

APPENDIX A

**EVALUATION AND ASSESSMENT
OF ANNUAL PERFORMANCE
(2005-2006 PY)**

CITY OF PASADENA

EVALUATION AND ASSESSMENT OF ANNUAL PERFORMANCE

(2005- 2006 Program Year)

General Assessment

Each year following the close of the program year, the City undergoes the process of evaluating its internal progress and accomplishments that have been made during the program year. This review and evaluation is made against the goals/objectives as set forth in the City's Five Year Consolidated Plan (2005 – 2010). In addition to evaluating its progress, the City also looks at obstacles or impediments that may have been present during the program year. These obstacles or impediments are examined in regard to how they may have hindered the degree of progress.

The City finds that overall it is making meaningful progress toward meeting the established goals as outlined in the Five-Year Consolidated Plan (2005 - 2010).

Housing

The City of Pasadena currently has several housing projects under development and/or construction (ownership and rental). All of these housing projects are mentioned in this report in respective sections where applicable. The Pasadena City Council adopted the City's Inclusionary Housing Ordinance (July 16, 2001). The ordinance requires that all newly constructed residential and mixed-use projects with ten or more units must include a share (15%) of units to be made available as affordable to low and moderate income households (inclusionary units).

The City will continue to partner and collaborate with local non-profit agencies and for-profit developers who desire to obtain various types of funding assistance/resources in order to provide for the development of affordable housing, housing preservation and housing rehabilitation activities. As set forth in the CAPER, the City will continue its outreach efforts to provide financial incentives to developers/property owners/local non-profit organizations, etc.

As noted in this report as well as in the City's Five Year Consolidated Plan, the City of Pasadena currently has an extremely low rental vacancy rate. The low vacancy rates coupled with the high cost of rentals have complicated the rental market for many of the City's low/moderate income residents.

Homelessness and Other Special Needs Populations

The City of Pasadena is especially pleased with the partnerships formed with homeless service providers and those formed within the homeless community. The effectiveness of this partnership is demonstrated in addressing homeless issues through participation in the Continuum of Care; the active involvement of the Pasadena Housing and Homeless Network, the local emergency shelters, transitional housing programs, supportive housing programs and the provision of other supportive services to special needs populations.

July 2005 the City of Pasadena approved its 10 Year Strategy to End Homelessness. Additional information and a discussion of the actions to be taken to implement this plan are included in the CAPER.

New Construction - Senior Housing

Additionally, as indicated under the new construction objectives, last reporting period, the City of Pasadena completed a major housing project that contributed 65 senior/special needs housing units (Rose Court) and currently there is one senior housing project in the planning phase (Heritage Square). This project will contribute over 100 senior/special needs housing units.

Non-Housing Community Development Assessments

Public/Human Services

The City provided quality public/human services to over 125,000 local residents. These services included health care, education, senior activities, job development, employment training, youth activities, homeless assistance, free meals program for the homeless, information, assistance and referrals, etc.

Economic Development Activities

Several economic development projects were funded through the CDBG Program. These projects provided small business assistance to small/start-up local businesses, technical assistance and support to micro-enterprises, etc., for over 100 low/moderate residents of the CDBG Benefit Service Area.

These projects are:

- 1). The Pasadena Development Corporation (PDC) - *Small Business Assistance Program*: This project provides small business loans, business counseling, technical assistance and other forms of support to local start-up businesses. The support provided to these individual businesses helps to create/retain jobs for low/moderate income residents.

PDC expended approximately \$200,000 in CDBG Entitlement funds and over \$310,000 in loan funds to fund business loans. These loans are projected to create/retain local jobs. The project delivered approximately 800 hours of technical assistance to small businesses; and over 500 individuals received business counseling.

As a Certified Community Development Financial Institution (CDFI), PDC continues to use CDFI loan pool monies to lend to existing small businesses that will create and/or retain jobs throughout the CDBG Benefit Service Area.

- 2). El Centro De Accion Social - *Project Advance*: El Centro provided micro-enterprise assistance to local pushcart vendors: 32 micro-enterprises; created/retained 42 jobs. The target population for this project is very low/low to moderate-income persons who are desirous of establishing a micro-enterprise. Project services include business development workshops, use of a central commissary approved by the Health Department, the provision of technical assistance, etc.

3). Fair Oaks Renaissance Shopping Center - Repayment of Section 108 Loan: The Fair Oaks Shopping Center provides employment opportunities as well as an expanding volume of retail/commercial activity to the CDBG Benefit Service Area.

The project provides approximately 30 jobs to low/moderate income persons. Currently, there are 12 businesses operating in the shopping center. The project continues to provide goods and services to the area and has established a solid economic environment.

4/5). Employment Hall/Pasadena Community Job Center - Planning and Development Department, Northwest Programs Office. This project is sponsored by the City of Pasadena and provides a central facility which is used for the Day Laborers employment/hiring site. Project activities include the payment of the facility lease, the provision of computer literacy, English as a Second Language (ESL), employment and business development classes and workshops; job placement/assignments, and daily on site registrations for "work opportunities." While this project provided the support (technical assistance and rental space) for the fourth year of operation, it is anticipated that additional jobs for local residents will be reported under this project.

Over 40,000 informational brochures were distributed to businesses and local homeowners. Job assignments average 196 per week. Over 561 long-term jobs were obtained (90 days +). The staff from the Community Job Center continues to outreach to local day laborers and employers in the area.

6). Pasadena Enterprise Center (PEC) - Pasadena Enterprise Center operates a Small Business Incubator. Local start-up "member firms" are able to lease office space at rates that are below the current commercial market. On-site services include professional office space, free parking, janitorial/maintenance services, use of fax, telephone, computers, etc.

Additional information on the accomplishments under the economic development category is also included in the Appendix section of the CAPER.

Federal Performance Compliance

The Office of the City Manager, Housing/Community Development performs the administrative oversight and program administration for the City's federal housing and community development programs such as: Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG); Home Investment Partnership Act (HOME) Program; the Continuum of Care Homeless Assistance Application - Supportive Housing Programs (SHP); the Housing Choice Voucher Program (HCVP), formerly known as the Section 8 Rental Assistance Program, etc.

The management and administrative oversight includes the required program and fiscal on site monitoring, project performance assessments, etc., to ensure compliance in regard to the provision of the delivery of services. The H/CD has the responsibility to ensure federal, state and local compliance regarding fair housing, equal opportunity in contracting/employment, reporting, etc.

