

# Agenda Report

TO: CITY COUNCIL

DATE: JULY 14, 2008

FROM: CITY MANAGER

SUBJECT: ADOPTION OF A RESOLUTION TO ESTABLISH UNDERGROUND UTILITY DISTRICT NO. 08-1 ALPINE STREET, MARENGO AVENUE TO EL MOLINO AVENUE

## **RECOMMENDATION:**

It is recommended that, after a Public Hearing the City Council:

1. Adopt a Resolution establishing Underground Utility District No. 08-1, Alpine Street from Marengo Avenue to El Molino Avenue; and
2. Acknowledge project to be categorically exempt under the California Environmental Quality Act in accordance with Article 19, Section 15302(a) of the CEQA Guidelines (conversion of overhead electric utility systems to underground) and authorize the City Manager to execute and the City Clerk to file a Notice of Exemption for the project with the Los Angeles County Clerk.

## **BACKGROUND:**

The City has a continuing program to underground overhead electric systems, specifically power and other communication lines. The undergrounding of overhead electric systems improves system reliability, and enhances the aesthetic quality of an area by the removal of unsightly utility poles and overhead wires. Although the affected utilities are currently preparing draft plans for the undergrounding system, an established underground utility district is necessary to require the affected property owners to underground their private property facilities.

This project would underground the overhead electric system on Alpine Street with the proposed boundary of Marengo Avenue to El Molino Avenue. A finding of compliance with the General Plan was previously made and is shown in the adopted Fiscal Year 2008 Capital Improvement Program.

All affected property owners have been notified of the public hearing on the establishment of the district. An informational meeting was held on June 18, 2008 to discuss the timeline of the proposed district and responsibilities of the affected property owners.

Under the guidelines for implementation of the California Environmental Quality Act (CEQA), this project is categorically exempt since it involves the conversion of an overhead electric utility system to an underground system. Therefore, it is recommended that a Notice of Exemption be filed with the Los Angeles County Clerk.

The affected utilities within the district boundaries include Pasadena Water and Power, AT&T, and Charter Communications. All utilities will enter into a joint trench agreement with the Department of Water and Power's contractor, in which all utilities will share in the space and cost of the trench.

After installation of the underground infrastructure, primary cables, transformers and other required facilities, the affected property owners are required to install at their expense the necessary conduits for power, telephone and/or cable services. Conduits must be installed from the main system lateral connection point at their property line (normally at the sidewalk) to their existing meter or designated service point.

The average construction cost of the work ranges from \$2,000 to \$7,000, which is based on the frontage distance of the property. After completion of the work to include all inspection clearances, the affected property may submit to the City a reimbursement claim form along with a detailed itemized invoice.

Upon review and approval, the City will reimburse the affected property owner up to \$2,000 or the lesser actual cost of the work for power facilities only. Any private utility reimbursements, if available must be negotiated between the utility company and the affected property owner. The City of Pasadena cannot regulate or force private utilities to provide a utility rebate. Therefore, all telephone and cable utility reimbursement requests must be submitted directly to and approved by the perspective utility company.

This underground project requires the installation of a new street lighting system. Design of street lighting and underground systems will be completed in FY 2010. The projected schedule for underground construction will be determined based on the order and completion of the current underground priority list. All affected property owners will be notified in writing upon final approval of the projected construction schedule.

**STATISTICS:**

- Total number of properties within proposed utility district: 54
- Total properties with overhead services required to convert: 37
- Total number of poles to be removed: 25

**ESTIMATED COST:**

- Electric Underground System \$2,848,000
- Street Lighting System \$479,100

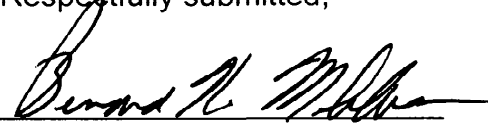
**TOTAL ESTIMATED COST**

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**\$3,327,100**

**FISCAL IMPACT**

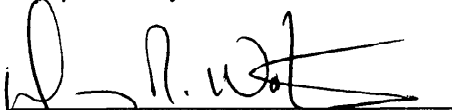
The total estimated cost to complete the utility undergrounding and street light installation for Underground Utility District 08-1 is \$3,327,100. An appropriation of \$380,000 to fund Underground Utility District 08-1 was included as part of the City's adopted Fiscal Year 2008 Capital Improvement Program, Street Lighting and Electric System Undergrounding, Alpine Street, Marengo Avenue to El Molino Avenue under Budget Account Number 74801. An additional \$1.9 million was appropriated in FY 2009 and the remaining \$1,047,100 million will be recommended for appropriation in FY 2011.

