

## Agenda Report

TO:

CITY COUNCIL

DATE:

MARCH 20, 2006

FROM:

CITY MANAGER

SUBJECT:

MID-YEAR PROJECT PERFORMANCE ASSESSMENT FOR THE COMMUNITY

DEVELOPMENT BLOCK GRANT (CDBG); EMERGENCY SHELTER GRANT (ESG); HUMAN SERVICES ENDOWMENT FUND (HSEF) 2005-2006 PROGRAM YEAR; AND

THE HOME INVESTMENT PARTNERSHIP ACT (HOME) PROGRAM

### RECOMMENDATION

The following report is presented for information only.

### ADVISORY BODIES

This assessment was presented as an information item to the Northwest Commission on February 28th and to the Human Services Commission on Tuesday, March 8, 2006.

### BACKGROUND

The attached Mid-Year Project Performance Assessment (Exhibits A-D) provides a review of funded projects under the CDBG/ESG/HSEF/HOME Programs for in 2005-2006. The performance assessment summarizes each project's progress as of December 31, 2005. The following exhibits are attached: Exhibit A - Project Performance Assessment Definitions; Exhibit B - CDBG/ESG/HSEF Public/Human Service Projects; Exhibit C - CDBG Non-Public Service Projects; and Exhibit D - HOME/Housing Trust Projects.

This ongoing assessment of performance relies principally on the criteria identified in Exhibit A to determine the status of each project. Exhibit A defines the items that are employed in the overall project performance assessment (i.e., goals/objectives, performance measures, expected outcomes, etc.). The project performance assessment provides the basis for ascertaining the present status of projects and what actions if any, may be necessary to assist sub-recipients/developers and/or community housing development organizations (CHDOs) in achieving their project goals and objectives. City staff provides technical assistance and support to assist projects that are not on schedule, are not meeting their goals, and/or experiencing difficulty in accessing the allocated funds. A follow-up review of projects with noted deficiencies is conducted within 30 days to determine if the required changes and/or corrections are made. Where necessary, additional steps will be taken to address the problems, and if it is warranted, recommendations will be made regarding corrective actions to resolve performance issues and/or the reduction in the current funding level of these projects.

The project performance assessment is also a supplement to the Code of Federal Regulations for the CDBG, ESG and HOME Programs, respectively, (24 CFR 570; 24 576; and CFR 91 and 92) which requires the City, as grantee/participating jurisdiction, to make an annual determination that all federally assisted sub-recipients/developers/CHDOs are in compliance with the federal statutes and have the continuing capacity to administer and/or implement the funded projects. The assessment and monitoring of each project is an ongoing process of project review for compliance and implementation of the project's stated goals, objectives and funding allocation. Each sub-recipient is required to provide monthly progress/activity reports and to submit monthly invoices (including documentation) in order to receive reimbursement for approved costs. On-site monitoring visits are conducted at least once during the program year to evaluate the performance and fiscal management of each project.

Housing/Community Development administers the CDBG, ESG and HOME Programs. The Human Services and Recreation Department performs the administrative oversight for the Human Services Endowment Fund (HSEF).

### FISCAL IMPACT

Funding for the programs referenced in this report is a combination of federal and local dollars totaling approximately \$8,000,000.

Respectfully Submitted,

Cynthia J. Kurtz City Manager

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Reviewed by:

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Concurrence:

Patricia A. Lane

Director, Human Services and Recreation Department

Attachments:

Exhibits A - D

### PROJECT PERFORMANCE ASSESSMENT DEFINITIONS

• Goal(s) - The intent or purpose to be achieved by the project.

The project will be assessed to determine if the achievement of the stated goal(s) is an integral part of the operation/implementation of the project.

Objectives – The specifically desired intent of the activities that will be undertaken and/or performed in order to
achieve the project's stated goal(s). The objectives, when clearly defined, provide the mechanism by which the
project will meet its goals.

The focus of the assessment will be on the distinct and clear pattern(s) of activities/events, which are taking place and which collectively tend to lead toward the fulf.llment of the project's goal(s).

• Unit(s) of Service - The units of service provided (i.e., the number of hours of counseling, children/families served, houses rehabilitated, etc.).

The performance assessment will verify documented evidence and on-site operation of the delivery or implementation of the stated service units.

 Average Cost per Unit -The average cost per unit of service represents the total CDBG, ESG, and HSEF allocation divided by the number of units provided.