Additionally, Housing and Community Development has the responsibility of conducting the Analysis of Impediments (AI) to Fair Housing Choice and updating the City's Fair Housing Plan as required by HUD. These tasks are undertaken periodically and/or as required by HUD. The City contracted with Cotton

Bridges and Associates (CBA), urban planners, to conduct the Analysis to Impediments to Fair Housing Choice and to update the Fair Housing Plan. The AI and the City's updated Fair Housing Plan have been submitted to HUD as required.

The Housing Rights Center (HRC) under contract with the City of Pasadena provides:

- 1) On going monitoring and record keeping as it relates to fair housing activities in the City. HRC serves over 2000 local Pasadena residents annually. Clients are tenants and landlords. HRC provides fair housing counseling, complaint investigation, litigation, outreach and education. As required by HUD a copy of the Fair Housing Report for this reporting period is included in the CAPER.
- 2) Housing Mediation Services for local Pasadena residents. The Housing Mediation program is designed to assist landlords/tenants in resolving issues prior to costly litigation. Mediation does not guarantee a resolution, however it often establishes an atmosphere in which both parties are able to reach a workable alternative.
- 3). Technical assistance in the implementation of the Tenant Protection Ordinance – Pasadena Municipal Code (PMC 9.75). Effective November 1, 2004, Pasadena City Council amended the Code to add a new chapter - PMC 9.75 and amended Title 16 (Standards for Conversion Projects). This action provides a greater level of protection to those families who are impacted by condominium conversion projects, demolition and/or the removal of rental units from the market.

**GRANTEE'S SELF EVALUATION
SOME SUGGESTED QUESTIONS**

1. Are the activities and strategies making an impact on identified needs?

Yes, the activities and strategies are making an impact on the identified needs. The Accomplishment Chart included in this section of the CAPER demonstrates the progress that is being made under each objective. The City is meeting the established goals and objectives and as indicated in some instances, the goals are actually exceeded.

2. What barriers may have a negative impact on fulfilling the strategies and overall vision?

Some of the barriers that may have a negative impact on meeting the affordable housing goals include the lack of additional financial resources, the high cost of (available) vacant land in the City, public opinion, and input with respect to "Not in My Back Yard" (NIMBYism).

3. What is the status of the grant programs? Are grants disbursed in a timely manner?

Overall, the federal grant programs administered by the City of Pasadena (Housing/Community Development) are performing very well. The programs are maintaining timely expenditure standards. The actual disbursements are consistent with the letter of credit. H/CD works closely with the City's Department of Finance to ensure correct and accurate reimbursements to Sub-recipients, developers, CHDOs, etc.

4. Are major goals on target?

Major goals and objectives are on target based on the City's Five-Year Consolidated Plan (2005-20105).

5. What adjustments or improvements to strategies and activities might meet your needs more effectively?

Suggested adjustments or improvements to the strategies and activities would include the access to additional funding resources (federal and non-federal) in order to facilitate more community development activities, an expansion of the affordable housing activities/projects, availability of more supportive services to special needs populations, and the provision of additional services to the low income community, etc. Pasadena has a very large older housing stock. Therefore, the provision of additional services to assist homeowners with housing repairs, maintenance and rehabilitation activities continue to be in great demand in the City.

PROJECT PERFORMANCE ASSESSMENT DEFINITIONS

- **Goal(s)** - The intent or purpose to be achieved by the project.

The project will be assessed to determine if the achievement of the stated goal(s) is an integral part of the operation/implementation of the project.

- **Objectives** – The specifically desired intent of the activities that will be undertaken and/or performed in order to achieve the project's stated goal(s). The objectives, when clearly defined, provide the mechanism by which the project will meet its goals.

The focus of the assessment will be on the distinct and clear pattern(s) of activities/events, which are taking place and which collectively tend to lead toward the fulfillment of the project's goal(s).

- **Unit(s) of Service** - The units of service provided (i.e., the number of hours of counseling, children/families served, houses rehabilitated, etc.).

The performance assessment will verify documented evidence and on-site operation of the delivery or implementation of the stated service units.

- **Average Cost per Unit** -The average cost per unit of service represents the total CDBG, ESG, and HSEF allocation divided by the number of units provided.

The performance assessment will examine the reasonableness of the average cost per unit of service(s) provided; based on the number of persons served and activities/services performed in relation to the amount(s) of money, time, effort, etc., expended to render the actual unit of service.

- **Performance Measures** - Performance measures are quantitative and qualitative indicators which denote the achievement or lack of achievement of the project's stated goals.

The performance assessment will focus principally on the project's obtainment of the quantitative values assigned to each measure. Additionally, on-site monitoring visits will be employed to observe the quality of the delivery or performance of services/activities.

- **Performance Schedule** - The performance schedule identifies the major milestones for implementation of the project. It provides the anticipated dates when major activities and events will take place during the program year.

The performance assessment will examine the timeliness of the implementation of major project related activities.

- **Expected Outcomes** - The expected outcomes of the project are those results, occurrences and/or benefits, which are directly correlated to the activities of the project. The outcomes are those consequences, anticipated or unexpected, which result as an aftermath of the activities previously conducted to meet the project's stated goals.

The performance assessment will focus on the identification and documentation of the expected outcomes as a direct/indirect consequence or effect of the project activity.

- **CDBG/ESG Allocation** - The actual funds awarded under the Sub-Recipient Agreement, as may be amended.

The performance assessment will examine the amount of the total project allocation in regard to the services provided, average cost per unit of service, and recognized benefit to project participants and the community at large.

CITY OF PASADENA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM • EMERGENCY SHELTER GRANT (ESG) PROGRAM • HUMAN SERVICES ENDOWMENT FUND (HSEF)
 Annual Project Performance Assessment as of June 30, 2006
 Public/Human Service Projects for 31st Program Year (2005-2006)

