

GRAIL ANALYSIS

MSI:

DEPARTMENT: Finance Department
SUB-DEPARTMENT: Finance Administration

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
8130 Training Costs	440	0	0	0	0	0	0.0
8135 Reference Matls Subscriptions	579	1,140	1,775	1,775	1,775	0	0.0
8136 Library Books	337	0	0	0	0	0	0.0
8144 Postage	33,598	36,827	32,000	32,000	32,000	0	0.0
8149 Fiscal Agent/Bank Fees & Charges	544	0	0	0	0	0	0.0
8218 Vehicle Rental	55	66	0	0	0	0	0.0
8276 Software	0	1,981	0	0	0	0	0.0
8290 Cell Phone Reimbsmnt	-385	-250	0	0	0	0	0.0
*** TOTAL SERVICES AND SUPPLIES	524,607	552,470	681,049	681,049	681,049	0	0.0
EQUIPMENT							
8506 Computer Equipment	23,978	0	0	0	0	0	0.0
*** TOTAL EQUIPMENT	23,978	0	0	0	0	0	0.0
*** SUBTOTAL	1,820,115	2,156,770	2,328,432	2,328,432	2,296,939	-31,493	-1.3
INTERNAL SERVICE CHARGES							
8601 IS-Structural Maintenance	23,352	23,310	24,122	24,122	26,438	2,316	9.6
8602 IS-Tenant Improvements	35	901	0	0	0	0	0.0
8603 IS-Lockshop	97	48	0	0	0	0	0.0
8604 IS-Utilities & Insurance - HSEKPING	13,812	13,812	13,881	13,881	13,974	93	0.6
8605 IS-Housekeeping Serv	19,596	19,503	18,916	18,916	19,720	804	4.2
8607 IS-Printing	26,227	18,252	28,000	28,000	28,000	0	0.0
8608 IS-Mail Services	2,124	2,128	2,573	2,573	2,905	332	12.9
8609 IS-Telephones	25,182	19,432	17,588	17,588	16,082	-1,506	-8.5
8610 IS-System Management HP3000-HP957	125,196	91,940	57,678	57,678	77,922	20,244	35.0
8611 IS-Application Devel & Support	164,520	132,570	90,000	90,000	90,000	0	0.0
8612 IS-PC&Net Desktop Services	20,352	8,255	52,838	52,838	44,092	-8,746	-16.5
8613 IS-Radio and Data Communicatn	1,116	1,570	1,662	1,662	2,054	392	23.5
8615 IS-Auto Body Repair	896	0	0	0	0	0	0.0
8620 Bldg Preventive Maintenanc e	6,744	8,383	8,420	8,420	8,420	0	0.0
8622 IS-Telephone - Usage	2,102	1,653	22,261	22,261	22,261	0	0.0
8623 IS-PC Training	1,400	0	6,905	6,905	6,905	0	0.0
8624 IS-Enterprise Network	16,500	17,492	21,110	21,110	20,870	-240	-1.1
8626 IS-Mail - Direct Request	0	496	0	0	0	0	0.0
8630 IS-AD&S PS,P2K, Park Citat	461,946	521,608	537,646	537,646	635,403	97,757	18.1
8632 IS-GIS (Geographic Info)	11,820	27,813	2,194	2,194	3,737	1,543	70.3
8634 IS-Security Srvcs City Ha ll	8,484	8,723	10,769	10,769	11,241	472	4.3
8641 IS-MS Licensing	0	0	2,028	2,028	1,972	-56	-2.7
*** TOTAL INTERNAL SERVICE CHARGES	931,501	917,889	918,591	918,591	1,031,996	113,405	12.3

GRAIL ANALYSIS

MSI:

DEPARTMENT: Finance Department
SUB-DEPARTMENT: Finance Administration

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
*** TOTAL BUDGET	2,751,616	3,074,659	3,247,023	3,247,023	3,328,935	81,912	2.5
REVENUE							
6860 Transfer from Workers' Compensation Fund	30,336	17,043	17,554	17,554	18,256	702	3.9
9165 General Fund-Unspecified	2,721,280	3,057,616	3,229,469	3,229,469	3,310,679	81,210	2.5
*** TOTAL FUNDING	2,751,616	3,074,659	3,247,023	3,247,023	3,328,935	81,912	2.5

5.28

GRAIL ANALYSIS

MSI:

DEPARTMENT: Finance Department
SUB-DEPARTMENT: Worker's Comp & Safety

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
EMPLOYEES							
REGULAR	8.500	9.000	9.000	9.000	9.000	0.000	
NON-REGULAR	0.000	0.000	0.000	0.000	0.000	0.000	
TOTAL EMPLOYEES	8.500	9.000	9.000	9.000	9.000	0.000	
PERSONNEL							
8005 Regular Pay - PERS	318,802	396,631	533,178	533,178	554,523	21,345	4.0
8011 Overtime Pay	2,886	0	0	0	0	0	0.0
8018 PST-Part Time Employees - PARS	16,086	47,992	0	0	0	0	0.0
8023 Auto Allowance	1,200	1,200	3,456	3,456	3,456	0	0.0
8024 Personal Dvlpmt Allowance	2,000	2,000	2,750	2,750	2,750	0	0.0
8027 Workers' Compensation	32,511	33,971	17,914	17,914	13,974	-3,940	-21.9
8028 Workers' Comp (4850 Benefit)	787	0	0	0	0	0	0.0
8031 General Liability	0	0	1,067	1,067	1,664	597	55.9
8038 PERS-Employee Portion	23,880	25,752	37,322	37,322	38,816	1,494	4.0
8040 PERS-City Portion	0	8,901	28,311	28,311	40,702	12,391	43.7
8041 PARS-City Portion	379	1,915	0	0	0	0	0.0
8044 Life Insurance	315	354	533	533	554	21	3.9
8045 Dental Insurance	3,868	4,432	4,104	4,104	4,104	0	0.0
8046 Medicare-City Contributbn	5,163	6,652	6,132	6,132	8,041	1,909	31.1
8047 Long Term Disability	3,673	4,530	4,692	4,692	832	-3,860	-82.2
8049 Emp Opt Ben Fd (EOBF)	44,792	62,342	77,400	77,400	72,900	-4,500	-5.8
8050 Benefits (VHS)	72,168	77,157	0	0	0	0	0.0
8056 Accrued payroll	8,014	591	0	0	0	0	0.0
8058 Benefits Administration	0	9,900	0	0	0	0	0.0
*** TOTAL PERSONNEL	536,524	684,320	716,859	716,859	742,316	25,457	3.5
SERVICES AND SUPPLIES							
8101 Materials & Supplies	4,745	3,796	5,500	5,500	5,500	0	0.0
8109 Equipt Purchases Under \$10,000	0	0	9,100	9,100	9,100	0	0.0
8113 Photo Copy Machine Maint	0	0	4,500	4,500	4,500	0	0.0
8114 Other Contract Services	34,824	121,306	424,500	424,500	434,745	10,245	2.4
8115 Consultant Services	0	0	3,000	3,000	3,000	0	0.0
8116 Contract Maintenance	0	0	0	0	29,228	29,228	0.0
8117 Data Processing Operations	0	0	20,772	20,772	20,772	0	0.0
8124 Dues and Memberships	1,065	575	2,500	2,500	2,500	0	0.0
8125 Special Civic Events	0	530	0	0	0	0	0.0
8126 Conf & Mtgs - Comm & Committees	900	0	0	0	0	0	0.0
8127 Conferences & Meetings	2,414	1,250	1,800	1,800	1,800	0	0.0
8128 Mileage	291	795	350	350	350	0	0.0
8129 Education	1,754	2,816	3,050	3,050	4,050	1,000	32.7
8130 Training Costs	50	382	1,000	1,000	1,000	0	0.0
8133 Medicl Pay Doctors-Workr Comp	6,306	22,565	1,000	1,000	1,000	0	0.0