The performance assessment will examine the reasonableness of the average cost per unit of service(s) provided; based on the number of persons served and activities/services performed in relation to the amount(s) of money, time, effort, etc., expended to render the actual unit of service.

• **Performance Measures** - Performance measures are quantitative and qualitative indicators which denote the achievement or lack of achievement of the project's stated goals.

The performance assessment will focus principally on the project's obtainment of the quantitative values assigned to each measure. Additionally, on-site monitoring visits will be employed to observe the quality of the delivery or performance of services/activities.

Performance Schedule - The performance schedule identifies the major milestones for implementation of the
project. It provides the anticipated dates when major activities and events will take place during the program
year.

The performance assessment will examine the timeliness of the implementation of major project related activities.

 Expected Outcomes - The expected outcomes of the project are those results, occurrences and/or benefits, which are directly correlated to the activities of the project. The outcomes are those consequences, anticipated or unexpected, which result as an aftermath of the activities previously conducted to meet the project's stated goals.

The performance assessment will focus on the identification and documentation of the expected outcomes as a direct/indirect consequence or effect of the project activity.

CDBG/ESG Allocation - The actual funds awarded under the Sub-Recipient Agreement, as may be amended.

The performance assessment will examine the amount of the total project allocation in regard to the services provided, average cost per unit of service, and recognized benefit to project participants and the community at large.

# CITY OF PASADENA COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM • EMERGENCY SHELTER GRANT (ESG) PROGRAM • HUMAN SERVICES ENDOWMENT FUND (HSEF) Mid-Year Project Performance Assessment as of December 31, 2005 Public/Human Service Projects for 31<sup>ST</sup> Program Year (2005-2006)

PERFORMANCE ASSESSMENT	This program has provided 10 children with a total of 187 days of childcare. As a result of placement in a quality childcare setting, caregivers were able to overcome the childcare portion of their crisis and the potential for the child to experience physical and/or emotional abuse was eliminated. The project is in the process of measuring the quality of their services by implementing a customer satisfaction survey. Results from this survey should be available in late March early April. The project began the year with underutilization issues. Staff working on the project was able to identify the need for additional outreach. After beginning the outreach in November 2005 their numbers have increased dramatically and they now are on target to meet their goals.	The Family Centers provide supportive services to enhance the overall academic and social well being of students and their families. Through December, staff has provided over 13,659 units of services. The Centers delivered services to over 1,100 students and their families; provided supportive service links such as: medical/health services, health education, health insurance outreach/heferrals, addemic futuring services and parenting education. It raining and employment referrals, academic futuring services and parenting education. In parenting education in parenting education in parenting education pre and post-session surveys are conducted. Each Family Center uses case management and data collection software designed by an evaluation service. With the data collected and consultations with collaborating partners such as: Friends in Deed, Salvation Army, Pasadena Mental Health, Young & Healthy, Junior League, Mothers Club, etc., the management of the Centers are able to modify services and/or delivery based on assessed needs and issues. The project is meeting its goals.
EXPECTED OUTCOMES	At a minimum, clients will overcome the childrane component of the crisis and will be able to provide continued care for the child. Clients will be able to acceptinanitalism employment as a result of this service. Additionally, this service helps to reduce the risk of physicalemotional abuse during the family's crisis period.	Students' academic performance and social behavior is enhanced as a result of supportive services provided to students/families. The family unit will be strengthened.
PERFORMANCE MEASURES	Provide short-term emergency childcare to the needy from homeless shelters, abuse shelters, mental health clinics and hospitals. Project will also serve other families in crisis situations. 546 full cays of childcare will be given to childcare approximately 80% of those children are from single parent homes, temporarily homeless or from foster care. Performance will be measured by the number of childcare days provided and the number of children served. Berformance will also be measured by conducting customer satisfaction surveys to address the quality of services received and the family's ability to overcome their childs.	Provide an estimated 7,500 units of service to approximately 1,265 students and their families through courseling, medical services, information and referrals and various social services.
GOALS/OBJECTIVES	Reduce the risk of physical and emotional abuse by providing high quality childcare environment for children between the ages of 0-12 of families in immediate short-term criss. Families will receive up to 90 days of crisis childcare. The goal is to serve up to 20 children by providing 546 days of childcare with approximately 45 days of childcare services provided to each child.	Provide support services to students and their families at three Northwest Pasadena elementary schools (Cleveland, Madison, and Rose City).
*TOTAL EXPENDED	\$6,443	\$8,126
FUNDED	\$20,000	\$45,000
PROJECT (Agency)	CHILDREN IN CRISIS (Child Care Information Service) site address: 2698 Mataro St. Pasadena, CA 91107 (HSEF)	CLEVELAND/MADISON/ROSE CITY FAMILY CENTERS (PUSD) State addresses: 524 Palisade St (Cleveland, 91103 515 Ashtabula St (Madison, 91103 330 S. Oak Knoll Ave (Rose City) 91101 (CDBG)
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\* Total expenditures shown are actual reimbursements through 12/31/05 and may not necessarily represent actual expenditures for the reporting period.

