

Agenda Report

APRIL 27, 2009

TO: CITY COUNCIL

FROM: CITY MANAGER

SUBJECT: PUBLIC HEARING: APPROVAL OF SUBMISSION TO U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT OF SUBSTANTIAL AMENDMENT TO CONSOLIDATED PLAN FOR THE HOMELESS PREVENTION & RAPID RE-HOUSING PROGRAM

RECOMMENDATION:

It is recommended that upon close of the public hearing, the City Council ("Council") adopt a resolution:

- 1) Authorizing the submittal to the U. S. Department of Housing and Urban Development (HUD) of a Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homeless Prevention and Rapid Re-housing Program (HPRP) consistent with the guidelines outlined in this report; and
- 2) Authorizing the City Manger to execute, and the City Clerk to attest, the Substantial Amendment and all other related documents, agreements and certifications.

ADVISORY BODY RECOMMENDATION:

The Human Services Commission will meet to discuss this item at a special meeting on April 22, 2009. Staff will report orally to the City Council on the action taken by the Human Services Commission.

BACKGROUND:

The American Recovery and Reinvestment Act (ARRA), signed into law on February 17th, 2009, allocates funding to help families who are homeless or at risk of becoming homeless to pay rent, utility bills, and cover other housing expenses, and provides funds to help these families receive appropriate services related to housing search and retention.

The City will receive \$908,395 in HPRP Funds to help families who are either homeless or at imminent risk of becoming homeless. These funds are targeted to providing financial and other assistance to prevent individuals and families from becoming homeless and help those

who are experiencing homelessness to be quickly re-housed and stabilized. The homeless prevention funding is targeted to assist renters; assistance to homeowners is not permissible with this funding source. The Notice of Allocations was released by HUD on March 19, 2009. In order to receive this allocation the City must submit a substantial amendment to the Consolidated Plan 2008 Action Plan to HUD by May 18, 2009, 60 days from the date of the Notice. HUD expects to approve or request revisions to the amendment by July and to release funds by September, 2009.

Eligible Activities/Allocation of Funding

The City is required to demonstrate coordination with its Continuum of Care in the allocation of HPRP resources. Eligible activities that may be funded with HPRP are short-term rental assistance; housing relocation and stabilization services; utility assistance; and data collection and program evaluation. The Housing & Homeless Network, the City's principal planning entity for the Continuum of Care and 10-Year Strategy to End Homelessness, recommended in its April 2, 2009 meeting to allocate funding to each of these categories, as indicated in Attachment A. In order for HUD to approve the substantial amendment, the City must provide the preliminary estimated budgets for each HPRP activity.

HPRP funding is limited to homeless prevention activities and services to move persons who are already homeless quickly back into housing. Ongoing emergency shelter services are not an eligible use of this funding.

RFQ Process

The City will release a Request for Qualifications (RFQ) to solicit non-profit agencies to provide Homeless Prevention and Rapid Re-housing services. Due to the abbreviated time-frame for allocating and expending HPRP funds, strong preference will be given to agencies currently providing these services to low-income households in the City. Agencies will be required to demonstrate their screening process to ensure that the most appropriate households are assisted.

HMIS Data Collection & Evaluation

HPRP regulations require that all households that are provided HPRP-funded services be entered into a Homeless Management Information System (HMIS). Non-profit providers who receive HPRP funding will be required to participate in HMIS. Any agencies that are receiving funding through the City's Continuum of Care are already required to utilize HMIS to track client data for their homeless services programs.

10-Year Strategy to End Homelessness

The City developed a 10-Year Strategy to End Homelessness that was adopted by Council in July, 2005, and included the recommendation to launch the Homeless Prevention Program. This program launched in May 2007 and has served 130 households at risk of homelessness to date. It is expected that non-profit agencies that are currently providing in-kind services to households at risk to homelessness through the Homeless Prevention Program will apply for additional funding to expand these services through the RFQ process.