MSI:

DEPARTMENT: Finance Department
SUB-DEPARTMENT: Worker's Comp & Safety

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
8135 Reference Mats Subscriptions	1,634	1,356	2,060	2,060	2,060	0	0.0
8136 Library Books	397	0	0	0	0	0	0.0
8144 Postage	2,101	2,493	3,000	3,000	3,000	0	0.0
8218 Vehicle Rental	0	66	0	0	0	0	0.0
*** TOTAL SERVICES AND SUPPLIES	56,481	157,930	482,132	482,132	522,605	40,473	8.3
EQUIPMENT							
8801 Depreciation	1,151	1,151	0	0	0	0	0.0
*** TOTAL EQUIPMENT	1,151	1,151	0	0	0	0	0.0
*** SUBTOTAL	594,156	843,401	1,198,991	1,198,991	1,264,921	65,930	5.4
INTERNAL SERVICE CHARGES							
8601 IS-Structural Maintenance	8,316	8,296	8,584	8,584	9,409	825	9.6
8602 IS-Tenant Improvements	0	320	0	0	0	0	0.0
8603 IS-Lockshop	0	0	175	175	175	0	0.0
8604 IS-Utilities & Insurance - HSEKPING	4,920	4,920	4,940	4,940	4,973	33	0.6
8605 IS-Housekeeping Serv	6,972	6,941	6,732	6,732	7,017	285	4.2
8606 IS-Floors and Windows	0	0	300	300	300	0	0.0
8607 IS-Printing	3,413	9,603	8,230	8,230	8,230	0	0.0
8608 IS-Mail Services	1,140	1,131	1,323	1,323	1,494	171	12.9
8609 IS-Telephones	4,020	4,423	3,703	3,703	4,232	529	14.2
8611 IS-Application Devel & Support	0	0	3,675	3,675	9,675	6,000	163.2
8620 Bldg Preventive Maintenance	2,400	2,984	2,997	2,997	2,997	0	0.0
8622 IS-Telephone - Usage	1,010	1,250	2,473	2,473	2,473	0	0.0
8623 IS-PC Training	0	0	1,219	1,219	1,219	0	0.0
8624 IS-Enterprise Network	8,760	8,833	14,857	14,857	10,734	-4,123	-27.7
8626 IS-Mail - Direct Request	0	90	0	0	0	0	0.0
8634 IS-Security Srvcs City Hall	3,012	3,104	3,833	3,833	4,001	168	4.3
8641 IS-MS Licensing	0	0	1,043	1,043	1,014	-29	-2.7
*** TOTAL INTERNAL SERVICE CHARGES	43,963	51,895	64,084	64,084	67,943	3,859	6.0
*** TOTAL BUDGET	638,119	895,296	1,263,075	1,263,075	1,332,864	69,789	5.5
REVENUE							
7163 Worker's Compensation City Contribution	638,119	895,296	1,263,075	1,263,075	1,332,864	69,789	5.5
*** TOTAL FUNDING	638,119	895,296	1,263,075	1,263,075	1,332,864	69,789	5.5

5.30

GRAIL ANALYSIS

MSI:

DEPARTMENT: Finance Department
SUB-DEPARTMENT: General Liability

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
EMPLOYEES							
REGULAR	2.000	2.000	2.000	2.000	0.000	2.000	
NON-REGULAR	0.000	0.000	0.000	0.000	0.000	0.000	
TOTAL EMPLOYEES	2.000	2.000	2.000	2.000	0.000	2.000	
PERSONNEL							
8005 Regular Pay - PERS	117,783	118,366	138,673	138,673	0	-138,673	-100.0
8011 Overtime Pay	962	0	0	0	0	0	0.0
8018 PST-Part Time Employees - PARS	34	42	0	0	0	0	0.0
8023 Auto Allowance	1,776	1,776	2,256	2,256	0	-2,256	-100.0
8024 Personal Dvlpmt Allowance	500	500	500	500	0	-500	-100.0
8027 Workers' Compensation	3,935	5,577	4,659	4,659	0	-4,659	-100.0
8031 General Liability	0	0	277	277	0	-277	-100.0
8038 PERS-Employee Portion	8,261	8,286	9,707	9,707	0	-9,707	-100.0
8040 PERS-City Portion	0	2,868	7,364	7,364	0	-7,364	-100.0
8041 PARS-City Portion	2	2	0	0	0	0	0.0
8044 Life Insurance	83	82	139	139	0	-139	-100.0
8045 Dental Insurance	967	968	912	912	0	-912	-100.0
8046 Medicare-City Contributn	571	555	1,595	1,595	0	-1,595	-100.0
8047 Long Term Disability	1,265	1,183	1,220	1,220	0	-1,220	-100.0
8049 Emp Opt Ben Fd (EOBF)	14,072	15,099	17,200	17,200	0	-17,200	-100.0
8050 Benefits (VHS)	25,390	22,291	0	0	0	0	0.0
8056 Accrued payroll	1,752	1,156	0	0	0	0	0.0
8058 Benefits Administration	0	3,222	0	0	0	0	0.0
*** TOTAL PERSONNEL	177,353	181,973	184,502	184,502	0	-184,502	-100.0
SERVICES AND SUPPLIES							
8101 Materials & Supplies	896	1,064	1,200	1,200	0	-1,200	-100.0
8107 Equipment Lease Payments	191	0	0	0	0	0	0.0
8114 Other Contract Services	715	5,217	7,850	7,850	0	-7,850	-100.0
8115 Consultant Services	267	0	0	0	0	0	0.0
8117 Data Processing Operations	0	0	500	500	0	-500	-100.0
8121 Computer(PC) Maint/Repair	90	154	0	0	0	0	0.0
8124 Dues and Memberships	155	550	500	500	0	-500	-100.0
8127 Conferences & Meetings	533	0	0	0	0	0	0.0
8129 Education	0	0	1,000	1,000	0	-1,000	-100.0
8135 Reference Mats Subscriptions	1,194	1,585	1,050	1,050	0	-1,050	-100.0
8144 Postage	232	300	350	350	0	-350	-100.0
8218 Vehicle Rental	0	22	105	105	0	-105	-100.0
*** TOTAL SERVICES AND SUPPLIES	4,273	8,892	12,555	12,555	0	-12,555	-100.0
EQUIPMENT							
*** TOTAL EQUIPMENT	0	0	0	0	0	0	0.0
*** SUBTOTAL	181,626	190,865	197,057	197,057	0	-197,057	-100.0

5.31

GRAIL ANALYSIS

MSI:

DEPARTMENT: Finance Department
SUB-DEPARTMENT: General Liability

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
INTERNAL SERVICE CHARGES							
8601 IS-Structural Maintenance	2,124	2,120	2,194	2,194	0	-2,194	-100.0
8604 IS-Utilities & Insurance - HSEKPING	1,260	1,260	1,262	1,262	0	-1,262	-100.0
8605 IS-Housekeeping Serv	1,788	1,774	1,720	1,720	0	-1,720	-100.0
8606 IS-Floors and Windows	0	0	147	147	0	-147	-100.0
8607 IS-Printing	369	1,298	1,939	1,939	0	-1,939	-100.0
8608 IS-Mail Services	264	266	294	294	0	-294	-100.0
8609 IS-Telephones	2,676	2,892	2,777	2,777	0	-2,777	-100.0
8620 Bldg Preventive Maintenance	612	762	766	766	0	-766	-100.0
8622 IS-Telephone - Usage	1,792	1,851	2,473	2,473	0	-2,473	-100.0
8623 IS-PC Training	0	0	72	72	0	-72	-100.0
8624 IS-Enterprise Network	2,064	2,078	2,413	2,413	0	-2,413	-100.0
8634 IS-Security Srvcs City Hall	768	793	979	979	0	-979	-100.0
8641 IS-MS Licensing	0	0	232	232	0	-232	-100.0
*** TOTAL INTERNAL SERVICE CHARGES	13,717	15,094	17,268	17,268	0	-17,268	-100.0
*** TOTAL BUDGET	195,343	205,959	214,325	214,325	0	-214,325	-100.0
REVENUE							
7166 Liability Insurance City Contribution	195,343	205,959	214,325	214,325	0	-214,325	-100.0
*** TOTAL FUNDING	195,343	205,959	214,325	214,325	0	-214,325	-100.0