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a ligily3	PERFORMANCE ASSESSMENT	The project has served 354 clients through December 31, 2005 providing assistance with employment matters, renters rebate assistance, information referrals, citizenship, and other social service assistance, basic skills and ESL referrals, translation services, bus tokens and taxi coupons. The increase in numbers for the beginning of the year is due to the renters rebate assistance program. This program has grown rapidly and accounts for the increased number of people served during the first half of the fiscal year. The project has also been participating in collaborative activities with LA County Department of Public Social Services, Union Station, Foothill Unity Center, Center For Aging Resources, and Friends Outside. The	The project served 552 Pasadena clients providing 1,815 hours of counseling in a one-on-one setting. Additionally, information assistance and referrals were provided to the general public via a telephone helpline. The project assisted low income individuals. The project assisted low income individuals. One ouples and families who are unable to afford private, mental healthcare, are uninsured or an ort eligible for other publicly funded care. 43 interns participate in the program and are supervised by 10 licensed clinicians. Demand for counseling services has been increasing because non-medical insured clients are no borgor being served by other mental health providers. Clients receiving the services improve their coping skills and are better able to solve personal problems. The interns gain valuable clinical experience. The project continues to expand its corps of interns to meet the demand. The project is meeting its goals.
	EXPECTED OUTCOMES	Program participants will have their social service needs met and will become more knowledgeable of the social services saviable in the community. In addition to direct services provided by ARS, participants will also refer clients to other agencies for additional services as needed. ARS will collaborate with other local social service agencies.	As a result of receiving mental heath counseling clients will develop better life coping skils, improve their problem solving skils, decision-making abilities and reduce negative social behaviors. Mental heath interns will receive valuable instruction that will improve their professional counseling skilis.
	PERFORMANCE MEASURES	Provide social services including case management, job placement assistance, citizenship preparation, interpretation and transbation, referral to social service, transportation and educational agencies/institutions, to 300 clients. Participate in community collaborations and outreach activities.	Enlist 35 to 40 students/interns to provide 2.500 hours of counseling for approximately 500 Pasadema clients. Provide the interns over 1,820 hours of mirect supervision and training via licensed mental health professionals.
	GOALS/OBJECTIVES	To provide a variety of social services for 300 families and individuals from low and moderate sociofeconomic backgrounds, Project will emphasize clients who are recent immigrants with limited English skills and female heads of households.	Assist individuals, couples, and families through mental health counselling. Develop proficiency of counselling brans through supervision and instruction from licensed mental health professionals. Provide 500 Pasadena residents counseling.
	*TOTAL EXPENDED	\$12,915	\$27,329
	FUNDED	\$25,728	\$40,000
	PROJECT (Agency)	COMMUNITY SOCIAL SERVICES (Armenian Relief Society) site address: site address: Rasshington Blvd. Passdena, CA 91104 (HSEF)	COUNSELING PROGRAM (Pasadena Mental Health Center) site address: 1495 N. Lake Ave. Pasadena, CA 91104 (CDBG)
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PERFORMANCE ASSESSMENT	The project has enrolled and provided direct services to 70 cora clients. The quality of life of participating seniors is improved by providing information and referrals, support groups, case management and psychotherapy. Additionally, the project presents abuse prevention workshops to various community groups and coordinates services with local social service providers as well as the Pasadena Police Department. Specific outreach was provided to assist monolingual Spanish-speaking elders living in subsidized housing facilities; parenting grandparents; and seniors whose lives are impacted by their adult children's mental illness, substance abuse and other aberrant behavior. The project reaches individuals who would otherwise not receive assistance due to linguistic physical, cultural and cognitive barriers. The project is meeting its goals.	