#	PROJECT (Agency)	FUNDED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
1.	CHILDREN IN CRISIS (Child Care Information Service) site address: 2698 Malero St. Pasadena, CA 91107 (HSEF)	\$20,000	\$20,000	Reduce the risk of physical and emotional abuse by providing high quality childcare environment for children between the ages of 0-12 of families in immediate short-term crisis. Families will receive up to 90 days of crisis childcare. The goal is to serve up to 20 children by providing 546 days of childcare with approximately 45 days of childcare services provided to each child.	Provide short-term emergency childcare to the needy from homeless shelters, abuse shelters, mental health clinics and hospitals. Project will also serve other families in crisis situations. 546 full days of childcare will be given to children where approximately 80% of those children are from single parent homes, temporarily homeless or from foster care. Performance will be measured by the number of childcare days provided and the number of children served. Performance will also be measured by conducting customer satisfaction surveys to address the quality of services received and the family's ability to overcome their crisis.	At a minimum, clients will overcome the childcare component of the crisis and will be able to provide continued care for the child. Clients will be able to accept/maintain employment as a result of this service. Additionally, this service helps to reduce the risk of physical/emotional abuse during the family's crisis period.	This program has provided 25 children with a total of 554 days of childcare. As a result of placement in a quality childcare setting, caregivers were able to overcome the childcare portion of their crisis and the potential for the child to experience physical and/or emotional abuse was eliminated. The project is in the process of measuring the quality of their services by implementing a customer satisfaction survey. The agency has reported high levels of satisfaction among the clients surveyed. The project has achieved its goals.
2.	CLEVELAND/MADISON/ROSE CITY FAMILY CENTERS (PUSD) site addresses: 524 Paisdale St. (Cleveland), 91103 515 Ashlaibula St. (Madison), 91103 330 S. Oak Knoll Ave (Rose City) 91101 (CDBG)	\$45,000	\$45,000	Provide support services to students and their families at three Northwest Pasadena elementary schools (Cleveland, Madison, and Rose City)	Provide an estimated 7,500 units of service to approximately 1,265 students and their families through counseling, medical services, information and referrals and various social services.	Students' academic performance and social behavior is enhanced as a result of supportive services provided to students/families. The family unit will be strengthened.	The Family Centers provided supportive services to enhance the overall academic and social well being of students and their families. Through June, staff has provided over 28,508 units of service. The Centers delivered services to 1,252 students and their families; provided supportive service units such as: medical/health services, health education, health insurance outreach/referrals, adult education, training and employment referrals, academic tutoring services and parenting education. In parenting education, pre and post-session surveys are conducted. Each Family Center uses case management and data collection software designed by an evaluation service. With the data collected and consultations with collaborating partners such as: Friends in Deed, Salvation Army, Pasadena Mental Health, Young & Healthy, Junior League, Mothers' Club, etc., the management of the Centers are able to modify services and/or delivery based on assessed needs and issues. The project has achieved its goals.

#	PROJECT (Agency)	FUNDED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
3.	COMMUNITY SOCIAL SERVICES (Armenian Relief Society) site address: 740 E. Washington Blvd. Pasadena, CA 91104 (HSEF)	\$25,728	\$25,728	To provide a variety of social services for 300 families and individuals from low and moderate socio/economic backgrounds. Project will emphasize clients who are recent immigrants with limited English skills and female heads of households.	Provide social services including case management, job placement assistance, citizenship preparation, interpretation and translation, referral to social service, transportation and educational agencies/institutions, to 300 clients. Participate in community collaborations and outreach activities.	Program participants will have their social service needs met and will become more knowledgeable of the social services available in the community. In addition to direct services provided by ARS, participants will also refer clients to other agencies for additional services as needed. ARS will collaborate with other local social service agencies.	The project served 494 clients, with assistance on employment matters, renters rebate, information referrals, citizenship, other social services, basic skills and ESL referrals, translation services, bus tokens and taxi coupons. The increase in numbers occurred at the beginning of the year, due to the implementation of the renters rebate assistance program which served 269 clients and has grown rapidly. The project has been participating in collaborative activities with LA County Department of Public Social Services, Union Station, Foothill Unity Center, Center For Aging Resources, and Friends Outside. The project has achieved its goals.
4.	COUNSELING PROGRAM (Pasadena Mental Health Center) site address: 1495 N. Lake Ave. Pasadena, CA 91104 (CDBG)	\$40,000	\$40,000	Assist individuals, couples, and families through mental health counseling. Develop proficiency of counseling interns through supervision and instruction from licensed mental health professionals. Provide 500 residents counseling.	Enlist 35 to 40 students/interns to provide 2,500 hours of counseling for approximately 500 clients. Provide the interns over 1,820 hours of direct supervision and training via licensed mental health professionals.	As a result of receiving mental health counseling clients will develop better life coping skills, improve their problem solving skills, decision-making abilities and reduce negative social behaviors. Mental health interns will receive valuable instruction that will improve their professional counseling skills.	The project served 537 clients providing 8,712 hours of counseling in a one-on-one setting. Additionally, information assistance and referrals were provided to the general public via a telephone helpline. The project assisted low income individuals, couples and families who are unable to afford private, mental healthcare, are uninsured or are not eligible for other publicly funded care. 43 interns participate in the program and were supervised by 10 licensed clinicians. Demand for counseling services has been increasing because non-medical insured clients are no longer being served by other mental health providers. Clients receiving the services improve their coping skills and are better able to solve personal problems. The interns gain valuable clinical experience. The project continues to expand its corps of interns to meet the demand. The project has achieved its goals.

#	PROJECT (Agency)	FUNDED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
5.	ELDER ABUSE/INTERVENTION (Center for Aging Resources) site address: 447 N. El Molino Ave. Pasadena, CA 91101 (CDBG)	\$25,000	\$24,780	The provision of counseling and other support services to at least 72 vulnerable seniors impacted by elder abuse.	Enrollment of 72 core clients. Provision of 1,182 units of service. Number of referrals for social services and mental health counseling varies. Provision of elder abuse awareness through community meetings and outreach activities.	Clients will receive abuse-related psychotherapy and supportive social services. Seniors, their families and the community will become more aware of elder abuse issues. Clients will have decreased family stress and exhibit positive behaviors.	The project enrolled and provided direct services to 103 core clients and 95 additional clients with outreach and elder abuse education. The quality of life of participating seniors was improved by providing information and referrals, support groups, case management and psychotherapy. Additionally, the project presented abuse prevention workshops to various community groups and coordinates services with local social service providers as well as the Pasadena Police Department. Specific outreach was provided to assist monolingual Spanish-speaking elders living in subsidized housing facilities; parenting grandparents; and seniors whose lives are impacted by their adult children's mental illness, substance abuse and other aberrant behavior. The project reaches individuals who would otherwise not receive assistance due to linguistic, physical, cultural and cognitive barriers. The project has achieved its goals.
6.	EMERGENCY HOMELESS RESPONSE (Ecumenical Council) site address: 444 E. Washington Blvd. Pasadena, CA 91104 (ESG)	\$75,000	\$75,000	To assist families and individuals who are made homeless as a result of government action, natural disaster, or other extreme situations. It is anticipated that approximately 350 persons will be served annually.	Provide on an "as needed" basis motel vouchers for approximately 3 to 5 nights and rental start-up fees. The number of vouchers provided and money expended for rental start-ups is driven by the demand and the availability of funding.	Persons made homeless through extreme situations will be assisted. Financial assistance is provided to help clients obtain temporary and permanent housing.	The major focus of this year's EHRP project was providing assistance to households made homeless as a result of a major fire (Hudson Ave. fire) at a local multi family apartment building. Over 40 households were evacuated; 10 required extensive assistance, 100 persons were served and 856 nights of shelter were provided. Additionally, standard program activities assisted another 75 people and provided 266 nights of shelter and rental start-up assistance for 5 households emerging from homelessness. The project has achieved its goals.
7.	EMERGENCY SHELTER PROJECT (Ecumenical Council) site address: 444 E. Washington Blvd. Pasadena, CA 91104 (ESG)	\$30,000	\$30,000	To provide emergency shelter to approximately 150 to 250 homeless individuals. Provide 3 to 5 nights of shelter.	Provide short-term motel vouchers. Provide information and referrals to local social services providers.	Homeless clients receive emergency shelter services and will be provided with information on available social services in the community.	The project provided emergency housing assistance to 264 individuals, providing approximately 791 nights of shelter. Program guidelines do not allow persons/households to access the program more than once in a 12 month period. The project has achieved its goals.