GRAIL ANALYSIS

MSI:

DEPARTMENT: Finance Department
SUB-DEPARTMENT: Budget and Purchasing

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
EMPLOYEES							
REGULAR	25.750	22.750	22.750	23.750	24.750	1.000	
NON-REGULAR	0.000	0.000	0.000	0.000	0.000	0.000	
TOTAL EMPLOYEES	25.750	22.750	22.750	23.750	24.750	1.000	
PERSONNEL							
8005 Regular Pay - PERS	972,576	997,360	1,408,789	1,451,630	1,608,906	157,276	10.8
8011 Overtime Pay	8,892	595	0	0	0	0	0.0
8018 PST-Part Time Employees - PARS	19,063	39,933	0	0	0	0	0.0
8023 Auto Allowance	2,544	2,544	5,088	5,088	5,088	0	0.0
8024 Personal Dvlpmt Allowance	5,000	4,500	5,000	5,000	5,500	500	10.0
8027 Workers' Compensation	32,926	48,857	47,335	48,774	40,544	-8,230	-16.8
8031 General Liability	0	0	2,818	2,904	4,827	1,923	66.2
8038 PERS-Employee Portion	68,713	70,323	98,615	101,614	112,623	11,009	10.8
8040 PERS-City Portion	0	24,346	74,806	74,806	118,094	43,288	57.8
8041 PARS-City Portion	763	1,597	0	0	0	0	0.0
8044 Life Insurance	951	959	1,409	1,452	1,609	157	10.8
8045 Dental Insurance	11,236	11,570	10,374	10,830	11,286	456	4.2
8046 Medicare-City Contributn	10,430	11,351	16,201	16,922	23,329	6,407	37.8
8047 Long Term Disability	10,832	10,441	12,398	12,398	2,413	-9,985	-80.5
8049 Emp Opt Ben Fd (EOBF)	134,719	150,607	195,650	204,250	200,475	-3,775	-1.8
8050 Benefits (VHS)	213,698	189,295	0	0	0	0	0.0
8056 Accrued payroll	15,387	9,846	0	0	0	0	0.0
8058 Benefits Administration	0	27,960	0	0	0	0	0.0
*** TOTAL PERSONNEL	1,507,730	1,602,084	1,878,483	1,935,668	2,134,694	199,026	10.2
SERVICES AND SUPPLIES							
8101 Materials & Supplies	181,258	211,477	235,000	235,000	235,000	0	0.0
8105 Lease Payments	14,960	4,254	24,800	24,800	24,800	0	0.0
8107 Equipment Lease Payments	41,137	22,183	50,600	50,600	125,716	75,116	148.4
8108 Computer Related Supplies	117	920	1,200	1,200	1,200	0	0.0
8109 Equipt Purchases Under \$10,000	180	0	5,500	5,500	5,500	0	0.0
8110 Outside Printing and Duplicating	298	1,301	0	0	0	0	0.0
8112 Legal Advertising	361	2,715	0	0	0	0	0.0
8113 Photo Copy Machine Maint	60,147	64,567	68,383	68,383	68,383	0	0.0
8114 Other Contract Services	204,543	205,430	179,731	179,731	179,731	0	0.0
8115 Consultant Services	0	0	10,000	10,000	10,000	0	0.0
8116 Contract Maintenance	535	485	0	0	0	0	0.0
8117 Data Processing Operations	55	0	0	0	0	0	0.0
8124 Dues and Memberships	1,040	540	1,300	1,300	1,300	0	0.0
8125 Special Civic Events	82	222	0	0	0	0	0.0
8126 Conf & Mtgs - Comm & Committees	10	155	0	0	0	0	0.0
8127 Conferences & Meetings	7,378	5,717	1,401	1,401	1,401	0	0.0
8128 Mileage	2,439	120	0	0	0	0	0.0

5.33

GRAIL ANALYSIS

MSI:

DEPARTMENT: Finance Department
SUB-DEPARTMENT: Budget and Purchasing

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
8129 Education	199	190	640	640	640	0	0.0
8130 Training Costs	39	37	1,000	1,000	1,000	0	0.0
8134 Data Processing Development	0	0	3,000	3,000	3,000	0	0.0
8135 Reference Matls Subscriptions	101	0	250	250	250	0	0.0
8136 Library Books	107	460	0	0	0	0	0.0
8144 Postage	2,660	474	3,600	3,600	3,600	0	0.0
8177 Program Expenditures	15,451	15,992	16,471	16,471	17,130	659	4.0
8218 Vehicle Rental	33	0	0	0	0	0	0.0
8677 Interest	1,155	883	0	0	0	0	0.0
*** TOTAL SERVICES AND SUPPLIES	534,285	538,122	602,876	602,876	678,651	75,775	12.5
EQUIPMENT							
8801 Depreciation	5,838	5,269	14,500	14,500	14,500	0	0.0
*** TOTAL EQUIPMENT	5,838	5,269	14,500	14,500	14,500	0	0.0
*** SUBTOTAL	2,047,853	2,145,475	2,495,859	2,553,044	2,827,845	274,801	10.7
INTERNAL SERVICE CHARGES							
8601 IS-Structural Maintenance	37,452	37,380	38,680	38,680	42,394	3,714	9.6
8602 IS-Tenant Improvements	0	1,078	0	0	0	0	0.0
8603 IS-Lockshop	0	106	105	105	105	0	0.0
8604 IS-Utilities & Insurance - HSEKPING	22,188	22,164	22,261	22,261	22,408	147	0.6
8605 IS-Housekeeping Serv	31,428	31,274	30,334	30,334	31,622	1,288	4.2
8606 IS-Floors and Windows	0	0	2,000	2,000	2,000	0	0.0
8607 IS-Printing	40,204	31,347	24,630	24,630	24,630	0	0.0
8608 IS-Mail Services	3,432	3,425	3,344	3,344	3,777	433	12.9
8609 IS-Telephones	17,560	21,747	19,440	19,440	21,162	1,722	8.8
8611 IS-Application Devel & Support	5,130	6,600	10,000	10,000	10,000	0	0.0
8620 Bldg Preventive Maintenance	10,824	13,443	13,502	13,502	13,502	0	0.0
8621 IS-Radio - Direct Request	0	0	500	500	500	0	0.0
8622 IS-Telephone - Usage	5,724	6,011	4,713	4,713	4,713	0	0.0
8623 IS-PC Training	0	0	500	500	500	0	0.0
8624 IS-Enterprise Network	26,544	26,758	27,444	27,444	27,132	-312	-1.1
8634 IS-Security Svcs City Hall	13,620	13,986	17,268	17,268	18,026	758	4.3
8641 IS-MS Licensing	0	0	2,637	2,637	2,563	-74	-2.8
*** TOTAL INTERNAL SERVICE CHARGES	214,106	215,319	217,358	217,358	225,034	7,676	3.5
*** TOTAL BUDGET	2,261,959	2,360,794	2,713,217	2,770,402	3,052,879	282,477	10.1
REVENUE							
7155 Printing Services Fund	890,629	969,699	1,105,207	1,105,207	1,202,112	96,905	8.7
9165 General Fund-Unspecified	1,371,330	1,391,095	1,608,010	1,665,195	1,850,767	185,572	11.1
*** TOTAL FUNDING	2,261,959	2,360,794	2,713,217	2,770,402	3,052,879	282,477	10.1