The major focus of project services for the first half of the program year has been on providing assistance to households made homeless as a result of a major fire at a local multi family apartment building. Emergency housing and rental start-up assistance was provided to many of the victims. Over 40 households received emergency assistance. The project is meeting its goals.	The project has provided emergency housing assistance to approximately 100 individuals, providing approximately 300 nights of shelter. Program guidelines do not allow persons/broseholds to access the program more than once in a 12 month period. The project is meeting its goals.	The project has served 382 unduplicated uninsured clients delivering 452 medical appointments, 485 prescriptions and/or laboratory tests. The project also conducted Health Education sessions. Patents included children, adults and the elderly. The project emphasized treating individuals with chronic health conditions such as diabetes and health conditions such as diabetes and hypertension and centers its recruitment efforts in the City's most disadvantaged census tracks where morbidity is high and access to health services is lacking. This project enables poor, uninsured clients to meet some of their basic medical, health care needs. The project is
EXPECTED OUTCOMES	Clients will receive abuse-related psychotherapy and supportive social services. Seniors, their families and the community will become more aware of elder abuse issues. Clients will have decreased family stress and exhibit positive behaviors.	Persons made homeless through extreme situations will be assisted. Financial assistance is provided to help clients obtain temporary and permanent housing.	Homeless clients receive emergency shelter services and will be provided with information on available social services in the community.	Program participants will have increased access to heath care for uninsured persons; stabilization of chronic health problems; the provision of Health Education. Improved quality of life for those served.
PERFORMANCE MEASURES	Enrollment of 72 core clients. Provision of 1,182 units of service. Number of referrals for social services and mental health counseling varies. Provision of elder abuse awareness though community meetings and outreach activities.	Provide on an "as needed" basis motel vouchers for approximately 3 to 5 nights and rental start-up fees. The number of vouchers provided and money expended for rental start-ups is driven by the demand and the availability of funding.	Provide short-term motel vouchers. Provide information and referrals to local social services providers.	Provide 620 patients with 675 direct treatment services. Provide 1,537 units of medical services. Provide 344 prescriptions, 380 lab tests and 138 health education sessions.
GOALS/OBJECTIVES	The provision of counseling and other support services to at least 72 vulnerable seniors impacted by elder abuse.	To assist families and individuals who are made homeless as a result of government action, natural disaster, or other extreme situations. It is anticipated that approximately 350 persons will be served annually.	To provide emergency sheller to approximately 150 to 250 homeless individuals. Provide 3 to 5 nights of shelter.	Provide health assessments and treatment to 620 individuals. Deliver 1,537 units of medical services (medical encounters, prescriptions, lab tests, health education sessions).
*TOTAL EXPENDED	88,895	\$23,653	\$9,328	\$6,827
FUNDED	\$25,000	\$75,000	\$30,000	\$25,000
PROJECT (Agency)	ELDER ABUSEJINTERVENTION (Center for Aging Resources) site address: site address: North El Molino Avenue Pasadena, CA 91101 (CDBG)	EMERGENCY HOMELESS RESPONSE (Forumenical Council) site address: 444 E. Washington Blvd. Pasadena, CA 91104 (ESG)	EMERGENCY SHELTER PROJECT (Ecumenical Council) site address: 444 E. Washington Blvd. Pasadene, CA 91104 (ESG)	FAMILY ACCESS TO HEALTH (Urban Revitalization Development Corp) Site address: site address: A60 N. Lake Ave., #107 Pasadena, CA 91104 [CDBG]
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**	PROJECT (Agency)	FUNDED	*TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