Respectfully submitted,



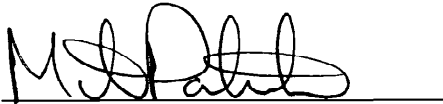
**BERNARD K. MELEKIAN**  
City Manager

Prepared by:



**Danny R. Wooten**  
Management Analyst IV  
Department of Public Works

Approved by:



**Martin Pastucha**  
Director  
Department of Public Works

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO ESTABLISH THE FORMATION OF UNDERGROUND UTILITY DISTRICT 08-1 ALPINE STREET, MARENGO AVENUE TO EL MOLINO AVENUE

WHEREAS, by Resolution No. 8856 a Public Hearing was called for July 14, 2008 at the hour of 7:30 p.m. in Room 247, the Council Chamber of the City Hall, located at 100 N. Garfield Avenue, Pasadena, California,, to ascertain whether the public necessity, health, safety, or welfare requires the removal of poles, overhead wires and associate overhead structures, and the underground installation of wires and facilities for supplying electric, communication, or similar or associated service, within that certain area of the City described as follows:

Raymond Tract recorded in Miscellaneous Records, Book 9, Page 24; Tract No. 5099 recorded in Map Book 53, Page 85; Tract No. 42955 recorded in Map Book 1039, Page 23-24; Tract No. 40372 recorded in Map Book 965, Page 14-15; Raymond Tract No. 5099 recorded in Map Book 53, Page 85; Tract No. 40925, recorded in Map Book 1062, Page 75-76; Tract No. 49436 recorded in Map Book 1173, Page 83-84; Tract No.45975 recorded in Map Book 1127, Page 61-62; Tract No. 52123 recorded in Map Book 1223, Page 74-75; Tract No. 53745 recorded in Map Book 1290, Page 92-93; Tract No. 34 recorded in Map Book 13, Page190-191; Tract No. 391 recorded in Map Book 14, Page 185; Madison Avenue Heights Tract recorded in Map Book 8, Page 137; Tract No. 34 recorded in Map Book 13, Page 190-191; Tract No. 391 recorded in Map Book 14, Page185; all in said City of Pasadena, County of Los Angeles, State of California and all records in the office of the County Recorder of Los Angeles County.

WHEREAS, such hearing has been given an opportunity to be heard:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pasadena that:

1. Pursuant to Chapter 13.14 of the Pasadena Municipal Code, the above described area hereby is declared an Underground Utility District, and is designated as Underground Utility

District No. 08-1 of the City of Pasadena. Attached hereto, hereby incorporated as a part of this Resolution, is a Boundary Map (Public Works Department Drawing No. 5731) delineating the boundaries of said District.

2. The City Council does hereby fix, as the date on which affected property owners must be ready to receive underground service, and does hereby order the removal of all poles, overhead wires and associated overhead structures and the underground installation of wires and facilities for supplying electric, communication, or similar or associated service within Underground Utility District No. 08-1 on or before, June 1, 2012.

3. The City Clerk hereby is directed to notify all affected utilities and all persons owning real property within Underground Utility District No. 08-1 of the adoption of this resolution within 10 days after the date of such adoption. The City Clerk shall further notify said property owners of the necessity that, if they or any person occupying such property desire to continue to receive electric, communication or other similar or associated service, they or such occupant shall, by the date fixed in this resolution, provide all necessary facility changes on their premises so as to receive such service from the lines of the supplying utility or utilities at a new location, subject to any applicable codes of the City and the rules, regulations and tariffs of each respective utility on file with the Public Utilities Commission of the State of California. Such notification shall be made by mailing a copy of this resolution, together with a copy of Chapter 13.14 of the Pasadena Municipal Code, and a cover letter prepared by the Public Works Department, to such utilities and property owners as shown on the real property records of the County Assessor, Tax and License Collector.

4. The City Council hereby finds and determines as follows: The Underground Utility District herein created will provide a significant and unique benefit to the City over and above the public necessity, health, safety, or welfare required to designate the area as an underground utility

district in that the streets, roads or right-of-way in the District are extensively used by the general public for access to major commercial facilities.