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8.	FAMILY ACCESS TO HEALTH (Urban Revitalization Development Corp) site address: 1460 N. Lake Ave., #107 Pasadena, CA 91104 (CDBG)	\$25,000	\$25,000	Provide health assessments and treatment to 620 individuals. Deliver 1,537 units of medical services (medical encounters, prescriptions, lab tests, health education sessions).	Provide 620 patients with 675 direct treatment services. Provide 1,537 units of medical services. Provide 344 prescriptions, 380 lab tests and 138 health education sessions.	Program participants will have increased access to health care for uninsured persons; stabilization of chronic health problems; the provision of Health Education. Improved quality of life for those served.	The project served 671 unduplicated, uninsured clients delivering 858 medical appointments, 830 prescriptions and/or laboratory tests. The project also conducted Health Education sessions for 355 patients. Patients included children, adults and the elderly. The project emphasized treating individuals with chronic health conditions such as diabetes and hypertension and centers its recruitment efforts in the City's most disadvantaged census tracts where morbidity is high and access to health services is lacking. This project enables poor, uninsured clients to meet some of their basic medical, health care needs. The project has achieved its goals.
9.	JOB READINESS WORKSHOP (The Pasadena Children's Training Society DBA: The Sycamores) site address: 851 N. Oakland Ave. Pasadena, CA 91104 (HSEF)	\$30,000	\$25,264	Conduct two job readiness workshops per fiscal year. Each workshop will take place over a 12 week period. Workshop goals include: 1. Introducing participants to basic technology skills. 2. Introduction of job tools to be used in job search activities. 3. Mastery of interviewing skills and competencies through a mock interview process. The project's goal is to assist 24 participants in the completion of the job readiness workshops and provide assistance in securing and retaining employment.	Provide job readiness workshops to 24 participants throughout the year. Address a wide variety of job search skills including but not limited to resume writing, interviewing, follow-up and retention activities. Performance will be measured by the number of participants served and their job placement/retention rate at various intervals after completion of the program.	Participants will be exposed to and learn basic technology skills. Participants will learn effective job search techniques and will be assisted with job search and placement. Program participants will secure and retain employment.	The Job Readiness Program served 24 participants and completed 24 workshops. As a result of the workshops, 30% of program participants have secured employment. However, job retention information is not available at this time because the agency is still in the process of tracking project activity. The program fell short of meeting its goal of securing employment for all 24 participants.
10.	JUST FOR GIRLS AFTER SCHOOL PREVENTION & LEARNING ENRICHMENT PROGRAMS (YWCA Pasadena-Foothill Valley) Site addresses YWCA: 1200 N. Fair Oaks Ave. Pasadena, CA 91103 John Muir High School: 1905 N. Lincoln Ave. Pasadena, CA 91103 Blair Magnet School: 1201 S. Marengo Ave. Pasadena, CA 91105 (CDBG)	\$27,290	\$27,153	Provide 100 girls after school life skills programming to address contemporary concerns such as: gang involvement, physical and mental health, substance abuse, violence prevention, abusive relationships, etc. Also promote parental involvement in the participant's activities and educational aspirations.	Enroll 100 girls in program. Use evaluation tools to gauge progress of program participants. Also, administer series of information sheets at the beginning, during, and at the conclusion of the school year to get student, parent and teacher feedback on the program.	Program participants will develop leadership skills; greater social awareness, increased self-esteem and self-confidence. Participants will display more positive behaviors at home, at school and in the community.	The project enrolled 115 participants. The curriculum covered issues such as: team building, leadership, hygiene, violence prevention, teen dating, abusive relationships, gangs, and negative behavior. The project emphasized building a positive self-image and community outreach/service, achieving academic success and going on to higher education. Girls who participate in the project demonstrate improved academic behavior, school attendance and develop better relationships with both peers and adults. Program sites include Muir H.S., Blair H.S./Middle School, Willard Middle School, Robinson Park and the YWCA. The project has achieved its goals.