တ်	JOB READINESS WORKSHOP (The Pasadena Children's Training Society DBA: The Sycamores) site address: 851 M. Oakland Ave. Pasadena, CA 91104 (HSEF)	\$30,000	\$9.911	Conduct two job readiness workshops per fiscal year. Each workshop will take place over a 12 week period. Workshop ogasi nicuted:  1. Introducing participants to basic technology skilis.  2. Introducing no flob tools to be used in job search activities.  3. Mastery of interviewing skills and competencies through a mock interview process.  The project's goal is to assist 24 participants in the completion of the job readiness workshops and provide assistance in securing and retaining easistance in securing and retaining employment.	Provide job readiness workshops to 24 participants throughout the year. Address a wide variety of job search skills including but not limited to resume writing, interviewing, follow-up and retention activities. Performance will be measured by the number of participants served and their job placement/retention rate at various intervals after completion of the program.	Participants will be exposed to and learn basic technology skills. Participants will learn effective job search techniques and will be assisted with job search and placement. Program participants will secure and retain employment.	The first Job Readiness workshop for fiscal year 05-06 began on October 2005. During the first workshop the program served 10 participants. As a result of the workshop, 20% of program participants have secured employment however, there is no job retention information available at this time because the workshop has just concluded. The program is on target to meet its goals.
9.	JUST FOR GIRLS AFTER SCHOOL PREVENTION & LEARNING ENRICHMENT PROGRAMS (WVCA Pasadena-Foothiil Valley) Site addresses YWCA: 1200 N. Fair Oaks Ave. Pasadena, CA 91103 John Muir High School: 1905 N. Lincoln Ave. Pasadena, CA 91103 Blair Magnel School: 1201 S. Marengo Ave. Pasadena, CA 91106 (CDBG)	\$27,290	\$8,190	Provide 100 girls after school life skills programming to address contemporary concerns such as: gang involvement, physical and mental health, substance abuse, violence prevention, abusive relationships, etc. Also promote parental involvement in the participant's activities and educational aspirations.	Enroll 100 girts in program. Use evaluation tools to gage progress of program participants. Also, administer series of information sheets at the beginning, during, and at the conclusion of the school year to get student, parent and teacher feedback on the program.	Program participants will develop leadership skills; greater social awareness, increased self-esteem and self-confidence. Participants will display more positive behaviors at home, at school and in the community.	The project has enrolled 14 participants. The curriculum covered issues such as: team building, leadership, hygiene, violence prevention, teen dating, abusive relationships, gangs, and negative behavior. The project emphasized building a positive self-image and community outreach/service, achieving academic success and going on to higher education. Girls who participate in the project demonstrate improved academic behavior, school attendance and develop better relationships with both peers and adults. Program sites include Muir H.S., Blair H.S./Middle School and the YWCA. The project is meeting its goals.
<del>-</del>	MAKING SMILES BRIGHT: DENTAL HEALTH FOR CHILDREN (Community Health Alliance of Passadena) site address: 1855 N. Fair Oaks Ave., #200 Passadena, CA 91103 (CDBG)	\$24,000	00°0\$	Serve 350 program-eligible children with dental exams, cleanings and dental sealants.	Enroll 350 program-eligible children who do not have dental insurance or have insurance which does not cover preventive dental care.	350 children will receive dental exams, deaning and dental sealants. Project plans will require an increase in services in order to meet the established goals.	The project has enrolled 44 children and has delivered 171 dental procedures. The project did not meet its projected performance goals as of 12/31/05 due to staff changes and inadequate project marketing. Corrective action has been taken to address the enrollment shortfall.
- 27	MEALS PROGRAM (Union Station Foundation) 825 E. Orange Grove Blvd., Pasadena, CA 91104 site address: 412 South Raymond Avenue Pasadena, CA 91105 (ESGHSEF)	\$52,000	\$23,886	Serve 123,000 free meals annually to low-income needy and homeless persons. Provide food security and good nutrition to some of the community's most needy persons.	Provide two (2) free meals to the poor and homeless daily. Serve 123,000 meals annually. Information and referrals are also made to social service providers.	Homeless clients will receive food on a daily basis (free meals) to supplement their nutritional needs.	The project has served 63 874 free meals. Breakfast and lunch are provided daily. While serving the meals, shelter staff also provides information and referrals to social service agained so assist the peatrons in obtaining needed services. The food program is a major part of the Union Station homeless assistance effort and provides food security for its patrons who would otherwise go hungry on a regular basis. The project is meeting its goals.