5.34

GRAIL ANALYSIS

MSI:

DEPARTMENT: Finance Department
SUB-DEPARTMENT: Treasury/Cash Management

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
EMPLOYEES							
REGULAR	28,500	29,000	29,000	29,000	29,000	0,000	
NON-REGULAR	0,000	0,000	0,000	0,000	0,000	0,000	
TOTAL EMPLOYEES	28,500	29,000	29,000	29,000	29,000	0,000	
PERSONNEL							
8005 Regular Pay - PERS	1,055,951	1,061,228	1,500,894	1,500,894	1,560,917	60,023	3.9
8011 Overtime Pay	29,324	51,742	4,221	4,221	4,221	0	0.0
8018 PST-Part Time Employees - PARS	26,572	46,291	0	0	0	0	0.0
8023 Auto Allowance	2,544	2,544	5,088	5,088	5,088	0	0.0
8024 Personal Dvlpmt Allowance	3,250	3,250	3,750	3,750	3,750	0	0.0
8027 Workers' Compensation	36,035	52,165	50,430	50,430	39,336	-11,094	-21.9
8031 General Liability	0	0	3,001	3,001	4,683	1,682	56.0
8038 PERS-Employee Portion	73,726	74,276	105,063	105,063	109,264	4,201	3.9
8040 PERS-City Portion	0	25,710	79,697	79,697	114,572	34,875	43.7
8041 PARS-City Portion	1,076	1,890	0	0	0	0	0.0
8044 Life Insurance	1,007	1,009	1,501	1,501	1,561	60	3.9
8045 Dental Insurance	11,987	13,066	13,224	13,224	13,224	0	0.0
8046 Medicare-City Contributn	10,641	11,606	17,308	17,308	22,694	5,386	31.1
8047 Long Term Disability	11,442	10,890	13,208	13,208	2,341	-10,867	-82.2
8049 Emp Opt Ben Fd (EOBF)	166,643	184,548	249,400	249,400	234,900	-14,500	-5.8
8050 Benefits (VHS)	233,284	200,556	0	0	0	0	0.0
8056 Accrued payroll	18,984	6,334	0	0	0	0	0.0
8057 Defunded Positions	0	0	0	0	-66,391	-66,391	0.0
8058 Benefits Administration	0	29,068	0	0	0	0	0.0
9950 Defunded Positions	0	0	-62,814	-62,814	0	62,814	-100.0
*** TOTAL PERSONNEL	1,682,466	1,776,173	1,983,971	1,983,971	2,050,160	66,189	3.3
SERVICES AND SUPPLIES							
8101 Materials & Supplies	57,376	49,487	62,425	62,425	62,425	0	0.0
8105 Lease Payments	300	1,493	1,500	1,500	1,500	0	0.0
8107 Equipment Lease Payments	29,636	29,703	43,900	43,900	43,900	0	0.0
8108 Computer Related Supplies	2,848	1,077	0	0	0	0	0.0
8109 Equipt Purchases Under \$10,000	585	4,998	0	0	0	0	0.0
8110 Outside Printing and Duplicating	10,529	5,549	15,334	15,334	15,334	0	0.0
8112 Legal Advertising	247	0	2,600	2,600	2,600	0	0.0
8113 Photo Copy Machine Maint	0	523	0	0	0	0	0.0
8114 Other Contract Services	32,716	74,147	150,710	150,710	150,710	0	0.0
8115 Consultant Services	0	3,750	13,500	13,500	13,500	0	0.0
8116 Contract Maintenance	10,558	9,121	58,580	58,580	58,580	0	0.0
8117 Data Processing Operations	22,683	23,083	38,000	38,000	38,000	0	0.0
8121 Computer(PC) Maint/Repair	19,525	19,710	0	0	0	0	0.0
8124 Dues and Memberships	670	1,040	1,250	1,250	1,250	0	0.0
8127 Conferences & Meetings	1,581	3,184	2,562	2,562	2,562	0	0.0
8128 Mileage	190	194	1,795	1,795	1,795	0	0.0

GRAIL ANALYSIS

MSI:

DEPARTMENT: Finance Department
SUB-DEPARTMENT: Treasury/Cash Management

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
8129 Education	0	250	5,000	5,000	5,000	0	0.0
8135 Reference Matls Subscriptions	0	120	1,800	1,800	1,800	0	0.0
8140 Telephone	203	0	0	0	0	0	0.0
8144 Postage	49,107	43,770	33,837	33,837	33,837	0	0.0
8149 Fiscal Agent/Bank Fees & Charges	0	10,858	0	0	0	0	0.0
8154 Audio Visual Materials	0	0	100	100	100	0	0.0
8218 Vehicle Rental	33	11	415	415	415	0	0.0
8276 Software	0	269	0	0	0	0	0.0
*** TOTAL SERVICES AND SUPPLIES	238,787	282,337	433,308	433,308	433,308	0	0.0
EQUIPMENT							
*** TOTAL EQUIPMENT	0	0	0	0	0	0	0.0
*** SUBTOTAL	1,921,253	2,058,510	2,417,279	2,417,279	2,483,468	66,189	2.7
INTERNAL SERVICE CHARGES							
8601 IS-Structural Maintenance	27,132	27,073	28,015	28,015	30,705	2,690	9.6
8602 IS-Tenant Improvements	192	238	5,100	5,100	5,100	0	0.0
8603 IS-Lockshop	0	507	785	785	785	0	0.0
8604 IS-Utilities & Insurance - HSEKPING	16,056	16,056	16,123	16,123	16,229	106	0.6
8605 IS-Housekeeping Serv	22,776	22,651	21,972	21,972	22,903	931	4.2
8607 IS-Printing	28,736	28,527	32,069	32,069	32,069	0	0.0
8608 IS-Mail Services	3,720	3,658	4,263	4,263	4,814	551	12.9
8609 IS-Telephones	23,205	23,265	20,365	20,365	21,162	797	3.9
8611 IS-Application Devel & Support	0	2,190	0	0	0	0	0.0
8620 Bldg Preventive Maintenanc e	7,836	9,737	9,780	9,780	9,780	0	0.0
8622 IS-Telephone - Usage	6,170	6,952	4,688	4,688	4,688	0	0.0
8624 IS-Enterprise Network	28,860	28,575	34,982	34,982	34,585	-397	-1.1
8626 IS-Mail - Direct Request	442	2,448	2,372	2,372	2,372	0	0.0
8630 IS-AD&S PS,P2K,Park Citat	720	9,360	0	0	0	0	0.0
8634 IS-Security Srvcs City Ha ll	9,864	10,131	12,507	12,507	13,055	548	4.3
8641 IS-MS Licensing	0	0	3,361	3,361	3,268	-93	-2.7
*** TOTAL INTERNAL SERVICE CHARGES	175,709	191,368	196,382	196,382	201,515	5,133	2.6
*** TOTAL BUDGET	2,096,962	2,249,878	2,613,661	2,613,661	2,684,983	71,322	2.7
REVENUE							
6809 Building Services Fund - Transfer	51,767	53,579	55,186	55,186	57,393	2,207	3.9
6963 Prking Mtr - Old Pasa	48,671	50,374	51,885	51,885	53,960	2,075	3.9
6964 Prking Mtr - Civic Ctr	18,751	19,407	19,989	19,989	20,789	800	4.0
9165 General Fund-Unspecified	1,977,773	2,126,518	2,486,601	2,486,601	2,552,841	66,240	2.6
*** TOTAL FUNDING	2,096,962	2,249,878	2,613,661	2,613,661	2,684,983	71,322	2.7