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11.	MAKING SMILES BRIGHT: DENTAL HEALTH FOR CHILDREN (Community Health Alliance of Pasadena) site address: 1855 N. Fair Oaks Ave., #200 Pasadena, CA 91103 (CDBG)	\$24,000	\$24,000	Serve 350 program-eligible children with dental exams, cleanings and dental sealants.	Enroll 350 program-eligible children who do not have dental insurance or have insurance which does not cover preventive dental care.	350 children will receive dental exams, cleaning and dental sealants. Project plans will require an increase in services in order to meet the established goals.	The project enrolled 145 children and delivered 429 dental procedures. The project encountered difficulty due to staff changes and inadequate project marketing and fell short of meeting its goals. Performance issues were identified in the first half of the program year and a corrective action plan was implemented. The corrective actions were helpful in improving performance, however, the project fell short of meeting its goals.
12.	MEALS PROGRAM (Union Station Foundation) 825 E. Orange Grove Blvd., Pasadena, CA 91104 site address: 412 South Raymond Avenue Pasadena, CA 91105 (ESG/HSEF)	\$52,000	\$52,000	Serve 123,000 free meals annually to low-income needy and homeless persons. Provide food security and good nutrition to some of the community's most needy persons.	Provide two (2) free meals to the poor and homeless daily. Serve 123,000 meals annually. Information and referrals are also made to social service providers.	Homeless clients will receive food on a daily basis (free meals) to supplement their nutritional needs.	The project served 123,336 free meals, breakfast and lunch daily. While serving the meals, shelter staff also provides information and referrals to social service agencies to assist the patrons in obtaining needed services. The food program is a major part of the Union Station homeless assistance effort and provides food security for its patrons who would otherwise go hungry on a regular basis. The project has achieved its goals.
13.	OLYMPIC CHALLENGE INNOVATIVE PROGRAM (AAF Rose Bowl Aquatics Center) site address: 360 N. Arroyo Blvd., Pasadena, CA 91103 (CDBG)	\$27,000	\$25,959	Teach academic and aquatic skills to disadvantaged 3 rd graders from schools in the CDBG Benefit Service Area (Cleveland, Jefferson, Linda Vista, San Rafael, Madison and Roosevelt).	Provide 3,300 aquatic lessons to 220 students. Administer pre and post test to measure the attainment of swimming skills and water safety.	Learn water safety. Develop proper swimming and diving techniques. The aquatic experience will enhance the child's self-confidence and self-esteem leading to improved academic and social development. They will also learn the health benefits of swimming.	220 elementary school students (3 rd graders) participated in this project, and received over 3,300 aquatic lessons. The following schools participated: San Rafael, Linda Vista, Jefferson, Roosevelt, Cleveland and Madison. Many of the participants include children with special needs. The children were taught how to swim, water safety skills, and diving techniques. The program included a workbook using their aquatic skills and water safety written at the third grade level. The children completed the workbook using their academic skills. Over 71% of the children moved up at least one level in their swimming skills assessment. 3 rd graders who participate in the program look forward to swimming lessons and tend to have improved self-esteem and academic success. The project also provided family swim passes for the children and their families to encourage family interaction via recreation. The project has achieved its goals.

#	PROJECT (Agency)	FUNDED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
14.	ORANGE GROVE FAMILY CENTER (Mothers' Club Community Center) site address: 562 E. Orange Grove Blvd. Pasadena, CA 91104 (CDBG)	\$42,000	\$42,000	Provide age appropriate pre-school activities, parenting education, ESL, support groups and Early Childhood Education for mothers (parents) and their children.	Provide support to young mothers/fathers with pre-school age children through a pre-school program, ESL instruction and parenting education. The project will serve 50 parents and 60 children. Program measures results using the DRDP (Desired Results Developmental Profile), the CASAS (Comprehensive Adult Student Assessment System) and the AAPI (Adult Adolescent Parenting Index) In addition attendance records are maintained and feedback is sought.	The parents will improve their parenting skills, social skills and English language skills. The impact of social isolation will be minimized. The children will receive age appropriate Pre-K activities, improve their learning skills and display positive social behavior and be prepared for entry into elementary school.	The project enrolled 62 families and 84 children. Many services were provided in collaboration with other local agencies (i.e., Pasadena Conservatory of Music, Pasadena City College, Women at Work, Azusa Pacific University, Football Family Service, Young & Healthy, Pasadena Unified School District, Pasadena Public Library, Pasadena Public Health Department, Sycamores Family Services, Madison Neighborhood Partners and Family Literacy Support Network) to enhance the quality of services provided by the program. In addition to Early Childhood Education, the program also provides Parenting education. Participating parents are required to attend this activity which is provided in conjunction with Pasadena City College. Also, a Parent Support Group is provided with a licensed Family Therapist. Adults in ESL classes averaged a 5 point gain on the Comprehensive Adult Student Assessment System (CASAS) standardized English language acquisition test and the children exhibited developmental advancement as measured by the Desired Results Developmental Profile system. The project has achieved its goals.
15.	PASADENA LEARNS AT BLAIR MAGNET SCHOOL (PUSD) site address: 1201 S. Marengo Ave. Pasadena, CA 91105 (CDBG)	\$15,000	\$14,875	Provide daily-supervised after-school enrichment and academic programs to 7 th through 9 th grade Blair Magnet School students. Deliver 12,600 units of service, improve participants' social behavior and academic performance and achievement goals.	Enroll 95 Pasadena youths and deliver 12,600 units of services by providing after school activities (homework assistance, credit reclamation, tutoring, sports and enrichment) in a safe, constructive and academically enriching environment.	Participants will improve their academic performance, school attendance, graduation rates, homework and behavior. Participating students will expand their career and educational goals/aspirations. It is also expected that participation in this activity will help to divert the potential involvement with substance abuse and other delinquent behaviors.	The program has enrolled 336 Pasadena participants, provided approximately 19,751 units of service (unit of service is one student participating on any given day) and has maintained a daily average attendance of 83 students. Based of the California Standards Test, LEARNS participants who attend the program on a regular basis have higher levels of school attendance, better language and math skills than students who are not regular participants. In addition to character development, enrichment, sports and recreation activities, the project also provides English Language Arts, Mathematics and credit-reclamation programming for under performing students. Blair LEARNS offered programming in conjunction with many community organizations. Among them are the YWCA, Parsons Corp, Teen Futures/Baby Lela Wait, Cal-State L.A., and the Institute for Educational Advancement. The project has achieved its goals.

