

CITY OF PASADENA
Community Development Commission Minutes
June 25, 2007 – 5:30 P.M.
City Hall Council Chamber

Teleconference Location:
Buckingham Gate Hotel, Room 1072
51 Buckingham Gate, London, England

REGULAR MEETING

OPENING: Chair Bogaard called the regular meeting to order at 9:35 p.m.

ROLL CALL:

Commissioners:

Chair Bill Bogaard
Vice Chair Steve Haderlein
Commissioner Victor Gordo
Commissioner Chris Holden
Commissioner Steve Madison (Participated via
teleconference at 9:35 p.m.)
Commissioner Margaret McAustin
Commissioner Jacque Robinson
Commissioner Sidney F. Tyler

Staff:

Chief Executive Officer Cynthia Kurtz
General Counsel Michele Beal Bagneris
Secretary Jane L. Rodriguez

PUBLIC COMMENT

No one appeared for public comment.

**CONTINUED PUBLIC HEARING: ADOPT RESOLUTIONS
APPROVING THE PASADENA COMMUNITY
DEVELOPMENT COMMISSION'S FY 2008 ANNUAL
OPERATING BUDGET AND FY 2008 WORK PLAN AND
APPROVING PAYMENT BY THE PASADENA COMMUNITY
DEVELOPMENT COMMISSION FOR A PORTION OF THE
COST OF THE SEISMIC REHABILITATION OF THE
GLENARM STEAM PLANT OF BENEFIT TO THE
DOWNTOWN REDEVELOPMENT PROJECT AREA**

Recommendation of Chief Executive Officer: It is recommended that the Pasadena Community Development Commission ("Commission"):

(1) Adopt a resolution pursuant to Section 33606 of the Health and Safety Code approving the Fiscal Year 2008 Annual Operating Budget including activities to be financed by the low and moderate income housing funds established for each redevelopment project area pursuant to Section 33334.3 of the California Health and Safety Code, and the FY 2008 Work Plan; and

(2) Adopt a resolution pursuant to Section 33445 of the Health and Safety Code approving the funding of a portion of the cost

for the seismic rehabilitation and related remediation of hazardous materials at the Glenarm Steam Plant Building and that said project will be of benefit to the Downtown Redevelopment Project. (Resolution No. CDR-251 and Resolution No. CDR-252 / 8758)

Recommendation of Community Development Committee:

The Community Development Committee ("CDC") considered the recommendation regarding the FY 2008 Annual Operating Budget at their regular meeting of May 24, 2007. Following discussion, the CDC voted 4-0 to approve the budget, with three members absent.

The Chair announced now was the time for the continued public hearing.

Commissioner Tyler, Chair of the Finance Committee, introduced the agenda item.

The Chief Executive Officer summarized the agenda report.

No one appeared for public comment.

It was moved by Commissioner Gordo, seconded by Commissioner Holden, to close the public hearing. (Motion unanimously carried) (Absent: None)

It was moved by Commissioner Holden, seconded by Vice Chair Haderlein, to approve the Chief Executive Officer's recommendation:

AYES: Commissioners Gordo, Holden, Madison, McAustin, Robinson, Tyler, Vice Chair Haderlein, Chair Bogaard

NOES: None

ABSENT: None

RECESS

On order of the Chair, the regular meeting of the Community Development Commission recessed at 9:37 p.m. to the regular meeting of the City Council.

RECONVENED

On order of the Chair, the regular meeting of the Community Development Commission reconvened at 9:39 p.m. and recessed at this time to a joint meeting with the City Council. (Absent: Vice Chair Haderlein)

JOINT PUBLIC HEARING: APPROVAL/SUBMITTAL OF THE ANNUAL ACTION PLAN (2007-2008) AS THE APPLICATION AND STATEMENT OF PROJECTED USE OF FUNDS FOR THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD); COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG); EMERGENCY SHELTER GRANT (ESG); HOME INVESTMENT PARTNERSHIP ACT (HOME); AND CERTAIN RELATED HUMAN SERVICES ENDOWMENT

