

# Agenda Report

**TO:** CITY COUNCIL                      **DATE:** MARCH 27, 2006  
**THROUGH:** FINANCE COMMITTEE  
**FROM:** CITY MANAGER  
**SUBJECT:** APPROVAL OF A JOURNAL VOUCHER AMENDING  
PROJECTS IN THE FISCAL YEAR 2006 CAPITAL  
IMPROVEMENT PROGRAM BUDGET

## RECOMMENDATION

It is recommended that the City Council:

1. Approve a journal voucher in the amount of \$562,959 amending 14 projects in the Fiscal Year 2006 Capital Improvement Program as detailed on Attachment A; and
2. Amend the Fiscal Year 2006 Capital Improvement Program budget to create the *Play Equipment and Restroom Building at Madison School/Park* project and recognize and appropriate \$60,500 in Residential Impact Fees to the project.

## COMMISSION RECOMMENDATION

On January 11, 2006 the Planning Commission found the *Play Equipment and Restroom Building at Madison School/Park* project to be in compliance with the General Plan.

## BACKGROUND

As part of the process to update the Capital Improvement Program (CIP) budget, the Department of Public Works has completed this report detailing recommended budget adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes to the projects are listed below and must be recognized through the City's journal voucher process to formalize the changes. The changes are summarized in Attachment A.

1. **Data Warehouse (71205)** – Staff recommends appropriating \$90,000 from the Computing and Communication Fund to fund this project. This project will build a data warehouse for violation tracking initially aggregating data from Tidemark which tracks building and code enforcement violations, SWEEPS which tracks restaurant violations, and parking citation and business license applications. This phase of the project will be operational in FY 2007 at which time its applicability will be evaluated Citywide. The data warehouse is expandable to allow other departmental violation databases to be integrated over time.
2. **Preventative Maintenance – Asphalt Streets 2005-2010 (73580)** – Staff recommends recognizing and appropriating \$17,673 in Federal Surface Transportation Program (STP) funds to this project. The City originally appropriated \$700,000 in STP funds but received a total of \$717,673 in reimbursement.
3. **Transportation System Improvement – Lake Avenue – Phase I (75035)** – Staff recommends recognizing and appropriating \$57,200 in Private Capital from Hanover R.S. Limited Partnership to this project. These funds were collected based on a traffic impact study for the development at 842 East Green. These funds will be used to implement mitigation measures for Lake Avenue.
4. **Sewer Master Plan (76270)** – Staff recommends appropriating \$134,380 in Private Capital from developers to this project. These developers were conditioned to provide a sewer study and/or mitigation. Payment to the City fulfilled these requirements. These funds will be used to reimburse the City for sewer mitigation and for the City's expense of preparation of the Master Sewer Plan.
5. **Installation of Median Islands at Lake Avenue and Orange Grove Boulevard (75032)** – Staff recommends appropriating \$57,946 in Commercial Development Fees to close this project. Irrigated landscaping was added to the project after the initial design was completed. This addition required the installation of a water main hook-up and meter which was not part of the original project. Additionally, this project was a federally funded project and administrative costs are not reimbursable.
6. **Replacement of Athletic Field Lighting and Installation of Centralized Lighting Equipment – Villa, Allendale, Jefferson and Robinson Parks (78037)** – Staff recommends appropriating \$100,000 in Residential Impact Fees to complete this project. The project scope has been expanded to include the replacement of the existing electrical infrastructure at Villa Park. This existing system failed after this project

was initially created. These additional funds will allow for the upgrade/replacement of the electrical infrastructure including service feed, panels, and switch gear.

