

TO: CITY COUNCIL
BOARD OF EDUCATION

DATE: NOVEMBER 18, 2008

FROM: CITY MANAGER
SUPERINTENDENT

SUBJECT: REPORT ON PUSD DISTRICT SECURITY OFFICERS

RECOMMENDATION

This report is being provided for information only.

BACKGROUND

Two PUSD priorities are to ensure clean, safe, and orderly environments that support learning and to recruit and maintain highly qualified staff. In keeping with these goals, the District realized that it was critical to consolidate personnel providing campus security under two different classifications, namely, "School Security Officer" and "District Security Officer" into the newly revised job description entitled, "District Security Officer". Therefore, District staff brought the consolidation proposal to the Personnel Commission for review and consideration. On September 18, 2008, the PUSD Personnel Commission approved the consolidation of School Security Officer and District Security Officer classifications into District Security Officer. The consolidation became effective on October 1, 2008.

The essential requirements in the new District Security Officer job description were revised to include a physical requirement that all personnel must be able to perform to qualify for the position. All current and new employees will be evaluated against all of the essential requirements in the job description.

In September 2006, a Memorandum of Understanding (MOU) was signed by the Pasadena Unified School District (PUSD) and the Pasadena Police Department (PPD) establishing an agreement regarding police services on school campuses within the City of Pasadena. The mission of the PPD is to maintain a safe and secure environment for children attending schools in the City of Pasadena. Officers assigned to police the campuses are from the Safe Schools Team (SST).

The current MOU and proposed addendum require the SST officers to work closely with District Campus Security personnel, including, but not limited to, providing formal training sessions. The PPD SST agreed to provide four (4) formal training sessions for the 2008-2009 school year. The first training occurred on August 22, 2008. The

remaining training dates are November 26, 2008, January 30 & June 18, 2009—all “Pupil-Free” days.

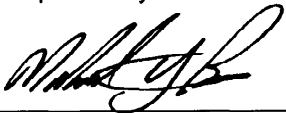
The PPD and PUSD are working together to establish District Security Officer staffing ratios and means of deployment based upon research. The following data, in addition to other pertinent factors, will be incorporated to formulate staffing ratios and deployment methods for the PUSD: the total area of the school; the total area for common spaces such as lunch areas; playground/athletic areas; ingress-egress patterns; fencing; type of neighborhood and community; gang/non-gang areas; role of certificated staff; levels of training and most importantly school culture and types of students.

The PUSD and the City of Pasadena/PPD have seen these activities as mutually beneficial to the District and the City, as these joint activities are helping to foster our mutual goals of providing safe and secure learning environments and a highly trained district security staff.

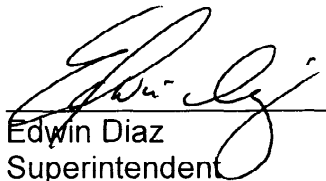
FISCAL IMPACT

There will be no fiscal impact.

Respectfully submitted:



MICHAEL J. BECK
City Manager



Edwin Diaz
Superintendent