#	PROJECT (Agency)	FUNDED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
16.	PENA JUVENILE PROGRAM (El Centro de Accion Social, Inc.) Site address: 37 E. Del Mar Blvd. Pasadena, CA 91105 (CDBG)	\$52,000	\$50,669	To provide a variety of youth development activities to 895 youths and their families.	Serve 895 youths and their families. Project components include outreach to "at risk youth," after school tutorial, a fitness group, a youth group, summer school and cultural celebrations.	Participating youths/families will acquire greater self-esteem and improved academic performance. The family unit and the student's support network will be strengthened.	The Pena Juvenile Program served over 1,050 youths and their families. 78 youths were enrolled in tutoring. 124 youths took part in the Project's Summer School in the Park and 20 youths participated in the mentoring activities. About 828 additional persons participated in cultural events. These events included special programming for cultural holidays such as: Dia de Los Muertos (Day of the Dead) Dia de los Tres Reyes (Day of the Three Kings), Cesar Chavez's Commemoration and Dia de Las Madres (Mothers Day). Students enrolled in summer school, tutoring and mentoring improved their academic skills and demonstrated more appropriate social behavior. The project has achieved its goals.
17.	PROGRAM EXPANSION PROJECT (Journey House, Inc.) Site address: 1232 N. Los Robles Ave. Pasadena, CA 91104 (CDBG)	\$35,710	\$35,710	Provide foster and former foster youth (young men), with tutoring, independent living skills, counseling, after-school activities, etc. Current and former foster youth have to complete high school and enter college or vocational school to achieve productive self sufficient lives, employment etc.	Serve 36 current and former foster care youths. Provide 9,933 units of service: education, tutoring, life skills training, psychological counseling and self-esteem building activities.	Participants will address and mitigate one of the major causes of homelessness - failure to complete high school. Students who participate in this activity are required to complete high school. The students are encouraged to achieve success in college and/or to attend a selected vocational/training school. Students will learn the importance of becoming disciplined, self-motivated, productive and self-sufficient in society.	The Program Expansion Project enrolled 48 participants and delivered over 9,000 units of service. Services provided included psychotherapy, life skills and academic counseling, tutoring, sports activities, education and enrichment. All participants residing at Journey House are enrolled in school. The post emancipation component of the project, the "Bridge" continues to grow and has served 38 clients. This component served young men who upon reaching 18 years of age, "age out" of the foster care system. All "Bridge" participants are housed at a Journey House facility or their housing is case managed by Journey House. To remain in the "Bridge" the participants must be enrolled in college or trade school and have a part-time job. Research shows that without housing and life skills assistance 40% of the nation's former foster children will become homeless within 12 months of their 18 th birthday. The "Bridge" program is designed to reduce this risk. Of the clients served 60% remain in high school, college or trade school and 20 are employed. The project has achieved its goals.

#	PROJECT (Agency)	FUNDED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
18.	PROJECT REACH OUT (Pasadena Senior Center) Site address: 85 East Holy Street Pasadena, CA 91103 (HSEF)	\$25,700	\$25,700	To identify gaps in services for seniors and provide advocacy to address unmet need or gaps. Recruit and train senior volunteers as Senior Counselors. Partner with other community agencies to address senior issues and identify resources. Improve lives of Alzheimer's patients and their caregivers. Distribute non-perishable food to low-income and home bound seniors. The goal is for the program to serve 1,200 unduplicated clients.	Serve 1,200 unduplicated seniors during the fiscal year by addressing a variety of needs and issues such as transportation, food insecurity, hunger, elder abuse, Alzheimer's disease, and housing issues. Performance will be measured by maintaining a count of the number of participating seniors that are served in one of the funded programs, maintaining a record of the identified gaps in services as well as identifying special accomplishments and collaborative efforts. Performance will also be measured by utilizing customer satisfaction surveys. These surveys will allow the agency to review the quality of their services along with the quantity of services provided.	Hunger and transportation issues in the low-income senior population will be reduced and seniors will be linked to other available social services. Project services will help to eliminate social isolation and address other senior problems such as elder abuse, Alzheimer's disease, and housing issues.	This project has helped 741 unduplicated senior citizens address their hunger and transportation concerns by providing tax vouchers and food distribution services, for a total of 6,335 units of service. A unit of service is defined as a single visit to either the food distribution or tax voucher program. As a result of program attendance participating seniors have experienced a decrease in hunger and an increased ability to access vital transportation services. Along with receiving food and tax vouchers, seniors received assistance with other issues including elder abuse, Alzheimer's disease, housing, security, and referrals for other social services. Enrollment did not meet the expectation to serve 1,200 unduplicated clients due to the Center's limited ability to enroll new individuals into the food and tax voucher program during the last few months of the year. The inability to enroll new clients came as a result of cuts the Senior Center received from the LA County Food Bank and the tax voucher assistance program. Despite the inability to enroll new clients, the program was able to continue to provide additional units of service to existing clients in both the food and tax programs for the remainder of the fiscal year.
19.	SOURCES: CAREER DEVELOPMENT (Union Station Foundation) 825 E. Orange Grove Blvd. Pasadena, CA 91104 site address: 739 E. Walnut #205 Pasadena, CA 91101 (ESG)	\$72,324	\$72,324	Recruit and enroll 120 individuals into job preparation, placement and follow-up program for homeless and low-income individuals.	Present curriculum to 125 individuals and secure employment for the majority of the participants. Clients will receive 40 hours of pre-employment training, 20 hours of one-on-one counseling.	As the poor/homeless receive supportive services, employment assistance, job placement, etc., he/she will be able to obtain a job. Employment opportunities will lead to the ability to become self-sufficient.	The Sources Program enrolled 122 clients; of which 66 were confirmed to have secured a first job through the program. Another 62 jobs were secured for program alumni for a total of 128 jobs developed during the program year. Sources is a unique program and uses a curriculum specifically designed to address the employment issues of the target population. Clients received post employment follow-up and ongoing counseling. Initial placements are often interim jobs and the program often assists clients with subsequent employment opportunities and services. The program is part of the "Continuum of Care" homeless recovery system and focuses on individuals becoming or returning to self-sufficiency by entering or reentering the workforce. The project has achieved its goals.

#	PROJECT (Agency)	FUNDED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
20.	VILLA-PARKE SENIOR NETWORK (El Centro de Accion Social, Inc.) site address: Villa Parke Community Center 363 E. Villa St. Pasadena, CA 91101 (CDBG/HSEF)	\$23,028 (CDBG) \$11,772 (HSEF) \$34,800	\$20,853 (CDBG) \$9,879 (HSEF) \$30,732	Provide instructional, social and cultural activities to enrich the lives of the elderly and the onset of mental and physical illness brought on by social and physical isolation.	Serve 912 units of services to 150 seniors and their families with activities including arts/crafts, field trips, and community events. Also provide presentations on topics of interest, information and referral to available social services.	The physical/mental deterioration and social isolation associated with aging will be mitigated. Seniors will become more aware of vital social services and become more involved in their community.	The project has served 172 seniors and delivered over 1,600 units of service. Clients participated in ESL, Citizenship, Arts and Crafts classes. Services also included case management, home visits and counseling. In providing support to its clients, the Senior Network collaborates with Kaiser Permanente, Pasadena Public Health Department, Huntington Hospital, Legal Aid, In Home Support Services, the Convalescent Aid Society, Pasadena Public Library and the American Cancer Society. Quarterly, the project conducts focus groups to determine the kind of services seniors would like to have implemented. From this input the project has implemented a computer literacy course provided by the Pasadena Public Library at Villa Parke and a low-impact exercise activity. The project has achieved its goals.
21.	YOUNG AND HEALTHY (Pasadena Unified School District) site address: 351 South Hudson Avenue Pasadena, CA 91109 (CDBG)	\$30,000	\$30,000	To assist 900 PUSD students in accessing free medical, dental, and mental health services.	Identify eligible clients, provide case management and follow up services. Arrange for free medical services for 900 students.	Students' academic performance and attendance will improve as a result of receiving improved medical, dental and mental health services. Services are targeted to low/moderate income students/family members.	The project facilitated health services for 1,598 PUSD children (i.e., medical, dental and mental health counseling). Services are provided through a network of over 300 volunteer health care professionals. The project also enrolled numerous families into an insurance plan and conducted dental education in first grade classes. Students who have their medical needs met are more likely to succeed in school and to participate in school/community events. The project has achieved its goals.