7. **Grant Park – Walkway Lighting and Security Lighting System (78040)** – Staff recommends appropriating \$16,592 in Residential Impact Fees to close this project. This project consisted of updating existing lighting systems as well as the addition of new systems. The complexity of integrating the existing lighting system and the new system was greater than originally anticipated by staff. This resulted in increased staff cost for design and inspection.
8. **Grant Park – Renovate Picnic Shelter (78042)** – Staff recommends appropriating \$6,099 in Residential Impact Fees to close this project. This project consisted of retrofitting existing picnic shelters by replacing the asphalt and repairing the roof. However, when the asphalt was removed it was determined that the support beams for the structure had rusted below the surface and needed to be replaced thereby increasing the cost of the retrofit.
9. **Singer Park – Walkway Lighting and Security Lighting (78107)** - Staff recommends appropriating \$11,296 in Residential Impact Fees to close this project. This project consisted of updating existing lighting systems as well as the addition of new systems. The complexity of integrating the existing lighting system and the new system was greater than originally anticipated by staff. This resulted in increased staff cost for design and inspection.
10. **La Pintoresca – Water Play Area (78504)** – Staff recommends appropriating \$49,000 in Residential Impact Fees to close this project. This project consisted of constructing a water play area at La Pintoresca Park. This was the first time a project of this nature had been built by the City and required a special drainage system for the play area which resulted in more expensive design costs. Additionally, removal costs for the sand and concrete from the existing volleyball court resulted in higher costs due to the additional fill material required.
11. **Pasadena Regional Bikeway Project (78982)** – Staff recommends appropriating \$137,023 in Residential Impact Fees to close this project. In FY 1994 the City received approval for a \$114,250 grant in Metropolitan Transit Authority (MTA) funds which were appropriated in FY 1997 to this project. An invoice for reimbursement was submitted to the MTA on May 15, 1998, but no payment was received. Subsequently, the City requested an audit of this project. This audit found that the City was not eligible for reimbursement as there was no record of a signed MOU with the MTA.

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12. **Improved Accessibility to City Hall (71540)** - Staff recommends appropriating \$20,915 in 1992 Refunding and Capital Improvement Projects COP and \$55,360 in 1996 Multi Purpose COP Interest on Bond Proceed Funds to this project. This appropriation will replace \$76,275 of \$152,000 in 1990 COP Funds originally appropriated to this project. The 1990 issue of Certificates of Participation did not accrue sufficient interest to cover all of the appropriations.
13. **Street Lighting Repairs – Phase V (74338)** – Staff recommends appropriating \$182,260 in 1996 Multi Purpose COP Interest on Bond Proceeds Funds to this project. This appropriation will replace \$182,260 of \$1,827,506 in 1990 COP Funds originally appropriated to this project. The 1990 issue of Certificates of Participation did not accrue sufficient interest to cover all of the appropriations.
14. **Fire Station Remodel (72266)** – Staff recommends appropriating \$473,382 in 1987 Capital Improvement COP and \$15,531 in 1996 Multi Purpose COP Interest on Bond Proceeds Funds to this project. This appropriation will replace \$488,913 of \$822,000 in 1990 COP Funds originally appropriated to this project. The 1990 issue of Certificates of Participation did not accrue sufficient interest to cover all of the appropriations.
15. **Play Equipment and Restroom Building at Madison School/Park –** Staff recommends this project be added to the FY 2006 CIP budget.

Description: This project provides for the installation of play equipment, rubber surfacing, picnic tables, benches, trash containers, and a new public restroom building at James Madison Elementary School. The equipment is intended for use by 5 to 12 year-old children. The play equipment and the restroom will be available to the public during non-school hours under a joint use agreement with the Pasadena Unified School District (PUSD). Pursuant to this agreement, the City and PUSD will share the costs for the purchase and installation of the play equipment.

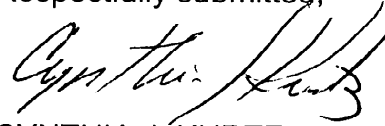
Schedule: An agreement is pending with PUSD for the installation of the play equipment, rubber surfacing, picnic tables, benches and trash containers. A restroom will be constructed on-site for use by park visitors when funding becomes available.