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EXHIBIT 8	PERFORMANCE ASSESSMENT	150 elementary school students have participated through 12/31/05 and received approximately 2,250 aquatics lessons. The following schools participated: San Rafael, Linda Vista, Jefferson and Roosevelt. Many of the participants include children with special needs. The children were taught how to swim, water safety skills, and diving techniques. The program included a workbook on aquatic skills and water safety written at the third grade level. The children complete the workbook thus building academic skills. Over 70% of the children moved up at least one level in their swimming skills assessment. 3 <sup>rd</sup> graders who participate in the program look forward to swimming lessons and tend to have improved self esteem and academic success. The project also provided family swim passes for the children and their families to encourage family interaction via recreation. The project is	The project has enrolled 52 parents and 63 children. Many services are provided in collaboration with other local agencies (i.e., Pasadena Conservatory of Music, Pasadena Cinservatory of Music, Pasadena Cinservatory of Music, Pasadena University, Foothili Family Service, Young & Healthy, Pasadena Unified School District, Pasadena Public Library, Pasadena Public Library, Pasadena Public Library, Pasadena Public Charled Services, Madison Neighborhood Partners and Family Lifrary Support Nework) to enhance the quality of services provided by the program. In addition to Early Childhood Education, the program also provides Parenting Education, participating parents are required to attend this activity which is provided in conjunction with Pasadena City College. Also, a Parent Support Group is provided withit is lead by a licensed Family Therapist. Approximately 178% of parents take advantage of the support group. Adults in ESL dasses averaged a 5 point gain on the Comprehensive Adult Student Assessment System (CASAS) standardized English language acquisition test and the Bevelopmental Profile system. The project is meeting its goals.
	EXPECTED OUTCOMES	Learn water safety. Develop proper swimming and diving techniques. The aquatics experience will enhance the child's self-confidence and self-esteem length to improved academic and social development. They will also learn the health benefits of swimming.	The parents will improve their parenting skils, social skills and English language skills. Social skills and English language skills. The impact of social solation will be minimized. The children will receive age appropriate Pre-K activites, improve their learning skills and display positive social behavior and be prepared for entry into elementary school.
	PERFORMANCE MEASURES	Provide 3,300 aquatic lessons to 220 students. Administer pre and post test to measure the attainment of swimming skills and water safety.	Provide support to young mothers/ fathers with pre-school age children through a pre-school program, ESL instruction and parenting education. The project will serve 50 parentis and 60 children. Program measures results using the DROP (Desired Results Developmental Profile), the CASAS (Comprehensive Adult Student Assessment System) and the AAPI (Adult- Adolescent Parenting Index) in addition attendance records are maintained and feedback is sought.
	GOALS/OBJECTIVES	Teach academic and aquatic skills to disadvantaged 3" graders from schools in the CDBG Benefit Service Area (Cieveland, Jefferson, Linda Vista, San Rafael, Madison and Roosevelt).	Provide age appropriate pre-school activities, parenting education, ESL, support groups and Early Childhood Education for mothers (parents) and their children.
	*TOTAL EXPENDED	\$0.00	\$17,256
	FUNDED	\$27,000	\$42,000
	PROJECT (Agency)	OLYMPIC CHALLENGE INNOVATIVE PROGRAM (AAF Rose Bowl Aquatics Center) side address: 360 N. Arroyo Blvd., Pasadena, CA 91103 (CDBG)	ORANGE GROVE FAMILY CENTER (Mothers' Club Community Center) site address: S2E E. Orange Grove Blvd. Pasadena, CA 91104 (CDBG)
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PERFORMANCE ASSESSMENT	The program has enrolled 277 Pasadena participants, provided approximately 3,825 units of service (unit of service is one student participating on any given day) and has smaintained a daily average attendance of 85 students. Based of the California Standards Test, LEARNS participants who attend the program on a regular basis have higher levels of school attendance, better language and math skills than students who are not regular participants. In addition to character development, enrichment, sports and recreation activities, the project also provides English Language Arts, Mathematics and credit-reclamation programming for under performing students. Blair LEARNS offered programming in conjunction with many community organizations. Among them are the YWCA, Parsons Corp. Teen Futures/Baby Lets Walt, Cal-Stale LA, and the Institute for Educational Advancement. The project is meeting its goals.	The Pena Juvenile Program has served 524 youths and their families. 56 youths were enrolled in tutoring, 124 youths took part in the Project's Surmer School in the Park and 21 youths participated in the mentoring activities. Approximately 328 additional persons have participated in cultural events. These events included special programming for cultural holidays such as: Dia de Los Muertos (Day of the Dead) Dia de los Tres Reyes (Day of the Three Kings). Cesar Chavez's Commemoration and Dia de Las Madres (Mothers Day). Students enrolled in summer school, tutoring and mentoring improved their academic skills and clemonstrated more appropriate social behavior. The project is meeting its goals.
EXPECTED OUTCOMES	Participants will improve their academic performance, school attendance, graduation rates, hornwork and behavior. Participating students will expand their career and educational goals/aspirations. It is also expected that participation in this activity will help to divert the potential involvement with substance abuse and other delinquent behaviors.	Participating youths/families will acquire greater self-esteem and improved academic performance. The family unit and the student's support network will be strengthened.
PERFORMANCE MEASURES	Enroll 95 Pasadena youths and deliver 12,600 units of services by providing after school activities (homework assistance, aredit reclamation, tutoring, sports and enrichment) in a safe, constructive and academically enriching environment.	Serve 895 youths and their families. Project components include outreach to "at risk youth," after school tutorial, a fitness group, a youth group, summer school and cultural celebrations.
GOALS/OBJECTIVES	Provide daily-supervised after-school enrichment and academic programs to 7th through 9th grade Blair Magnet School students. Deliver 12.600 units of service. Improve participants social behavior and academic performance and achievement goals.	To provide a variety of youth development activities to 895 youths and their families.
*TOTAL EXPENDED	<b>%</b> 0.00	<b>\$</b> 38,082
FUNDED	\$15,000	\$52,000
PROJECT (Agency)	PASADENA LEARNS AT BLAIR MAGNET SCHOOL (PUSD) Site address: 1201 S. Marengo Ave. Pasadena, CA 91105 (CDBG)	PENA JUVENILE PROGRAM (El Centro de Accion Social, Inc.) site address: 37 E. Del Mar Blvd. 78 Sasadena, CA 91105 (CDBG)
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<sup>\*</sup> Total expenditures shown are actual reimbursements through 12/31/05 and may not necessarily represent actual expenditures for the reporting period.

