

Agenda Report

August 10, 2009

To: CITY COUNCIL
From: CITY MANAGER
Subject: Authorization to Enter into a Contract with CDR Systems Corporation for Furnishing and Delivery of Water Meter Vaults for the Water and Power Department, Specification WD-08-06

RECOMMENDATION:

It is recommended that the City Council:

1. Accept the bid dated July 21, 2009 submitted by CDR Systems Corporation in response to Specification WD-08-06, for Furnishing and Delivery of Water Meter Vaults for the Water and Power Department (Department);
2. Reject all other bids; and
3. Authorize the Purchasing Administrator to issue a purchase order contract in the amount of \$387,330 to CDR Systems Corporation for a two-year period with two optional one-year extensions not to exceed \$193,665 annually.

BACKGROUND:

Specification WD-08-06 provides for a contract to furnish and deliver water vaults to the Department. The materials will be used by Water Division crews to meet capital improvement goals and for regular system maintenance.

The Notice Inviting Bids for Specification WD-08-06 was published in the Pasadena Journal on July 9, 2009. In response to the Notice Inviting Bids, the Specification was sent to ten vendors. Bids were evaluated by multiplying each unit bid price by an estimated quantity and then adding the products to arrive at a total bid. The estimated quantities are based on the average number of materials installed annually by the Department.

Two bids for water meter vaults were received. However, one of the bidders, McCall's Meters, Inc., did not provide the required bid security and documents, such as Affidavit of Collusion, and Vendor Questionnaire, in its bid package. CDR Systems Corporation is the only bidder that complies in all respects with the requirements of the Specification.

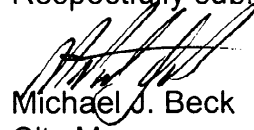
Staff recommends that the Council award a purchase order contract in the amount of \$387,330 to CDR Systems Corporation for a two-year period with two optional one-year extensions not to exceed \$193,665 annually for the purchase of water meter vaults.

The proposed contract is in compliance with the Competitive Bidding and Purchasing Ordinance P.M.C. 4.08.

FISCAL IMPACT:

Sufficient funds are provided for in the Fiscal Year 2010 Water Capital Improvement Program Budget Number 1002 – Meters and Services.

Respectfully submitted,



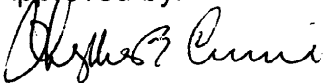
Michael J. Beck
City Manager

Prepared by:



Brad Boman
Engineering Manager
Water and Power Department

Approved by:



Phyllis Currie
General Manager
Water and Power Department