Staff recommends recognizing and appropriating \$60,500 from Residential Impact Fees. This appropriation, in conjunction with the anticipated contribution of \$38,500 from PUSD, will pay for the cost of the playground and resurfacing as well as picnic tables, benches, and trash containers.

**FISCAL IMPACT**

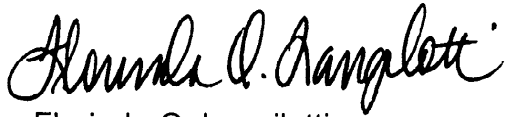
The cumulative effect of these recommendations will increase the FY 2006 CIP budget by \$623,459.

Respectfully submitted,



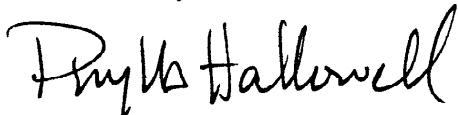
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## Attachment A

Project/Fund Source	Total Estimated Costs	Appropriated Through FY 2006	Changes	Revised Appropriation
<b>1 Date Warehouse (71205)</b>				
Communication Fund	90,000	0	90,000	90,000
<b>Total</b>	<b>90,000</b>	<b>0</b>	<b>90,000</b>	<b>90,000</b>
<b>2 Preventive Maintenance - Asphalt Streets (73580)</b>				
Federal Surface Transportation Program	700,000	700,000	17,673	717,673
Gas Tax	7,411,250	2,051,250	0	2,051,250
Private Capital	55,379	55,379	0	55,379
Residential Impact Fees	51,240	51,240	0	51,240
Sales Tax Proposition C	1,900,000	1,100,000	0	1,100,000
Sewer Maintenance and Construction Fund	1,356,250	271,250	0	271,250
Street Occupation Fees	200,000	200,000	0	200,000
<b>Total</b>	<b>11,674,119</b>	<b>4,429,119</b>	<b>17,673</b>	<b>4,446,792</b>
<b>3 Transportation System Improvement - Lake Avenue - Phase I (75035)</b>				
Private Capital - 201 N. Lake Ave	301,000	301,000	0	301,000
Private Capital - Pasadena Collection Office Project	136,250	136,250	0	136,250
Private Capital - Shea Property - 621 Colorado Avenue	117,000	117,000	0	117,000
Private Capital - Plaza Las Fuentes II	60,000	60,000	0	60,000
Private Capital - Hanover R S. Limited Partnership	0	0	57,200	57,200
<b>Total</b>	<b>614,250</b>	<b>614,250</b>	<b>57,200</b>	<b>671,450</b>
<b>4 Sewer Master Plan (76270)</b>				
Sewer Maintenance and Construction Fund	2,000,000	1,200,000	0	1,200,000
Private Capital - 1710 -1712 N Lake Ave	0	0	2,099	2,099
Private Capital - 2445 Oswego Ave	0	0	1,500	1,500
Private Capital - 2448 Oswego Ave	0	0	8,850	8,850
Private Capital - 2459 Oswego Ave	0	0	1,563	1,563
Private Capital - 692 S Marengo Ave	0	0	8,700	8,700
Private Capital - 840 E Green St or 85 S Lake Ave	0	0	102,888	102,888
Private Capital - 83-155 S Hill Ave	0	0	7,430	7,430
Private Capital - 97 N Wilson Ave	0	0	1,350	1,350
<b>Total</b>	<b>2,000,000</b>	<b>1,200,000</b>	<b>134,380</b>	<b>1,334,380</b>
<b>5 Installation of Median Islands at Lake Avenue and Orange Grove Boulevard (75032)</b>				
Gas Tax	28,000	28,000	0	28,000
Hazard Elimination Safety Grant	180,000	180,000	0	180,000
Commercial Development Fees	0	0	57,946	57,946
<b>Total</b>	<b>208,000</b>	<b>208,000</b>	<b>57,946</b>	<b>265,946</b>