FUND (HSEF) ALLOCATIONS

Recommendation of City Manager/Chief Executive Officer:

It is recommended that upon the close of the public hearing the City Council/Community Development Commission (Commission) adopt a resolution:

(a) Approving the 2007-2008 Annual Action Plan as an application for participation in the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG) and HOME Programs including the identified proposed projects/activities of the City's Human Service Endowment Fund (HSEF). The Draft Annual Action Plan is on file in the City Clerk's Office;

(b) Approving an application for CDBG Entitlement in the amount of \$2,280,199; the allocation of CDBG current year program income of \$200,000; approving an application for ESG funds in the amount of \$97,022; approving an application for HOME Entitlement in the amount of \$1,211,152;

(c) Authorizing the City Manager to execute, and the City Clerk to attest, the Annual Action Plan, the grant agreements, the sub-recipient agreements, and any and all other documents deemed necessary by HUD to obtain the allocation of the aforementioned federal CDBG/ESG/HOME funds in a manner acceptable to the City Attorney;

(d) Approving an annual allocation from the City of Pasadena's HSEF of \$146,000 (Interest earnings of \$113,000 and \$33,000 from the Seed Grant Program) for the proposed projects. (Resolution No. 8757)

Recommendation of Chief Executive Officer: It is recommended that the Pasadena Community Development Commission:

(a) Appropriate \$97,862 from the Inclusionary Housing Trust Fund as the required local match to the HUD ESG allocation; and

(b) Authorize the Chief Executive Officer to execute, and the Secretary to attest, the agreements with the approved recipients/sub-recipients in a form acceptable to the General Counsel (Exhibits A-D of the agenda report). (Resolution No. CDR-253)

Recommendation of Northwest Commission: On Tuesday, May 8, 2007, the Staff Review Team presented its funding recommendation of non-public service projects to the Northwest Commission for 2007-2008. The six (6) non-public service projects recommended by staff are listed in Exhibit B-1 of the agenda report. In the staff recommendation, Mothers' Club Community Center - Climbing Structure for Low Income Pre-Schoolers was recommended for funding and Pasadena Unified School District - Renovation of Muir High School North Baseball Field was not recommended for funding. On Tuesday, May 29, 2007, the Northwest Commission, following the Appeals/Public Meeting, recommended modifications to the staff funding recommendation as identified in Exhibit B-2 of the agenda report. In the Northwest Commission's

recommendation, Pasadena Unified School District - Renovation of Muir High School North Baseball Field was recommended for funding and Mother's Club Community Center - Climbing Structure for Low Income Pre-Schoolers was not recommended for funding. However, upon further review, staff has herein retained its funding recommendation as originally presented to the Northwest Commission on May 8, 2007. It is staff's position that the staff recommendation most closely address the CDBG program priorities.

Recommendation of Human Services Commission: On Wednesday, May 9, 2007, the Human Services Commission reaffirmed its previous funding recommendation and recommended City Council/Commission continued funding approval of the 21 proposed public/human service projects (Exhibit A of the agenda report). This is the second year of the Human Services Commission's 2-year funding cycle 2006/2007 and 2007/2008.

The Chair opened the public hearing.

The Secretary reported the notice of public hearing was published on June 7, 2007 in the Pasadena Journal; and no correspondence was received.

The Chief Executive Officer introduced the agenda item and responded to questions on the proposed projects and funding.

John DePew, Program Coordinator, reviewed the agenda report, and responded to questions regarding the rationale for funding the Mothers' Club Community Center project (Climbing Structure for Low Income Pre-Schoolers) rather than the Pasadena Unified School District (PUSD) project (Renovation of Muir High School North Baseball Field), and the allocation of housing activities funds.

Discussion followed on options for partially funding the PUSD project for the renovation of the Muir High School north baseball field, and the monies to be received and allocated for housing activities.

Vice Chair Haderlein returned at 9:49 p.m.

