

Agenda Report

TO: CITY COUNCIL **DATE:** JULY 14, 2008
FROM: CITY MANAGER
SUBJECT: AGREEMENT BETWEEN THE CITIES OF GLENDALE AND PASADENA REGARDING THE CONTINUED OPERATION OF A JOINT LIBRARY AUTOMATED CONTROL SYSTEM

RECOMMENDATION

It is recommended that the City Council approve a new agreement with the City of Glendale to continue the operation, maintenance, and administration of the joint library automated control system.

BACKGROUND

Since 1980, the cities of Glendale and Pasadena have operated a Joint Library Automated Control System under the terms of a Joint Powers Agreement (JPA). The system serves patrons and staff at 17 library facilities in Pasadena and Glendale, through more than 400 computer terminals and remotely via the Internet. By combining the resources of the two cities into one shared system the citizens of both communities are able to easily access materials that might not be available in their local library. The annual combined circulation of the two cities exceeds 2.9 million items annually.

Under the terms of the existing JPA, the Pasadena Public Library acts as the "lead agency" and provides the necessary staffing and infrastructure resources required to operate the joint system. The Glendale Public Library is billed on a quarterly basis for all costs incurred by Pasadena on their behalf. While this collaborative approach has served the two cities well over the past eighteen years, the most recent JPA expired on June 30, 2008.

Over the last few months, the Library Directors of the two cities have been meeting regularly to negotiate the terms of a revised agreement that would allow for continued operation and maintenance of the joint systems through June 30, 2011. The new agreement was approved by the Glendale City Council on June 24, 2008.

The substantive changes contained in the new agreement are summarized below:

1. TERMS OF THE AGREEMENT

The existing agreement was structured around one five year term with an option to extend the agreement for an additional five year period ending on ending on June 30, 2008. The new agreement is scheduled to remain in force for an initial term of three years ending on June 30, 2011. However, the agreement also includes a provision allowing for the extension of the agreement "upon the same terms and conditions for an additional period of two years ending on June 30, 2013 upon execution of a written agreement between the Director of the Pasadena Public Library and the Director of the Glendale Public Library authorizing said extension".

2. EQUIPMENT FUNDS

The new agreement retains language requiring each agency to make annual contributions to the equipment funds in order to prepare for the orderly replacement of the system at the end its projected life expectancy. In the past these contributions were structured to escalate gradually over the life of the agreement. In the new agreement the contribution levels remain constant throughout the term of the agreement.

FISCAL IMPACT

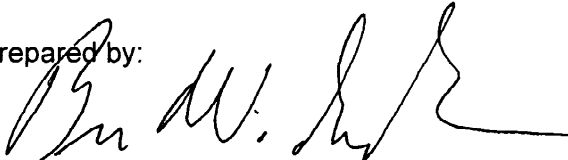
Under the terms of this agreement Pasadena's share of joint expenditures and equipment fund contributions is projected to be \$372,000 for FY-2009. Sufficient funds are available in the Department of Information Services operating budget (Account # 604000) to meet Pasadena's obligations to the Joint Library Automated Control System.

Respectfully submitted,



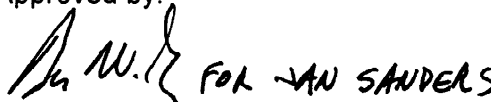
BERNARD K. MELEKIAN
City Manager

Prepared by:



Bryan W. Sands, I.S. Technology Manager
Technology & Information Systems Division

Approved by:



Jan Sanders
Director of Libraries & Information Services