<b>6 Replacement of Athletic Field Lighting and Installation of Centralized Lighting Equipment - Villa, Allendale, Jefferson and Robinson Parks (78037)</b>				
Power Fund	5,000	5,000	0	5,000
Private Capital - American youth Soccer Organization	5,000	5,000	0	5,000
Private Capital - Recreation and Parks Foundation	5,900	5,900	0	5,900
Private Capital - Southwest Little League	3,000	3,000	0	3,000
Private Capital - Villa Adult Soccer League	4,000	4,000	0	4,000
Proposition A (Parks) 1996	24,668	24,668	0	24,668
Residential Impact Fees	413,872	413,872	100,000	513,872
<b>Total</b>	<b>461,440</b>	<b>461,440</b>	<b>100,000</b>	<b>561,440</b>
<b>7 Grant Park - Walkway Lighting and Security Lighting System (78040)</b>				
Proposition 40 - Per Capita	81,854	81,854	0	81,854
Residential Impact Fees	1,146	1,146	16,592	17,738
<b>Total</b>	<b>83,000</b>	<b>83,000</b>	<b>16,592</b>	<b>99,592</b>
<b>8 Grant Park - Renovate Picnic Shelter (78042)</b>				
Residential Impact Fees	32,000	32,000	6,099	38,099
<b>Total</b>	<b>32,000</b>	<b>32,000</b>	<b>6,099</b>	<b>38,099</b>
<b>9 Singer Park - Walkway Lighting and Security Lighting (78107)</b>				
Tournament of Roses	26,000	26,000	0	26,000
Residential Impact Fees	56,000	56,000	11,296	67,296
<b>Total</b>	<b>82,000</b>	<b>82,000</b>	<b>11,296</b>	<b>93,296</b>
<b>10 La Pintoresca - Water Play Area (78504)</b>				
Residential Impact Fees	194,000	194,000	49,000	243,000
<b>Total</b>	<b>194,000</b>	<b>194,000</b>	<b>49,000</b>	<b>243,000</b>
<b>11 Pasadena Regional Bikeway Project (78982)</b>				
Metropolitan Transit Authority	114,250	114,250	(114,250)	0
Residential Impact Fees	0	0	137,023	137,023
<b>Total</b>	<b>114,250</b>	<b>114,250</b>	<b>22,773</b>	<b>137,023</b>
<b>12 Improved Accessibility to City Hall (71540)</b>				
1989 Public Facilities	50,000	50,000	0	50,000
1990 COP Proceeds	152,000	152,000	(76,275)	75,725
1992 Refunding CIP COP	0	0	20,915	20,915
1996 Multi Purpose COP Unspent Interest	0	0	55,360	55,360
<b>Total</b>	<b>202,000</b>	<b>202,000</b>	<b>0</b>	<b>202,000</b>
<b>13 Street Lighting Repairs - Phase V (74338)</b>				
1990 COP Proceeds	1,827,506	1,827,506	(182,260)	1,645,246
1996 Multi Purpose COP Unspent Interest	0	0	182,260	182,260
<b>Total</b>	<b>1,827,506</b>	<b>1,827,506</b>	<b>0</b>	<b>1,827,506</b>

## Attachment A

Project/Fund Source	Total Estimated Costs	Appropriated Through FY 2006	Changes	Revised Appropriation
<b>14 Fire Station Remodel (72266)</b>				
1989 COP Proceeds	148,123	148,123	0	148,123
1990 COP Proceeds	822,000	822,000	(488,913)	333,087
US Dept of Housing & Urban Dev Grant	858,108	858,108	0	858,108
General Fund	39,600	39,600	0	39,600
1987 CIP COP	0	0	473,382	473,382
1996 Multi Purpose COP Unspent Interest	0	0	15,531	15,531
	<b>1,867,831</b>	<b>1,867,831</b>	<b>0</b>	<b>1,867,831</b>
<b>Net Change</b>			<b>562,959</b>	