**CITY OF PASADENA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
Annual Project Performance Assessment as of June 30, 2006
Non-Public Service Projects for 31st Program Year (2005-2006)**

#	PROJECT (Agency)	ALLOCATED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
1.	BUSINESS INCUBATOR PROGRAM (Pasadena Enterprise Center) Site address: 7075 N. Lake Ave., #100 Pasadena, CA 91104	\$73,000	\$70,988	House at least 22 businesses in the business incubator. Increase existing number of women and minority owned businesses to at least 5. Assist incubator tenants in creating job opportunities for low income families.	To house and support at least 22 local businesses in the incubator. Graduate at least 2 businesses into the wider Pasadena business community annually. Create/maintain at least 42 jobs.	A minimum of 22 local businesses will have the benefit of professional services (office space) offered at the incubator at below market commercial rental rates. Jobs will be created/retained by the respective businesses. There will be a demonstrated decrease in the reported failures of local small businesses. The incubator will graduate enterprises into the larger business community. Increase the number of women and minority owned businesses.	The Business Incubator has enrolled 31 small businesses and approximately 301 jobs have been created/retained by these businesses (two businesses are temporary staffing firms and account for approximately 239 of the jobs). Business counseling, commercial development and the rental of professional office space at below market rates are some of the services provided to the businesses. The project achieved its goals.
2.	CODE ENFORCEMENT TASK FORCE (City/Planning & Development Dept.) Site address: 175 N. Garfield Ave. Pasadena, CA 91101 Services are provided throughout Benefit Service Area	\$244,048	\$180,985	Conduct proactive and systematic code compliance inspections of properties in the CDBG Benefit Service Area (BSA).	Conduct inspections of 3,000 properties. Inspections include single and multi family dwellings, vacant lots, building and complaint driven inspections.	Project activity will lead to compliance with code and building safety guidelines and a greater emphasis on safe and sanitary housing.	The Code Enforcement Task Force has conducted 5,487 property inspections. Typically, 75% of code compliance cases are resolved within 60 days. The project achieved its goals.
3.	EMPLOYMENT HALL (City/Planning and Development Northwest Programs) Site address: 500 N. Lake Ave. Pasadena, CA 91104	\$60,000	\$25,915	Provide a clean and accessible employment center.	Provide rental/lease payments for Day Laborers employment site. Outreach to day laborers in Pasadena. Assist clients to achieve permanent jobs.	Provision of a safe and sanitary employment site. Protection of the rights of workers and the concerns of employers will be addressed. Additionally, the provision of the facility addresses public safety concerns of local residents.	Monthly lease payments are being made in a timely manner. The program sponsor, the Institute of Popular Education of Southern California (IPEPSCA), is providing services. Please refer to project #8 for more information. The project achieved its goals.
4.	FAIR HOUSING PROGRAM (Housing Rights Center) 520 S. Virgil Ave., #400 Los Angeles, CA 90020 Site address: 1020 N. Fair Oaks Ave. Pasadena, CA 91103	\$58,000	\$58,000	Provide Fair Housing counseling services to residents of Pasadena.	Serve approximately 2,000 individuals. Services to include education, complaint investigation and housing discrimination testing.	Pasadena residents will become more knowledgeable of their rights to Fair Housing choice in the City. Increased mitigation of housing related issues and complaints.	The project has served 1,904 Pasadena residents. Clients include tenants, persons seeking housing, property managers, realtors, etc. During the program year the project conducted 37 fair housing complaint inquiries and opened 43 discrimination cases. The project achieved its goals.

#	PROJECT (Agency)	ALLOCATED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
5.	HEAD START CLASSROOM & PLAYGROUND (Center for Community & Family Services, Inc.) 565 N. Rosemead Blvd. Pasadena, CA 91107 site address: 565 Lincoln Ave. Pasadena, CA 91103	\$23,949	\$23,949	Improve the aesthetic and functionality of the playground area by installing a rubber surface and custom playground structure.	Complete the playground project. Make available the play area to 216 children, delivering 43,200 play experiences annually.	The improved play area will allow the children an opportunity to develop social interaction skills and gross motor skills. The overall learning environment will be enhanced and playground accidents will be minimized.	The playground project has been completed and is being used by the children. The project achieved its goals.
6.	JOB DEVELOPMENT - BUSINESS DEVELOPMENT PROGRAM (City/Human Svcs. Recreation Dept./Career Svcs. Div.) Site address: 1207 E. Green St. Pasadena, CA 91106	\$30,000	\$22,031	Connect Northwest Pasadena job seekers with employers and new jobs in the local labor market. Including high road jobs (jobs with career paths and benefits).	The project will conduct or participate in 4 events (job fairs) that will link area employers with unemployed low/mod income residents of the CDBG Benefit Service Area.	Unemployed/underemployed local residents of the Benefit Service Area will have an opportunity to: attend/participate in job fairs; become exposed to various vocational fields and employment opportunities. Clients will be able to locate job opportunities, develop effective job search skills, secure employment and thereby improve their economic status.	The project conducted 4 job fairs and made special efforts to attract residents of the CDBG Benefit Service Area. Approximately 50 employers and 800 persons participated in these events. The job fairs also included workshops on employment related subjects such as resumes, current labor market trends and interviewing skills. The project achieved its goals.
7.	MAINTENANCE ASSISTANCE SERVICES TO HOMEOWNERS (MASH) (City/Planning & Development Dept.) Site address: 2783 Eaton Canyon Dr. Pasadena, CA 91107 Services are provided throughout the CDBG Benefit Service Area.	\$620,000	\$619,039	Make minor home repairs, paint houses, clear yards. Services will be focused to take place in CDBG Benefit Service Area.	Make minor home repairs, provide 44 units of house painting (27 houses); perform 157 units of yard clearance (57 yards); remove tons of debris and make other home repairs.	The impact of home improvements will lead to a uniform cosmetic improvement of the target area. Project activities will enhance a suitable living environment.	MASH has provided 48.5 units of house painting (25 houses); 82 units of yard service (44 yards); made repairs to 25 homes and removed 111.25 tons of debris. The project also provided work experience to 56 MASH trainees. The project achieved its goals.
8.	NEIGHBORHOOD IMPACT PROJECT (Pasadena Neighborhood Housing Services, Inc.) Site address: 455 W. Montana St. Pasadena, CA 91103	\$198,000	\$198,000	Provide major rehabilitation loans to low/moderate income residents of the CDBG Benefit Service Area. Administer free paint program and make minor home repair grants.	Process at least 12 rehab loans, paint 15 homes and provide 15 minor home repair grants.	Improve housing conditions in the CDBG Benefit Service Area (Northwest Pasadena). Address the deterioration of older housing stock. Provide an avenue for low/moderate families to resolve areas of deferred maintenance of properties.	Six housing rehabilitation loans were funded. 14 free paint-up projects were completed; and 20 minor home repair and emergency grants were completed. The rehabilitation loans component fell short of the number projected/planned however, this was mitigated by the provision of the other service delivery components. The project achieved its goals.