Commissioner Holden expressed support for partially funding the PUSD project by funding the Mothers' Club project at the level recommended by staff (\$15,000); and taking the difference between the staff recommendation and Northwest Commission recommendation funding for the Pasadena Development Corporation program (\$19,287) and designating that amount for the PUSD baseball field project (based on the funding amounts shown on Exhibits B-1 and B-2 of the agenda report).

Commissioner Tyler suggested the funding of the Muir baseball field project be conditioned on the availability of the field for community use.

The Chief Executive Officer indicated that if the baseball field can be permitted for community use, Residential Impact Fees could also be used as an option to assist PUSD in filling the funding gap for the total proposed project.

Commissioner Robinson asked staff and the District to work together on providing access to restrooms if the City's funding for the project results in a community use arrangement for the field.

In response to Commissioner Tyler's questions, the Chief Executive Officer noted staff would return with additional information on the CHDO Reserve funding (shown in Exhibit C of the agenda report) with a possible recommendation to re-allocate this reserve if the information warrants this action.

No one appeared for public comment.

It was moved by Commissioner Tyler, seconded by Commissioner Gordo, to close the public hearing. (Motion unanimously carried) (Absent: None)

It was moved by Commissioner Tyler, seconded by Commissioner Holden, to approve the City Manager's/Chief Executive Officer's recommendation, as amended to reduce the staff's recommendation for Community Development Block Grant (CDBG) funding for the Pasadena Development Corporation (Small Business Assistance Program) to a total of \$120,000 and to add funding in the total amount of \$19,287 for the Pasadena Unified School District (Renovation of Muir High School North Baseball Field) project, with Residential Impact Fees to be used to supplement funding for the baseball field project if an agreement for community use of the field is worked out:

AYES: Commissioners Gordo, Holden, Madison, McAustin, Robinson, Tyler, Vice Chair Haderlein, Chair Bogaard

NOES: None

ABSENT: None

RECESS

On order of the Chair, the joint meeting with the City Council adjourned at 10:00 p.m. and the regular meeting of the Community Development Commission recessed at this time to the regular meeting of the City Council.

RECONVENED

On order of the Chair, the regular meeting of the Community Development Commission reconvened at 10:01 p.m. (Absent: None)

MINUTES APPROVED

April 23, 2007

It was moved by Commissioner Tyler, seconded by Vice Chair Haderlein, to approve the above minutes, as submitted. (Motion unanimously carried) (Absent: None)

MODIFICATION AMENDMENT TO SUB-RECIPIENT AGREEMENT BETWEEN COMMISSION AND PACIFIC CLINICS

Recommendation of Chief Executive Officer: It is recommended that the Pasadena Community Development Commission ("Commission") authorize the Chief Executive Officer to:

- (1) Execute an amendment to the Sub-recipient Agreement between the Commission and Pacific Clinics/Hestia House which modifies the budget by moving \$71,241 from the Operations account to the Supportive Services account; and
- (2) Approve and execute future proposed budget amendments to Supportive Housing Program (SHP) Sub-recipient Agreements. (Agreement Amendment No. CDC-563-1)

Brian Williams, Assistant City Manager, reviewed the agenda report.

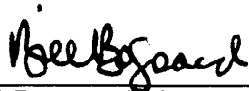
It was moved by Vice Chair Haderlein, seconded by Commissioner Tyler, to approve the Chief Executive Officer's recommendation:

AYES: Commissioners Gordo, Holden, Madison, McAustin, Robinson, Tyler, Vice Chair Haderlein, Chair Bogaard

NOES: None

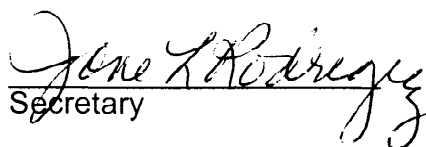
ABSENT: None

On order of the Chair, the regular meeting of the Community Development Commission adjourned at 10:03 p.m.



Bill Bogaard, Chair
Community Development Commission

ATTEST:



Secretary