FISCAL IMPACT:

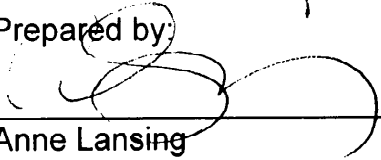
Approval of the subject Substantial Amendment to the Consolidated Plan Annual Action Plan 2008 by Council and subsequent approval by HUD will contribute \$908,395 to the City for Homeless Prevention & Rapid Re-housing activities.

Respectfully Submitted,



Michael J. Beck
Chief Executive Officer

Prepared by:




Anne Lansing
Project Planner

Approved by:



William K. Huang
Housing Director

Concurrence:



Patricia A. Lane
Human Services, Recreation, and
Neighborhoods Director

RESOLUTION NO. _____

A RESOLUTION OF THE PASADENA CITY COUNCIL AUTHORIZING THE SUBMITTAL OF A SUBSTANTIAL AMENDMENT TO THE ANNUAL ACTION PLAN (2008-2009) TO ALLOW THE CITY OF PASADENA TO RECEIVE \$908,395 IN HOMELESS PREVENTION AND RAPID REHOUSING PROGRAM FUNDS FROM THE U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT FOR THE CITY'S FISCAL YEAR 2008-2009, AND AUTHORIZATING THE CITY MANAGER TO EXECUTE THE SUBSTANTIAL AMENDMENT AND ALL OTHER RELATED DOCUMENTS, AGREEMENTS, AND CERTIFICATIONS.

WHEREAS, the City of Pasadena ("the City") is a municipal corporation which exercises governmental functions and powers, and is a chartered city organized and existing under the laws of the State of California; and

WHEREAS, after publication of notice, a public hearing has been duly held by the City Council to consider 1) authorizing the submittal to the U. S. Department of Housing and Urban Development (HUD) of a Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homeless Prevention and Rapid Re-housing Program (HPRP); 2) authorizing the City Manger to execute the Substantial Amendment and all other related documents, agreements and certifications.

NOW, THEREFORE, BE IT RESOLVED by the Pasadena City Council as follows:

1. The terms and provisions of the Substantial Amendment to the Annual Action Plan (2008-2009) are hereby approved and the City Manager is hereby authorized and directed to submit the Substantial Amendment to the Annual Action Plan (2008-2009) to HUD, together with any and all other documents, assurances and certificates as are lawful and necessary to complete the City's application for an allocation of funds and to secure the obtainment thereof under the Homeless Prevention and Rapid Re-housing Program.

2. The City Clerk is hereby authorized and directed for and on behalf of the City to attest any documents, assurances and certificates executed by the City Manager which are

deemed necessary and appropriate by HUD to complete the City's application for an allocation of funds, to secure the obtainment thereof under the Homeless Prevention and Rapid Re-housing Program.

3. That the allocation of the funds to be allocated to the City by HUD under the Homeless Prevention and Rapid-Rehousing Program, for the activities described in the Substantial Amendment to the Annual Action Plan (2008-2009) and the agenda report presented to the City Council at the meeting at which this resolution was adopted, is hereby approved by the City Council.

Adopted at the regular meeting of the Pasadena City Council on the 27th day of April 2009, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MARK JOMSKY, CMC
CITY CLERK

APPROVED AS TO FORM:



BRAD L. FULLER
ASSISTANT CITY ATTORNEY

ATTACHMENT A

HPRP Estimated Budget Summary			
	Homelessness Prevention	Rapid Re-Housing	Total Amount Budgeted
Financial Assistance	\$317,975	\$300,000	\$617,975
Housing Relocation and Stabilization Services	\$135,000	\$100,000	\$235,000
Subtotal (add previous two rows)	\$477,975	\$375,000	\$852,575
Data Collection & Evaluation			\$10,000
Administration (up to 5% of allocation)			\$45,420
Total HPRP Amount Budgeted			\$908,395