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PERFORMANCE ASSESSMENT	The Program Expansion Project has enrolled 39 participants and has delivered over 4,300 units of service. Services provided included psychotherapy, life skills and academic counseling, tutbring, sports activities, education and enrichment. All participants residing at Journey House are enrolled in school. The post emancipation component of the project, the "Bridge" continues to grow and has served 29 clients. This component served young men who upon reaching 18 years of age, "age oul" of the foster care system. All "Bridge" participants are housed at a Journey House facility or their housing is case managed by Journey House. To remain in the "Bridge" the participants must be enrolled in college for trade school and have a part-time job. Research shows that without horusing and life skills assistance 40% of the nation's former foster children will become homeless within 12 months of their 18" birthday. The "Bridge" program is designed to reduce this risk. The project is meeting its goals.	This project has helped 663 unduplicated senior citizens address their hunger and transportation concerns by providing them with taxi vouchers and food distribution services.  The project has provided 3,466 units of service to the 663 senior participants. A unit of service is defined as a single visit to either the food distribution or taxi voucher program. As a result of program attendance participating seniors have experienced a decrease in hunger and an increased ability to access vital transportation services. Along with receiving food and taxi vouchers, seniors received assistance with other issues including elder abuse. Alzhemier's disease, housing, security, and referrals for other social service needs.  The program is utilizing customer satisfaction surveys are being collected and will be available at a future date. This program is on target to meet its goals.
EXPECTED OUTCOMES	Participants will address and mitigate one of the major causes of homelessness – failure to complete high school. Students who participate in this activity are required to complete high school. The students are encouraged to achieve success in college and/or to attend as selected college and/or to attend as selected worsational/training school. Students will learn the importance of becoming disciplined, self-motivated, productive and self-sufficient in society.	Hunger and transportation issues in the low-income senior population will be reduced and senior swill be linked to other available social services. Project services will help to eliminate social isolation and address other senior problems such as elder abuse. Alzheimer's disease, and housing issues.
PERFORMANCE MEASURES	Serve 36 current and former foster care youths. Provide 8,938 units of service: education, tutoring, life skills training, psychological counseling and self-esteem building activities.	Serve 1,200 unduplicated seniors during the fiscal year by addressing a variety of needs and issues such as transportation, food insecurity, hunger, elder abuse, Alzheimer's disease, and housing issues. Performance will be measured by maintaining a count of the number of participating seniors that are served in one of the funded programs, maintaining a record of the identified gaps in service as well as identifying special accomplishments and collaborative efforts. Performance will also be measured by utilizing customer satisfaction surveys. These surveys will allow the agency to review the quality of their services provided.
GOALS/OBJECTIVES	Provide foster and former foster youth (young men), with lutoring, independent living skills, counseling, affer-school acrivities, etc. Current and affer-school acrivities, etc. Current and fromer foster youth have to complete high school and enter college or vocational school to achieve productive self sufficient lives, employment etc.	To identify gaps in services for seniors and provide advocacy to address unmet need or gaps. Recruit and train control volunteers as Senior Counselors. Partner with other community agencies to address senior issues and identify resources. Improve lives of Alzheimer's patients and their caregivers. Distribute non-parishable food to low-income and home bound seniors. The goal is for the program to serve 1,200 unduplicated clients.
