

# Agenda Report

**TO:** CITY COUNCIL **DATE:** APRIL 23, 2007  
**FROM:** CITY MANAGER  
**SUBJECT:** COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM  
CITY SET-ASIDE RECOMMENDATION (2007-2008)

## RECOMMENDATION

It is recommended the City Council approve the 2007-2008 Community Development Block Grant (CDBG) Program City Set-Aside of \$1,638,133 with an allocation of \$839,000 to four eligible City administered projects and \$799,133 to two mandatory projects (Section 108 Loan Repayment and CDBG Program Administration).

## BACKGROUND

The CDBG 2007-2008 program budget is \$2,480,199 (Annual Entitlement of \$2,280,199; and \$200,000 in current year program income). The recommended 2007-2008 City Set-Aside is for six (6) non-public service projects in the amount of \$1,638,133 as listed below:

<b>Proposed Projects</b>	<b>Funding Recommendation</b>
(1) Employment Hall /Lease Payments	\$65,000
(2) Code Enforcement (Inspections)	\$244,000
(3) Maintenance Assistance Services to Homeowners (MASH)	\$500,000
(4) Business Development (Job Fairs)	\$30,000
(5) Section 108 Loan Repayment	\$332,279
(6) CDBG Program Administration	\$466,854
<b>Total</b>	<b>\$1,638,133</b>

All proposed projects meet the local and U. S. Department of HUD defined threshold requirements. Each project complies with the established funding priorities and represents continued funding of prior year's projects. Additionally, the MASH Program will receive supplemental funding in the amount of \$100,000 from the Housing Opportunity Fund to maintain the total project funding at \$600,000.

Exhibit "A" provides information regarding the projects' recommended funding, prior year funding, and brief project descriptions.

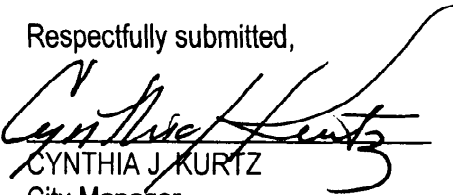
Upon approval of the recommended CDBG City Set-Aside (\$1,638,133) \$842,066 remains available for the Commissions to allocate (Human Services Commission \$370,279 and Northwest Commission \$471,787).

**CHILDREN, YOUTH AND FAMILY IMPACT**

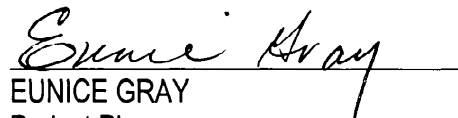
It is anticipated that approval of the above mentioned recommendation will provide economic development activities, housing rehabilitation, code enforcement activities, etc. Services provided through these programs will have a positive impact on the quality of life for local children, youth and families.

**FISCAL IMPACT**

The funds referenced in this report are federal dollars. Approval of the subject recommendation will augment services currently being provided by the City. There is no fiscal impact to the City's General Fund as a result of this action.

Respectfully submitted,  
  
CYNTHIA J. KURTZ  
City Manager

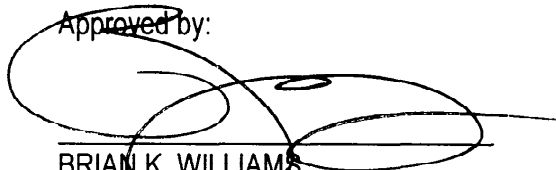
Prepared by:

  
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Project Planner

Reviewed by:

  
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Housing/Community  
Development Administrator

Approved by:

  
BRIAN K. WILLIAMS  
Assistant City Manager

Attachment: Exhibit A

CITY OF PASADENA  
Community Development Block Grant (CDBG) Program (Non-Public Service Projects)

33rd Program Year: July 1, 2007 - June 30, 2008  
City Set-Aside Recommendation

#	Department	Projects	CDBG Prior Year Funding (2006-2007)	Amount Requested (2007-2008)	Funding Recommendations (2007-2008)	Brief Project Overview
1.	Human Services/Recreation Career Services Division	Business Development	\$30,000	\$30,000	\$30,000	Project will host four (4) job fairs, workshops to link low/mod unemployed Pasadena residents to "high road" occupations, apprenticeships, etc.
2.	Planning and Development Neighborhood Revitalization Division	Code Enforcement Task Force/Inspections	\$244,048	\$266,228	\$244,000	Provide 1800 door-to-door inspections through the NRP; investigate violations during after hours/weekend inspection component.
3.	Planning and Development Northwest Programs	Employment Hall/Lease Payments	\$65,000	\$69,000	\$65,000	Provide lease payments for the Day Laborers employment center; facilitate ongoing employment activities; ensure a minimum of 60-70 job placements weekly.
4.	Planning and Development Neighborhood Revitalization	Maintenance Assistance Services to Homeowners (MASH) Program	\$620,000	\$722,000	\$500,000	Provide systematic property cleanup; paint 30 houses (47 units of house painting), including lead-based paint stabilization; clean 70 yards (101 units of yard cleaning); complete 20 minor home repair projects; facilitate the MASH training component. Supplemental funding for MASH Program will be available from the Housing Opportunity Fund to maintain current year funding level of \$600,000.
5.	City Manager Housing/Community Development	Section 108 Loan Repayment	\$318,763	\$332,279	\$332,279	Section 108 Loan Repayment for the Fair Oaks Renaissance Plaza Shopping Center.
6.	City Manager Housing/Community Development	CDBG Program Administration	\$466,854	\$477,175	\$466,854	CDBG Program Management, monitoring (45 projects), reporting and general oversight. Recommended amount provides for services, supplies, indirect costs, internal service and personnel costs.
	TOTALS		\$1,744,665	\$1,896,682	\$1,638,133	