#	PROJECT (Agency)	ALLOCATED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
9.	PASADENA COMMUNITY JOB CENTER (Institute of Popular Education of Southern California) Site address: 500 N. Lake Ave. Pasadena, CA 91104	\$70,000	\$62,309	Provide a clean and accessible employment site for day laborers. Operate a fair and orderly work assignment system. Provide vocational and basic skills educational services. Mediate employer concerns and workers' rights complaints.	Average daily registration of 65 participants. 70 work assignments a week (3,640 annually). Provide occupational/vocational training self-help classes (i.e., computer literacy, ESL classes).	Registration of 65 participants daily. Day laborers will obtain at least 70 jobs per week (3,640 annually). Participants will benefit from training classes that will help to improve job skills.	The project has conducted approximately 20,818 daily registrations (approx. 400 weekly). Clients have secured approximately 11,000 employment assignments, 144 became permanent jobs. The project is averaging 211 temporary jobs weekly. The project achieved its goals.
10.	PASSAGEWAYS OVERNIGHT SHELTER Union Station Foundation Site address: 412 S. Raymond Ave. Pasadena, CA 91105	\$40,000	\$40,000	Provide 1,300 bed nights (a bed night is one person sheltered for one night) of emergency overnight shelter for persons going through the intake process at Passageways. Passageways is the point of entry into the delivery of homeless services.	1,300 shelter bed nights will be provided at Union Station Foundation shelter to persons going through intake at Passageways.	The provision of temporary overnight shelter will assist homeless persons going through Passageway's intake process. This will enable clients to complete the process, and thus, be able to access available services.	The project has provided 1,219 nights of shelter. In total 453 persons/families were provided shelter (of which 86 were children). The project achieved its goals.
11.	PROJECT ADVANCE (Institute for Urban Research & Development) Site address: 2541 E. Foothill Blvd. Pasadena, CA, 91107	\$68,000	\$68,000	Provide technical assistance/support and business development assistance to 29 micro-enterprises (push cart vendors).	The provision of technical assistance and support to 29 micro-enterprises. Create/maintain 58 jobs.	The provision of economic development opportunities for low/moderate income clients. Assist micro-enterprises in becoming self-sufficient and in obtaining compliance with the City's business and health regulations.	The project enrolled 73 micro-enterprises, and 80 jobs were created/retained. Support services and technical assistance was provided on an ongoing basis. The project achieved its goals.
12.	REPAYMENT OF SECTION 108 LOAN Fair Oaks Renaissance Plaza (Shopping Center) Site address: 657 N. Fair Oaks Ave. Pasadena, CA 91103	\$313,449	\$313,449	Provide jobs for 30 low/moderate income community residents. Provide shopping, commercial, and retail services to CDBG Benefit Service Area. Elimination of blight within a Redevelopment Project Area.	Employ at least 30 low/moderate income persons. Provide retail, commercial services to low/moderate income area of the City. Elimination of a blighted area of the City.	Full time employment for at least 30 low/moderate persons. Area residents are able to shop, obtain goods and services through the commercial and business activity at the shopping center.	This activity is responsible for the repayment of the Section 108 Loan to HUD. The project is providing over 30 jobs to low/moderate income residents. Approximately 12 businesses are operating in the shopping center. The site has been revitalized. The project has achieved its goals.

#	PROJECT (Agency)	ALLOCATED AMOUNT	* TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
13.	SMALL BUSINESS ASSISTANCE PROGRAM (Pasadena Development Corp.) Site address: 1015 N. Lake Ave. Pasadena, CA 91704	\$231,000	\$231,000	Process 13 small business loans. Create/retain 10 jobs. Provide technical assistance to small businesses in Northwest Pasadena.	Package 13 small business loans, create/retain at least 10 jobs; and provide business counseling to 225 individuals/businesses.	Low/moderate income start-up businesses will be able to obtain the required business capital. Technical assistance will be provided for areas of business expansion in order to retain/create jobs. The provision of professional development activities, business counseling and other supportive services.	The project has made 7 small business loans; created/retained 34 jobs; and delivered approximately 534 hours of technical assistance to small businesses. Over 446 individuals have received business counseling. The project provides support to minority and women owned start-up businesses. The request for small business loans was lower than anticipated and several businesses did not complete the loan application process. The project achieved its goals.
14.	TEACH ONE YOUTH FOUNDATION'S PLANNING PROJECT (Center for Community & Family Services, Inc.) Site address: 565 N. Rosemead Blvd. Pasadena, CA 91707	\$14,000	\$14,000	Develop a planning instrument that can be used to develop a model program (Action Plan) for disadvantaged young men to help prevent violence, address gaps in services, nurture positive behavior.	Analysis of the 2000 survey. Conduct/document 3 focus groups with targeted population (young men 18-28). Conduct/document at least 7 consultations with human service professionals. Develop a final document (Plan of Action) that will lead to the implementation of an Employment Readiness Program to serve targeted young men 18-28.	The analysis of the 2000 survey will provide a basis for the kinds of needed services. The youth/young men involved in the focus groups will become more aware of their needs and of the available services in the community. The final document (Action Plan) will serve as a blue print for a model program to serve the targeted population (ethnically diverse and culturally sensitive).	The project has completed its analysis of the 2000 survey and has conducted consultations/interviews with key stakeholders. The final work product - Action Plan has been completed. The Action Plan will be used to develop programs/services that will address the unique needs of the target population. The project has achieved its goals.