5.36

GRAIL ANALYSIS

MSI:

DEPARTMENT: Finance Department
SUB-DEPARTMENT: Accounting and Financial Services

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
EMPLOYEES							
REGULAR	16,900	15,900	14,900	13,900	13,900	0,000	
NON-REGULAR	0,000	0,000	0,000	0,000	0,000	0,000	
TOTAL EMPLOYEES	16,900	15,900	14,900	13,900	13,900	0,000	
PERSONNEL							
8005 Regular Pay - PERS	696,291	801,738	1,002,939	959,446	998,474	39,028	4.0
8011 Overtime Pay	11,623	0	6,678	6,678	6,678	0	0.0
8018 PST-Part Time Employees - PARS	36	0	0	0	0	0	0.0
8020 Management Benefit	3,166	0	0	0	0	0	0.0
8023 Auto Allowance	294	0	2,544	2,544	2,544	0	0.0
8024 Personal Dvlpmt Allowance	6,750	9,000	7,750	7,750	7,750	0	0.0
8027 Workers' Compensation	23,242	37,762	33,699	32,238	25,162	-7,076	-21.9
8031 General Liability	0	0	2,006	1,919	2,996	1,077	56.1
8038 PERS-Employee Portion	48,984	55,991	70,206	67,162	69,893	2,731	4.0
8040 PERS-City Portion	0	19,382	53,257	53,257	73,287	20,030	37.6
8041 PARS-City Portion	2	0	0	0	0	0	0.0
8044 Life Insurance	680	800	1,003	959	998	39	4.0
8045 Dental Insurance	7,596	8,708	6,794	6,338	6,338	0	0.0
8046 Medicare-City Contributn	6,238	7,790	11,611	11,611	14,574	2,963	25.5
8047 Long Term Disability	7,635	8,160	8,825	8,825	1,498	-7,327	-83.0
8049 Emp Opt Ben Fd (EOBF)	87,315	107,390	128,140	119,540	112,590	-6,950	-5.8
8050 Benefits (VHS)	150,058	151,964	0	0	0	0	0.0
8054 Vision Care	22	33	0	0	0	0	0.0
8056 Accrued payroll	13,697	4,323	0	0	0	0	0.0
8058 Benefits Administration	0	20,811	0	0	0	0	0.0
*** TOTAL PERSONNEL	1,063,629	1,233,852	1,335,452	1,278,267	1,322,782	44,515	3.4
SERVICES AND SUPPLIES							
8101 Materials & Supplies	1,516	3,521	3,715	3,715	3,715	0	0.0
8108 Computer Related Supplies	35	0	0	0	0	0	0.0
8109 Equipt Purchases Under \$10,000	0	0	2,000	2,000	2,000	0	0.0
8110 Outside Printing and Duplicating	5,124	0	0	0	0	0	0.0
8112 Legal Advertising	1,588	1,786	0	0	0	0	0.0
8114 Other Contract Services	67,653	25,195	4,747	4,747	4,747	0	0.0
8116 Contract Maintenance	1,070	1,070	0	0	0	0	0.0
8117 Data Processing Operations	0	9,500	12,550	12,550	12,550	0	0.0
8121 Computer(PC) Maint/Repair	775	0	0	0	0	0	0.0
8124 Dues and Memberships	5,035	860	606	606	606	0	0.0
8127 Conferences & Meetings	268	2,191	5,654	5,654	5,654	0	0.0
8128 Mileage	68	135	350	350	350	0	0.0
8129 Education	250	0	596	596	596	0	0.0
8130 Training Costs	300	405	0	0	0	0	0.0
8135 Reference Matls Subscriptions	610	946	1,300	1,300	1,300	0	0.0

5.37

MSI:

DEPARTMENT: Finance Department
SUB-DEPARTMENT: Accounting and Financial Services

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
8144 Postage	199	88	5,158	5,158	5,158	0	0.0
8178 Program Expenditure Recovery	-84,368	0	0	0	0	0	0.0
8218 Vehicle Rental	11	0	0	0	0	0	0.0
8276 Software	2,495	0	0	0	0	0	0.0
*** TOTAL SERVICES AND SUPPLIES	2,629	45,697	36,676	36,676	36,676	0	0.0
EQUIPMENT							
*** TOTAL EQUIPMENT	0	0	0	0	0	0	0.0
*** SUBTOTAL	1,066,258	1,279,549	1,372,128	1,314,943	1,359,458	44,515	3.3
INTERNAL SERVICE CHARGES							
8601 IS-Structural Maintenance	14,772	14,741	10,613	10,613	11,631	1,018	9.5
8602 IS-Tenant Improvements	0	136	0	0	0	0	0.0
8603 IS-Lockshop	0	45	0	0	0	0	0.0
8604 IS-Utilities & Insurance - HSEKPING	8,736	8,736	6,108	6,108	6,148	40	0.6
8605 IS-Housekeeping Serv	12,396	12,333	8,322	8,322	8,676	354	4.2
8607 IS-Printing	8,248	14,997	11,500	11,500	11,500	0	0.0
8608 IS-Mail Services	2,988	2,992	3,161	3,161	3,403	242	7.6
8609 IS-Telephones	17,412	16,342	11,108	11,108	11,427	319	2.8
8620 Bldg Preventive Maintenance	4,272	5,302	3,705	3,705	3,705	0	0.0
8622 IS-Telephone - Usage	3,877	2,987	3,653	3,653	3,653	0	0.0
8624 IS-Enterprise Network	17,424	17,560	19,180	19,180	17,769	-1,411	-7.3
8630 IS-AD&S PS,P2K,Park Citat	6,840	2,430	0	0	0	0	0.0
8634 IS-Security Srvcs City Hall	5,364	5,516	4,738	4,738	4,945	207	4.3
8641 IS-MS Licensing	0	0	1,843	1,843	1,679	-164	-8.8
*** TOTAL INTERNAL SERVICE CHARGES	102,329	104,117	83,931	83,931	84,536	605	0.7
*** TOTAL BUDGET	1,168,587	1,383,666	1,456,059	1,398,874	1,443,994	45,120	3.2
REVENUE							
9165 General Fund-Unspecified	1,168,587	1,383,666	1,456,059	1,398,874	1,443,994	45,120	3.2
*** TOTAL FUNDING	1,168,587	1,383,666	1,456,059	1,398,874	1,443,994	45,120	3.2

5.38

GRAIL ANALYSIS

MSI:

