

Agenda Report

TO: CITY COUNCIL

DATE: July 21, 2008

FROM: CITY MANAGER

SUBJECT: ONE YEAR CONTRACT WITH INTER-CON FOR CITYWIDE PARKING ENFORCEMENT SERVICES

RECOMMENDATION:

It is recommended that the City Council:

- 1) Reject all bids received on June 9, 2008 in response to the Request for Proposals for Parking Enforcement Services for the City of Pasadena; and
- 2) Authorize the City Manager to enter into a one year contract with Inter-Con Security Systems, Inc. for citywide parking enforcement services on designated streets, lots and parking structures in an amount not to exceed \$662,670.

BACKGROUND:

The City's Parking Enforcement Program currently consists of four Parking Enforcement Representatives employed by the City. The program is supplemented with contract personnel who provide dispatch, parking patrol and related services. The current contract with Inter-Con Security Services, Inc. expired on June 30, 2008.

On May 19, 2008, the Department of Transportation released a Request for Proposals (RFP) to solicit proposals for citywide parking enforcement services to assist City staff with the enforcement of all Federal, State and City parking regulations. Representatives from seven companies attended the mandatory Pre-Proposal Conference held on May 28, 2008. On June 9, 2008, three companies submitted proposals. One company, Patriot Security, was disqualified for not complying with the requirements of the RFP.

Based upon the limited response and staff's desire to re-evaluate parking enforcement services in Pasadena, staff is recommending to reject the bids received. Staff will redesign the RFP to be more representative of how parking enforcement has evolved in Pasadena and a more focused RFP will be issued in six to eight months.

Parking enforcement services must be provided for in the interim. As the incumbent contractor, Inter-Con Security Systems, Inc. is best placed to provide parking enforcement services. Staff is recommending a one year interim contract in the amount of \$662,670 which includes:

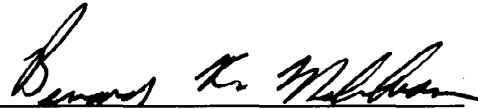
- 37,000 service hours billed at a rate of \$17.91 an hour,
- Two additional field supervisors,
- Paid holidays,
- Differential pay for shifts beginning after 9 p.m.

This interim contract will allow for parking enforcement services to be carried out uninterrupted until a new RFP is issued and a subsequent contract awarded.

FISCAL IMPACT:

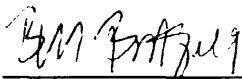
Funds for this contract are included in the Fiscal Year 2009 operating budget. Anticipated parking citation revenue for Fiscal Year 2009 is projected at \$5.5 million.

Respectfully submitted,



BERNARD K. MELEKIAN
City Manager

Prepared by:



Bill Bortfeld
Parking Manager

Approved by:



Frederick C. Dock
Director of Transportation

**Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

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|---|---|
| 1. Contractor/Organization Name: | <i>Inter-Con Security Systems, Inc.</i> |
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| 2. Type of Entity: <input checked="" type="checkbox"/> non-government <input type="checkbox"/> nonprofit 501(c)(3), (4), or (6) |
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| 3. Name(s) of trustees, directors, partners, officers of Contractor/Organization: |
| <i>Enrique Hernandez, Jr. - President/CEO</i> |
| <i>Neil Martau, Executive Vice President</i> |
| <i>Nate Myer - Chief Financial Officer</i> |
| <i>Lance Mueller - Chief Operating Officer</i> |
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| 4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization: |
| <i>Bertha A. Hernandez - Shareholder - 47 percent</i> |
| <i>Enrique Hernandez, Jr. - President/CEO - 27 percent</i> |
| <i>Roland A. Hernandez - Shareholder - 25 percent</i> |
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Prepared by: Neil Martau

Title: Executive President

Phone: (626) 535-2210

Date: June 9, 2008