

Agenda Report

Date: November 3, 2008

TO: CITY COUNCIL

FROM: CITY MANAGER

SUBJECT: AUTHORIZATION TO ENTER INTO CONTRACT WITH STANTEC CONSULTING INC. FOR UNDERGROUND CABLE ENGINEERING AND ANALYSIS FOR THE 34.5KV ELECTRIC TRANSMISSION SYSTEM FOR THE WATER AND POWER DEPARTMENT.

RECOMMENDATION:

It is recommended that the City Council:

1. Accept the proposal dated August 25, 2008, from Stantec Consulting Inc. in response to the Water & Power Department's Request for Proposals for Underground Cable Engineering and Analysis dated August 5, 2008; reject all other proposals; and authorize a contract with Stantec Consulting, Inc. for one year or until \$200,000 is expended, whichever comes first, with one one-year extension not to exceed \$200,000; and
2. Acknowledge that the proposed contract is exempt from competitive bidding pursuant to the City Charter Section 1002(F), contracts for professional or unique services.

BACKGROUND:

An assessment of the 34.5kV Electrical Distribution system performed by Imcorp, a cable testing company, earlier this year indicated that the system components are aging and that a replacement program is appropriate to ensure continuing reliable service. A replacement program is a prudent measure that will reduce the risk of cable failure and the amount of high-cost emergency work the Department would face as the cable system continues to age.

The City of Pasadena does not have available staff to develop an effective multi-year cable replacement program. A cable system-engineering consultant can provide the expertise required to perform studies and preliminary designs needed for a detailed replacement plan. Three firms, Stantec, Auriga and CLS, submitted proposals to the City in response to a Request for Proposals issued on August 5, 2008.

Technical Evaluation:

Proposals were evaluated based on multiple criteria as shown in Attachment 1. Total weighted scores were:

<u>Vendor</u>	<u>Score</u>
Stantec Consulting	8.45
Auriga	7
CLS	6

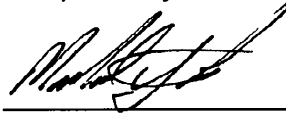
Stantec Consulting Inc. had the highest weighted score, and their proposal was responsive to the RFP, clearly indicating they have the experience and staff to do the required work in a timely manner, and their cost was within the engineer's estimate. In addition to their design expertise, they have experience working on the specific issues the Department is facing. The other two proposals reflected less expertise and experience. Investing in these engineering services now will help ensure a cost-effective and efficient cable replacement program.

The Department recommends approval of a contract with Stantec Consulting, Inc. for cable system design and analysis for one year or until \$200,000 has been expended, whichever comes first, with an option for one additional year not to exceed \$200,000.

FISCAL IMPACT:

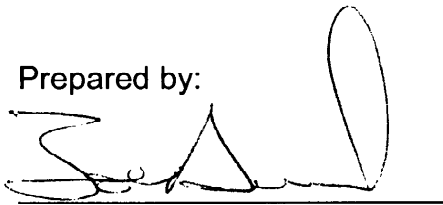
Sufficient funding is available in the capital fund 411, CIP 3137, Cable Replacement and Testing.

Respectfully submitted,



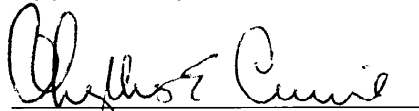
MICHAEL J. BECK
City Manager

Prepared by:



Joe Awad
Business Unit Director
Water and Power Department

Approved by:



Phyllis E. Currie
General Manager
Water and Power Department

Selection Criteria for Underground Cable Engineering and Analysis

Raw Scoring by Criteria for Firms Proposing
Based on a scale of 1 – 10, 10 being best.

	<u>Stantec</u>	<u>Auriga</u>	<u>CLS</u>
Price for a typical 100-hour job.	10 (\$9,710)	9 (\$10,800)	8 (\$12,765)
Experience & Project Approach	10	8	6
Schedule	7	4	4
Innovation	6	3	3
Local Preference	0	0	0
Micro Business	0	0	0

Weighted Scoring by Criteria for Firms Proposing
Based on a scale of 1 - 10

	<u>Stantec</u>	<u>Auriga</u>	<u>CLS</u>
Price (50%).	5.0	4.5	4.0
Experience & Project Approach (25%)	2.5	2.0	1.5
Schedule (5%)	0.35	0.20	0.20
Innovation (10%)	0.60	0.30	0.30
Local Preference (5%)	0.0	0	0
Small Business (5%)	0.0	0.0	0.0
Total Weighted Score	8.45	7	6

**Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/ Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name:
STANTEC CONSULTING, INC

2. Type of Entity:
 non-government nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:

ARAM KEITH - VICE CHAIRMAN OF BO
ROBERT BRADSHAW - CHAIRMAN
ROBERT MESEZ - DIRECTOR
ANTHONY FRANCESCHINI - PRES & CEO
WILLIAM GRACE - DIRECTOR
SUSAN HARTMAN - DIRECTOR
JUDY RUSTE - DIRECTOR
RONALD TRIPPO - CHAIRMAN
MARK JACKSON - SRUP & CEO
DON WILSON - SRUP & CFO JEFFREY LLOYD - VP & SEC

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:

NONE

Prepared by: JAMES L. DYKES
 Title: MANAGING PRINCIPAL
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 Date: 8-21-08