DEPARTMENT: Finance Department
SUB-DEPARTMENT: Accounting and Financial Services

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
EMPLOYEES							
REGULAR	5.600	5.600	5.600	5.600	5.600	0.000	
NON-REGULAR	0.000	0.000	0.000	0.000	0.000	0.000	
TOTAL EMPLOYEES	5.600	5.600	5.600	5.600	5.600	0.000	
PERSONNEL							
8005 Regular Pay - PERS	0	0	407,115	407,115	423,380	16,265	3.9
8024 Personal Dvlpmt Allowance	0	0	2,500	2,500	2,500	0	0.0
8027 Workers' Compensation	0	0	13,679	13,679	10,669	-3,010	-22.0
8031 General Liability	0	0	814	814	1,270	456	56.0
8038 PERS-Employee Portion	0	0	28,498	28,498	29,637	1,139	3.9
8040 PERS-City Portion	0	0	21,618	21,618	31,076	9,458	43.7
8044 Life Insurance	0	0	407	407	423	16	3.9
8045 Dental Insurance	0	0	2,554	2,554	2,554	0	0.0
8046 Medicare-City Contributn	0	0	4,682	4,682	6,139	1,457	31.1
8047 Long Term Disability	0	0	3,583	3,583	635	-2,948	-82.2
8049 Emp Opt Ben Fd (EOBF)	0	0	48,160	48,160	45,360	-2,800	-5.8
*** TOTAL PERSONNEL	0	0	533,610	533,610	553,643	20,033	3.7
SERVICES AND SUPPLIES							
8101 Materials & Supplies	0	0	3,500	3,500	3,500	0	0.0
8109 Equipt Purchases Under \$10,000	0	0	6,000	6,000	6,000	0	0.0
8127 Conferences & Meetings	0	0	2,000	2,000	2,000	0	0.0
8135 Reference Matls Subscriptions	0	0	500	500	500	0	0.0
*** TOTAL SERVICES AND SUPPLIES	0	0	12,000	12,000	12,000	0	0.0
EQUIPMENT							
*** TOTAL EQUIPMENT	0	0	0	0	0	0	0.0
*** SUBTOTAL	0	0	545,610	545,610	565,643	20,033	3.6
INTERNAL SERVICE CHARGES							
8601 IS-Structural Maintenance	0	0	4,642	4,642	5,087	445	9.5
8603 IS-Lockshop	0	0	785	785	785	0	0.0
8604 IS-Utilities & Insurance - HSEKPING	0	0	2,671	2,671	2,689	18	0.6
8605 IS-Housekeeping Serv	0	0	3,640	3,640	3,795	155	4.2
8609 IS-Telephones	0	0	3,703	3,703	5,502	1,799	48.5
8620 Bldg Preventive Maintenance	0	0	1,620	1,620	1,620	0	0.0
8634 IS-Security Srvcs City Hall	0	0	2,072	2,072	2,163	91	4.3
*** TOTAL INTERNAL SERVICE CHARGES	0	0	19,133	19,133	21,641	2,508	13.1
*** TOTAL BUDGET	0	0	564,743	564,743	587,284	22,541	3.9
REVENUE							

5.39

GRAIL ANALYSIS

MSI:

DEPARTMENT: Finance Department
SUB-DEPARTMENT: Accounting and Financial Services

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
3571 Grants	0	0	564,743	564,743	587,284	22,541	3.9
*** TOTAL FUNDING	0	0	564,743	564,743	587,284	22,541	3.9

5.40

GRAIL ANALYSIS

MSI:
FUND: Computing & Communications

DEPARTMENT: Information Technology Services Division

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
EMPLOYEES							
REGULAR	36,000	42,000	44,000	44,000	45,000	1,000	
NON-REGULAR	0,000	0,000	0,000	0,000	0,000	0,000	
TOTAL EMPLOYEES	36,000	42,000	44,000	44,000	45,000	1,000	
PERSONNEL							
8005 Regular Pay - PERS	1,809,252	1,961,584	3,391,782	3,391,782	3,582,915	191,133	5.6
8011 Overtime Pay	49,934	44,796	24,332	24,332	25,307	975	4.0
8018 PST-Part Time Employees - PARS	35,859	82,450	0	0	0	0	0.0
8020 Management Benefit	0	2,372	0	0	0	0	0.0
8023 Auto Allowance	2,544	2,544	2,544	2,544	2,544	0	0.0
8024 Personal Dvlpmt Allowance	11,250	12,000	16,000	16,000	16,250	250	1.5
8027 Workers' Compensation	60,461	97,019	113,963	113,963	90,290	-23,673	-20.7
8031 General Liability	25,830	132	6,783	6,783	10,749	3,966	58.4
8037 Miscellaneous Pay	0	2,078	0	0	0	0	0.0
8038 PERS-Employee Portion	127,921	138,293	237,427	237,427	250,805	13,378	5.6
8040 PERS-City Portion	0	46,876	180,104	180,104	262,986	82,882	46.0
8041 PARS-City Portion	1,456	3,522	0	0	0	0	0.0
8044 Life Insurance	1,426	1,464	3,393	3,393	3,582	189	5.5
8045 Dental Insurance	14,225	16,495	20,062	20,062	20,518	456	2.2
8046 Medicare-City Contributn	19,428	25,898	39,286	39,286	52,319	13,033	33.1
8047 Long Term Disability	7,288	20,777	29,848	29,848	5,374	-24,474	-81.9
8048 Child Care Subsidies	0	0	864	864	864	0	0.0
8049 Emp Opt Ben Fd (EOBF)	189,826	224,391	378,400	378,400	364,500	-13,900	-3.6
8050 Benefits (VHS)	397,621	375,146	0	0	0	0	0.0
8054 Vision Care	30	56	0	0	0	0	0.0
8056 Accrued payroll	34,401	12,083	0	0	0	0	0.0
8058 Benefits Administration	0	52,671	0	0	0	0	0.0
9950 Defunded Positions	0	0	-11,286	-11,286	0	11,286	-100.0
*** TOTAL PERSONNEL	2,788,752	3,122,647	4,433,502	4,433,502	4,689,003	255,501	5.7
SERVICES AND SUPPLIES							
8101 Materials & Supplies	183,776	265,425	196,892	196,892	193,592	-3,300	-1.6
8103 Uniforms	700	0	850	850	850	0	0.0
8105 Lease Payments	0	6,244	0	0	0	0	0.0
8107 Equipment Lease Payments	0	300	50,000	50,000	171,200	121,200	242.4
8108 Computer Related Supplies	242,950	-43,909	104,500	104,500	113,000	8,500	8.1
8109 Equipt Purchases Under \$10,000	160,230	184,600	45,700	45,700	41,600	-4,100	-8.9
8110 Outside Printing and Duplicating	6	44	0	0	0	0	0.0
8112 Legal Advertising	308	0	0	0	0	0	0.0
8113 Photo Copy Machine Maint	2,311	786	4,000	4,000	3,000	-1,000	-25.0
8114 Other Contract Services	889,123	929,687	668,274	668,274	779,130	110,856	16.5
8115 Consultant Services	35,465	34,789	170,000	170,000	140,000	-30,000	-17.6
8116 Contract Maintenance	0	284,893	228,417	228,417	228,417	0	0.0
8124 Dues and Memberships	6,125	4,213	7,245	7,245	7,145	-100	-1.3
8125 Special Civic Events	0	481	0	0	0	0	0.0

