

# Agenda Report

To: CITY COUNCIL

Date: November 17, 2008

From : CITY MANAGER

Subject: AUTHORIZATION TO ENTER INTO A CONTRACT WITH INTEGRATED ENGINEERS & CONTRACTORS CORPORATION TO PROVIDE ELECTRICAL ENGINEERING SERVICES AT THE BROADWAY, GLENARM AND AZUSA PLANTS

## RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the City Manager to enter into a contract with Integrated Engineers & Contractors Corporation (IECC) to provide electrical engineering services in the implementation of various capital improvement projects at the City's Broadway and Glenarm Power Plants, as well as Azusa Hydro Electric Plant for a term of three years, or an amount not-to-exceed \$300,000, whichever occurs first.
2. Find that the proposed contract is exempt from competitive bidding pursuant to City Charter Section 1002 (f), contracts for professional or unique services.

## BACKGROUND:

Pasadena Water & Power (PWP) is currently implementing several capital improvement projects for its power generating units. These projects must be completed in time to meet regulatory compliance as well as to keep the units operating reliably and efficiently. As the workload associated with these projects cannot be sustained utilizing in-house staff, PWP is requesting authorization to contract for electrical engineering services to support staff with the electrical engineering aspect of the CIP projects.

The proposed contract will provide electrical engineering support and expertise to the various CIP projects in the plant on as-needed basis. The actual services to be provided by IECC will be defined in the General Manager's Task Order Letter based on the need of each task and type of support required.

A Request for Proposal (RFP) for providing electrical engineering services for the Broadway, Glenarm, and Azusa power plants was issued on August 8, 2008 to ten firms; however, only eight firms responded. The proposals received were independently evaluated by five City staff based on the criteria stated in the RFP and the evaluation yielded the following scores:

<u>BIDDERS</u>	<u>EVALUATED SCORE</u>
IECC	87.8
Power Engineering Services	80.8
Black & Veatch	80.0
Auriga Corporation	78.4
Power-Tech Engineers	78.4
Berg Power Engineers	79.0
Stanley Consultants, Inc.	75.6
Q3, Inc.	71.8

(A summary table of the evaluation is attached to this report)

IECC met the requirements of the RFP, received the highest evaluated score, and is therefore recommended for award of the proposed contract.

The proposed contract amount of not-to-exceed \$300,000 is based on the industry standard hourly rate and the man-hours estimated by the staff to complete the work. The duration of the proposed contract shall be three years, or after using the not-to-exceed budget amount of \$300,000, whichever occurs first.

The proposed contract complies with the Competitive Bidding and Purchasing Ordinance, Pasadena Municipal Code, Chapter 4.08 and the Living Wage Ordinance, Pasadena Municipal Code Chapter 4.11.

FISCAL IMPACT:

Sufficient funds are available in the approved FY 2009 Capital Improvement Programs, Budget Nos. 3148 for B-3 Renewals, Replacements, and Improvements (10%); 3158 for Power Facility Wastewater Treatment and Disposal (2%); 3169 for B-3 Retrofitting for Stand-alone Operation (35%); 3178 for Power Supply Facility Security (4%); 3179 for Azusa Hydro Renewals and Replacements (25%); 3180 for Power Production Facility Improvements (5%); 3182 for GT-1 and GT-2 Renewals, Replacements, and Improvements (5%); 3186 for GT-3 and GT-4 Renewals, Replacements, and Improvements (10%); 3197 for Recycling of Collected Rainwater (2%); and 3198 for Installation of Microturbine at Millard Pressure Reducing Station (2%).

Respectfully Submitted,



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MICHAEL J. BECK  
City Manager

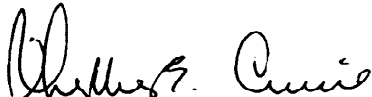
Prepared by:



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Wes Stengel  
Acting Engineer  
Power Supply Business Unit

Approved by:



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Phyllis E. Currie  
General Manager  
Pasadena Water and Power

**REQUEST FOR PROPOSAL  
ELECTRICAL ENGINEERING SERVICES FOR BROADWAY, GLENARM AND AZUSA PLANTS**

**PROPOSALS EVALUATION SUMMARY**

EVALUATION CRITERIA	MAX. POINTS	BIDDERS							
		Power Eng. Services	Power-Tech Engineers, Inc.	Integr. Eng & Contr. Corp.	Black & Veatch	Berg Power Engineers	Q3, Inc.	Stanley	Auriga Corp.
Experience and Qualifications	40	34.8	31.6	38.8	38.8	35	31.6	36.6	33
Experience and Qualifications of proposed staff members	40	34.8	33.8	37.8	37.2	34.8	30.6	33.8	33.2
Price	10	6.2	8	6.2	4	9.2	4.6	5.2	7.2
Local Pasadena business preference	5	0	0	0	0	0	0	0	0
Small or micro business	5	5	5	5	0	0	5	0	5
<b>Average</b>	<b>100</b>	<b>80.8</b>	<b>78.4</b>	<b>87.8</b>	<b>80</b>	<b>79</b>	<b>71.8</b>	<b>75.6</b>	<b>78.4</b>

## TAXPAYER PROTECTION AMENDMENT

Under the provisions of the City of Pasadena Taxpayer Protection Amendment ("Taxpayer Protection Act"), the Contractor/Organization will be considered a "recipient of a public benefit." The full provisions of the Taxpayer Protection Act are set forth in Pasadena City Charter, Article XVII. Under the Taxpayer Protection Act, City public officials who approve this Contract are prohibited from receiving gifts, campaign contributions or employment from Contractor for a specified time. This prohibition extends to individuals and entities that are specified and identified in the Taxpayer Protection Act and includes Contractor/Organization and its trustees, directors, partners, corporate officers and those with more than a 10% equity, participation, or revenue interest in Contractor/Organization. Contractor/Organization understands and agrees that: (A) Contractor/Organization is aware of the Taxpayer Protection Act; (B) Contractor/Organization will complete and return the forms provided by the City in order to identify all of the recipients of a public benefit specified in the Taxpayer Protection Act; and (C) Contractor/Organization will not make any prohibited gift, campaign contribution or offer of employment to any public official who approved this Contract.

**Disclosure Pursuant to the  
City of Pasadena Taxpayer Protection Amendment  
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

*(If printing, please print legibly. Use additional sheets as necessary.)*

<b>1. Contractor/Organization Name:</b> IEC Corporation
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<b>2. Type of Entity:</b> <input checked="" type="checkbox"/> non-government <input type="checkbox"/> nonprofit 501(c)(3), (4), or (6)
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<b>3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:</b>
Eric Quintero, President
Valerie Quintero, Vice President

<b>4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:</b>

Prepared by: Tracy Grisham

Title: Marketing Consultant

Phone: (916) 383-6000

Date: September 15, 2008