Adopted by the following vote at the \_\_\_\_\_ meeting of the City Council on the \_\_\_\_\_ day of, 2008, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
JANE L. RODRIGUEZ  
City Clerk

Approved as to form:



SCOTT D. RASMUSSEN  
Assistant City Attorney

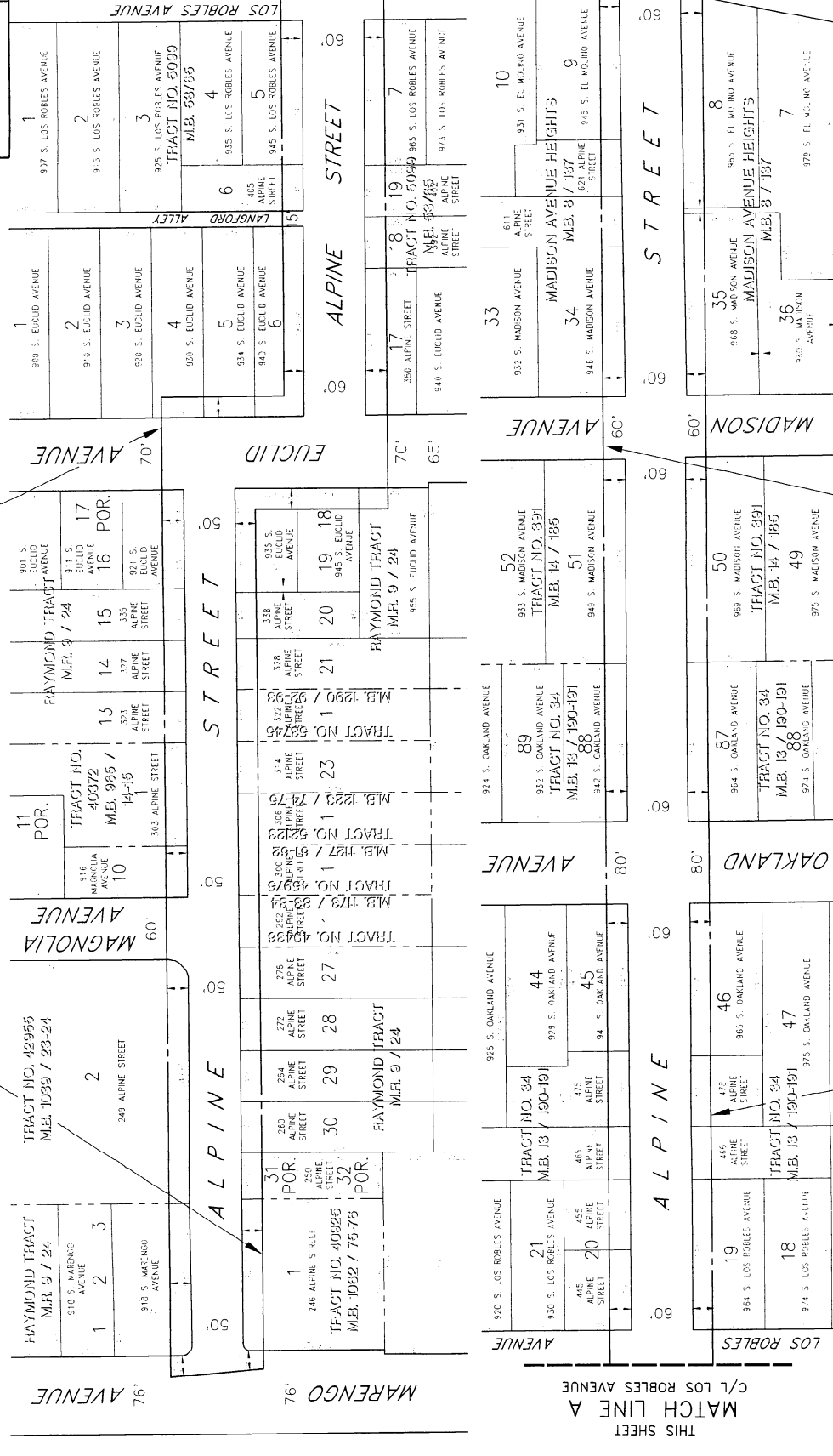
APPROVED  
**DANIEL A. RIX**  
 CIVIL ENGINEER  
 REGISTERED CIVIL ENGINEER NO. C08669  
 REGISTRATION EXPIRES MARCH 31, 2009



SUBMITTED  
 DATE

THIS SHEET  
 MATCH LINE A  
 C/L LOS ROBLES AVENUE

**BOUNDARY OF UNDERGROUND UTILITY DISTRICT**



**BOUNDARY OF UNDERGROUND UTILITY DISTRICT**

**Underground Utility District 08-1 Pursuant to Pasadena Municipal Code - Chapter 13.14**

WATER & POWER DEPARTMENT		PROJECT ENGINEER		CITY OF PASADENA - DEPARTMENT OF PUBLIC WORKS	
DATE	FIELD BOOK NO.	DATE	NO.	DATE	NO.
		M. TILMANN			
		J. VALENTINE			
		D. WOOTEN			

REVISIONS		PROJECT	
NO.	DESCRIPTION	DATE	BY
1	AS SHOWN		

5731

EXHIBIT "A"