5.41

MSI:
FUND: Computing & Communications

DEPARTMENT: Information Technology Services Division

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
8127 Conferences & Meetings	23,003	35,356	39,100	39,100	27,600	-11,500	-29.4
8128 Mileage	113	473	1,400	1,400	1,900	500	35.7
8129 Education	19,729	20,924	64,700	64,700	0	-64,700	-100.0
8130 Training Costs	0	0	0	0	83,000	83,000	0.0
8135 Reference Matls Subscriptions	4,813	839	10,300	10,300	8,000	-2,300	-22.3
8136 Library Books	0	147	0	0	0	0	0.0
8137 Gas and Lubricants	5	0	0	0	0	0	0.0
8140 Telephone	1,049,533	1,025,178	1,050,500	1,050,500	987,623	-62,877	-5.9
8142 Electric	4,657	5,235	5,600	5,600	5,600	0	0.0
8144 Postage	256	273	950	950	750	-200	-21.0
8177 Program Expenditures	257,826	474,901	489,150	489,150	508,716	19,566	4.0
8218 Vehicle Rental	161	77	876	876	876	0	0.0
8232	0	125	0	0	0	0	0.0
8276 Software	0	875	0	0	0	0	0.0
8290 Cell Phone Reimbsmnt	-530	-1,540	0	0	0	0	0.0
8677 Interest	8,368	6,400	14,936	14,936	14,936	0	0.0
*** TOTAL SERVICES AND SUPPLIES	2,888,928	3,236,816	3,153,390	3,153,390	3,316,935	163,545	5.1
EQUIPMENT							
8504 Equipment	224,495	0	0	0	0	0	0.0
8506 Computer Equipment	0	231,229	0	0	0	0	0.0
8507 Contra Capital	-224,495	-231,228	0	0	0	0	0.0
8801 Depreciation	493,903	406,654	532,072	532,072	520,624	-11,448	-2.1
*** TOTAL EQUIPMENT	493,903	406,655	532,072	532,072	520,624	-11,448	-2.1
*** SUBTOTAL	6,171,583	6,766,118	8,118,964	8,118,964	8,526,562	407,598	5.0
INTERNAL SERVICE CHARGES							
8601 IS-Structural Maintenance	32,376	32,293	33,416	33,416	36,625	3,209	9.6
8602 IS-Tenant Improvements	5,994	4,387	10,000	10,000	10,000	0	0.0
8603 IS-Lockshop	113	917	0	0	0	0	0.0
8604 IS-Utilities & Insurance - HSEKPING	19,128	19,140	19,231	19,231	19,356	125	0.6
8605 IS-Housekeeping Serv	18,420	18,314	17,762	17,762	18,517	755	4.2
8607 IS-Printing	20,243	5,452	20,000	20,000	18,800	-1,200	-6.0
8608 IS-Mail Services	5,136	5,350	6,287	6,287	7,303	1,016	16.1
8609 IS-Telephones	66,283	86,016	128,696	128,696	51,376	-77,320	-60.0
8611 IS-Application Devel & Support	31,118	158,233	31,751	31,751	16,751	-15,000	-47.2
8612 IS-PC&Net Desktop Services	10,248	9,800	8,300	8,300	8,300	0	0.0
8613 IS-Radio and Data Communicatn	564	785	785	785	831	46	5.8
8615 IS-Auto Body Repair	0	1,466	0	0	0	0	0.0
8616 IS-Fleet Maint - Equip Maintenance	10,879	5,701	5,937	5,937	6,270	333	5.6
8617 IS-Fleet Maint - Equip Replacement	25,338	16,748	17,877	17,877	18,637	760	4.2
8618 IS-Fleet Fuel/Lubricant	3,324	2,909	2,200	2,200	2,588	388	17.6

5.42

GRAIL ANALYSIS

MSI:
FUND: Computing & Communications

DEPARTMENT: Information Technology Services Division

	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ADOPTED	FY 2006 REVISED	FY 2007 RECOMMENDED	\$ CHANGE	%
8620 Bldg Preventive Maintenance	9,336	11,614	11,665	11,665	11,665	0	0.0
8621 IS-Radio - Direct Request	618	0	2,400	2,400	2,400	0	0.0
8622 IS-Telephone - Usage	134,541	97,967	66,257	66,257	49,757	-16,500	-24.9
8624 IS-Enterprise Network	36,564	35,070	34,325	34,325	41,618	7,293	21.2
8632 IS-GIS (Geographic Info)	4,590	6,100	0	0	0	0	0.0
8634 IS-Security Srvcs City Hall	10,236	12,086	14,917	14,917	15,573	656	4.3
8641 IS-MS Licensing	0	0	7,635	7,635	7,635	0	0.0
*** TOTAL INTERNAL SERVICE CHARGES	445,049	530,348	439,441	439,441	344,002	-95,439	-21.7
*** TOTAL BUDGET	6,616,632	7,296,466	8,558,405	8,558,405	8,870,564	312,159	3.6
REVENUE							
9038 Building Services Fund	64,144	59,869	0	0	0	0	0.0
9165 General Fund-Unspecified	110,250	115,763	121,551	121,551	127,628	6,077	4.9
9408 Telecommunications Fund	237,962	324,488	382,516	382,516	358,239	-24,277	-6.3
9500 Computing & Communication	6,204,276	6,796,346	8,054,338	8,054,338	8,384,697	330,359	4.1
*** TOTAL FUNDING	6,616,632	7,296,466	8,558,405	8,558,405	8,870,564	312,159	3.6

5.43

DEPARTMENT SUMMARY

Fire

Mission Statement

To provide protection of life, property, and the environment from the effects of fires, medical emergencies, and hazards with progressive community outreach.

Program Description

Through Fire Administration and eight strategically located fire stations, the Fire Department strives to maintain a safe community and contribute to an improved quality of life by providing the highest possible level of emergency services. Public safety services provided by the Department include: fire prevention and suppression; emergency medical services (paramedics); elimination of fire and life safety hazards in buildings; enforcement of State and City Fire Codes; hazardous vegetation management; regulation and disclosure of hazardous materials storage, handling and use; underground chemical storage tank inspections and permits; inspections of public assembly facilities and high rise buildings; maintenance of fire protection equipment and systems; special event planning to ensure the safety of the public; disaster preparedness planning; and training of businesses, City staff, neighborhoods and other citizen groups in disaster preparedness and mitigation.

Departmental Relationship to City Council Goals

- **Assure a Safe and Secure Community**

The Fire Department directly supports the City Council's goal of Assuring Community Safety and Security through its efforts to protect life and preserve property by providing exceptional emergency medical care, superior fire protection, responsive and aggressive code enforcement, and quality customer-centered public education. The Department continues to focus on community participation and prevention education efforts.

Major Accomplishments

The Fire Department was successful again in obtaining grant funding for additional anti-terrorism equipment from the Department of Homeland Security totaling \$1,033,826 million. In addition, the Fire Department coordinated and provided the following accomplishments during the past fiscal year:

- Provided Standardized Emergency Management System (SEMS) training to Emergency Operations Center staff and City departments
- Conducted over 40 Disaster Preparedness presentations including City Council, Council Districts, Neighborhood Associations, Businesses, Schools and City Departments
- Coordinated two citywide Emergency Operation Center drills
- Updated the City-wide disaster response plan (Multi-Hazard Functional Plan; MHFP)
- Collaborated with the Pasadena Police Department volunteer group for FIREWATCH
- Assisted the Accessibility & Disability Commission in implementing a Disaster Preparedness and Response manual
- Conducted six 12-hour Pasadena Emergency Response Team (PERT) training sessions for Leadership Pasadena, Pasadena Neighborhood Leadership Institute and Caltech, meeting the Department's goal of training 1,000 community members
- Coordinated a citywide blood drive in partnership with the American Red Cross
- Entered into Field Administration Stroke Therapy-Magnesium (FAST MAG) – Stroke Therapy study for Los Angeles County
- Completed our Department of Health and Services (DHS) Audit of Emergency Medical Services (EMS)

- Transformed a reserve ambulance into a dedicated Bike Team Transport Vehicle
- As a result of new Federal Communication Commission (FCC) regulations, the Department was approved for and purchased \$1,950,000 in new radios
- Hosted a major drill with the MTA Gold Line on the 210 FWY that involved the Metropolitan Transportation Authority (MTA), Pasadena Fire Department (PFD), Pasadena Police Department (PPD), Verdugo, L.A. County Sheriffs, L.A. County Coroner and a host of other agencies that observed the drill; the drill simulated a car jumping the K rail on the freeway and crashing into the Gold Line train
- Revamped Nuisance Fire Alarm program to reduce these type of calls by approximately 11%
- Increased services at the Permit Center for plans checked and to decrease turn around time
- Increased services at the Permit Center to organize plan check and provide full-time assistance at the counter
- Prepared and published the 2005 Department Annual Report
- Published Department Five-Year Strategic Plan
- Upgraded Department's Staffing and Payroll System
- Upgraded the City-Wide Emergency Notification System
- Enhanced Department Internet and Intranet Sites.

