	\$27,722.45	Patrol	In for repairs 11 times in 2009
2122	05 / 5 yrs / 91,347	\$35,974.56	Patrol	In for repairs 13 times in 2009
2123	05 / 5 yrs / 89,176	\$47,571.86	Patrol	Powertrain repairs needed
2126	05 / 5 yrs / 89,443	\$34,718.54	Patrol	In for repairs 14 times in 2009
2168	06 / 4 yrs / 88,862	\$28,711.55	Patrol	Sedan
2169	06 / 4 yrs / 87,869	\$31,742.58	Patrol	In for repairs 13 times in 2009
2268	04 / 6 yrs / 32,173	\$17,742.92	Patrol	Vehicle in accident Total Loss

Police patrol vehicles are on a three year lifecycle. Lifetime Vehicle Costs are based on actual charges from FY98. Costs include all vehicle expenses including overhead, maintenance.

* Salvage value of vehicles estimated to be \$ 18,000 total

These vehicles are a scheduled replacement for FY10 and funds are available in the Vehicle Replacement Fund account # 8505-503-766300

Estimated replacement cost of these vehicles is \$184,000

**Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name: Theodore Robins Ford

2. Type of Entity: <input checked="" type="checkbox"/> non-government <input type="checkbox"/> nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:	
Theodore Robins	President
James Robins	Secretary
David Robins	Treasurer

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:	
Theodore Robins	President
James Robins	Secretary
David Robins	Treasurer

Prepared by: Cliff Rice

Title: Government Sales Manager

Phone: (949) 200-7782

Date: July 20, 2009