Summary of Appropriations and Revenues

	FY 2004 Actual	FY 2005 Actual	FY 2006 Adopted	FY 2006 Revised	FY 2007 Recommended
FTEs	176.50	176.50	177.50	177.50	181.50
Appropriations	26,777,615	29,067,945	32,260,910	32,260,910	35,293,193
General Fund	26,777,615	29,067,945	32,260,910	32,260,910	35,293,193

Departmental Results Statements

Result 1: Protect property from fire and other hazards.

		FY 2005			FY 2006	FY 2007
		Actual	Target	% Target	Target	Target
Measure 1.1 Timeliness of response to reports of fire. Protect human life from the adverse effects of fire.						
A.	First unit to arrive at the scene within 5 minutes of being dispatched 90% of the time	77%	90%	85%	90%	90%
Measure 1.2 Percent of fire loss versus property at risk. Protect property by minimizing the spread of fire.						
A.	Maintain a 10% or less fire loss for total property at risk	1%	<=10%	100%	n/a	n/a
A.	Contain fire to the room or area found upon arrival of suppression crew(s), 90% of the time.	New for fiscal year 2006			90%	90%

Result 2: Minimize the effects of illness and injury.

	FY 2005			FY 2006	FY 2007
	Actual	Target	% Target	Target	Target
Measure 2.1 Timeliness of response to emergency medical calls for service					
A. Arrive at the scene of the emergency within 5 minutes of dispatch 90% of the time	88%	90%	98%	n/a	n/a
Measure 2.1 Timeliness of response to basic life support emergency medical calls.					
A. First responders with basic life support (BLS) and an automatic external defibrillator capability to arrive within 5 minutes of being dispatched, 90% of the time.	New for fiscal year 2006			90%	90%
Measure 2.2 Timeliness of response to advance life support emergency medical calls.					
A. First responders with advance life support (ALS) capability to arrive within 8 minutes of being dispatched, 90% of the time.	New for fiscal year 2006.			90%	90%

Result 3: Minimize hazards in buildings.

	FY 2005			FY 2006	FY 2007
	Actual	Target	% Target	Target	Target
Measure 3.1 Number of existing buildings and new construction sites that will be inspected					
A. 43 high rise structures	61	43	100%	43	43
B. 255 institutional, educational and residential care facilities	543	255	100%	255	255
C. 320 public assembly occupancies	239	320	75%	320	320
D. 240 hazardous material occupancies	490	240	100%	240	240
E. 100% of all new construction sites	1,310	1,310	100%	100%	100%

Fire

	FY 2005			FY 2006	FY 2007
	Actual	Target	% Target	Target	Target
Measure 3.2 Percent and number of existing buildings and new construction that comply with fire and life safety regulations					
A. 90% of high rise structures	91%	90%	100%	90%	90%
B. 90% of institutional, educational and residential care facilities	93%	90%	100%	90%	90%
C. 90% of public assembly occupancies	89%	90%	99%	90%	90%
D. 90% of hazardous materials occupancies	97%	90%	100%	90%	90%
E. 100% of all new construction sites	94%	100%	94%	100%	100%
Measure 3.3 Check and process Fire plan checks expeditiously.					
A. 90% of all Fire plan checks processed within 30 days of receipt	New for fiscal year 2007				90%

Result 4: Minimize hazards in brush area.

	FY 2005			FY 2006	FY 2007
	Actual	Target	% Target	Target	Target
Measure 4.1 A select number of homes will be surveyed for compliance with the Hazardous Vegetation Ordinance					
A. At least 2,200 homes will be surveyed	3,347	2,200	100%	2,200	2,200

Result 5: Pasadena residents are satisfied with fire and emergency medical services.

	FY 2005			FY 2006	FY 2007
	Actual	Target	% Target	Target	Target
Measure 5.1 Survey of residents regarding satisfaction with fire and emergency medical services					
A. At least 90% of the residents responding are "satisfied" or "very satisfied" with fire and emergency medical services	94%	90%	100%	n/a	90%

Fire

Measure 3.3 Check and process Fire plan checks expeditiously.		
A. 90% of all Fire plan checks processed within 30 days of receipt	New for fiscal year 2007	90%

Changes from Prior Year

- *Cost Changes:* The fiscal year 2007 budget represents an increase of \$3,032,283 or 9.3% over the revised fiscal year 2006 budget. The majority of this increase is in the Personnel category. Personnel costs increased \$2,009,803 due to negotiated/anticipated salary and benefit increases with like adjustments to Position Coverage and the addition of 4.0 FTEs; other increases include Services and Supplies, \$632,165 and Equipment, \$264,874 and Internal Service Charges, \$125,441.
- *FTE Changes:* The Department added 4.0 FTEs: 1.0 FTE, Senior Code Compliance Manager and 3.0 FTEs, Fire Fighter II. Please refer to Division pages for more detailed information.

Future Outlook

Efforts to involve more of our community in disaster preparedness training (City Staff, citizens, and businesses) will continue to be a focus, particularly in recognition of the potential for a major earthquake, the threat of terrorist activity, and the emphasis on homeland defense systems. The effort to acquire federal "Homeland Defense" funds to better prepare Pasadena for terrorist acts against potential targets within the City will continue to be a priority.

Overall, the Fire Department will continue to seek efficient, cost effective methods to deliver the best possible services to the community.

Division Summary Fire Administration

Mission Statement

The mission of Fire Administration is to provide leadership and a vision for the Department that is consistent with City Council policies and community expectations; encourage the success of our members by budgeting for training opportunities and state of the art equipment; and provide leadership in City-wide emergency management.

Program Description

Fire Administration strives to foster and maintain relationships and partnerships with other City departments, various community groups, professional organizations, surrounding jurisdictions and other governmental agencies in ways that contribute to the best possible service delivery. Additionally, this division provides administrative oversight and coordination of emergency management planning, training and operations for the City.

Fire Administration's overall responsibilities consist of sound fiscal management, personnel management, emergency scene management, department-wide administration and emergency management coordination. Fire Administration provides overall planning, control and administration of all Fire Department activities, including administrative support for all bureaus and sections of the Department. Fire Administration is ultimately responsible for all agenda reports, training approval, budgeting, procurement, payroll, information technology management and personnel actions. The division participates in administrative oversight of the Verdugo Dispatching partnership. The division's Emergency Management Coordinator delivers and coordinates training for all city employees in the areas of emergency management (disaster preparedness) and specific training for Emergency Operation Center (EOC) responders. In addition, the Emergency Management Coordinator provides citizen disaster training through the Pasadena Emergency Response Team (PERT) training program and serves as the Department's public information officer and the City's Area C liaison.

Major Accomplishments

Fire Administration continued to improve internal and external services, and expand the role of the Fire Department in the community. In addition, the division accomplished the following:

- Implementation of Department reorganization into two bureaus: 1) Bureau of Operations and 2) Bureau of Prevention and Administrative Services
- Collaborated with the Human Resources Department for entry-level fire fighter recruitment, which resulted in the hiring of twenty four (16) new fire fighters and eight (8) lateral fire fighters
- Coordinated two citywide Emergency Operation Center drills
- Conducted over 40 Disaster Preparedness presentations including City Council, Council Districts, Neighborhood Associations, Businesses, Schools and City Departments
- Updated the citywide disaster response plan (MHFP)
- Collaborated with the Pasadena Police Department volunteer group for FIREWATCH
- Assisted the Accessibility & Disability Commission in implementing a Disaster Preparedness and Response manual
- Conducted six 12-hour PERT trainings for Leadership Pasadena, Pasadena Neighborhood Leadership Institute and Caltech, meeting the Department's goal of training 1,000 community members
- Provided Standardized Emergency Management System (SEMS) training to EOC staff and City departments
- Coordinated citywide blood drive in partnership with the American Red Cross.