*TOTAL EXPENDED	\$11,058	\$13,574
FUNDED	\$35,710	\$25,700
PROJECT (Agency)	PROGRAM EXPANSION PROJECT (Journey House, Inc.) Site address: 1222 N. Los Robles Ave. Pasadena, CA 91104 (CDBG)	PROJECT REACH OUT (Pasadena Senior Center) Sire address: Sis address: Sis address: (ASES) (HSEF)
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PERFORMANCE ASSESSMENT	The Sources Program has enrolled 62 clients; of which 34 were confirmed to have secured a first job through the program. Another 21 jobs have been secured for program Another 21 jobs have been secured for program alumni for a total of 55 jobs developed during the first half of the program year. Sources is a unique program and uses a curriculum specifically designed to address the employment issues of the target population. Clients received post employment follow-up and ongoing counseling. Initial placements are often interm jobs and the program often assists clients with subsequent employment opportunities and services. The program is part of the "Continuum of Care" nomeless recovery system and focuses on individuals becoming or returning to self-sufficiency by entering or returning the workforce. The project is meeting its goals.	The project has served 112 seniors and has delivered 540 units of service. Clients participated in ESL, Clitzenship, Arts and Crafts classes. Services also included case management, home visits and counseling. In providing support to its clients, the Senior Network collaborates with Kaiser Permanente. Pasadena Pubic Health Department, Huntington Hospital, Legal Ad, in Home Support Services, the Corvalescent Aid Society, Pasadena Public Library and the American Cancer Society. Quarterly, the project conducts focus groups to determine the kind of services seniors would like to have implemented. From this input the project has implemented a computer literacy course (in Spanish) provided by the Pasadena Public Library at Villa Parke and a low-impact exercise activity. The project is meeting its goals.	The project has facilitated health services for 332 PUSD children (i.e., medical, dental and mental health counseling). Services are provided through a network of over 300 volunteer health care professionals. The project has also enrolled 147 families nio an insurance plan and conducted dental education in 35 first grade classes. Students who have their medical needs met are more likely to succeed in school and to participate in school/community events. Project plans call for an increase in services in the second half of the program year. The project is meeting its goals.
EXPECTED QUTCOMES	As the poor/homeless receive supportive services, employment assistance, job placement, etc., he/she will be able to obtain a job. Employment opportunities will lead to the ability to become self-sufficient.	The physical/mental deterioration and social isolation associated with aging will be mitigated. Seniors will become more aware of vital social services and become more involved in their community.	Students' academic performance and attendance will improve as a result of receiving improved medical, dental and mental health services. Services are tangeted to low/moderate income students/family members.
PERFORMANCE MEASURES	Present curriculum to 125 individuals and secure employment for the majority of the participants. Clients will receive 40 hours of pre-employment training; 20 hours of one-on-one counseling.	Serve 912 units of services to 150 seniors and their families with activities including arts/crafts, field trips, and community events. Also provide presentations on topics of interest, information and referral to available social services.	Identify eligible clients, provide case management and follow up services. Arrange for free medical services for 900 students.
GOALS/OBJECTIVES	Recruit and enroll 120 individuals into job preparation, placement and follow-up program for homeless and low-income individuals.	Provide instructional, social and cultural activities to enrich the lives of the elderly and the onset of mental and physical illness brought on by social and physical isolation.	To assist 900 PUSD students in accessing free medical, dental, and mental health services.
*TOTAL EXPENDED	\$31,058	\$10.664 (CDBG) \$4.985 (HSEF) \$15.649	\$8.671
FUNDED	\$72,324	\$23,028 (CDBG) \$11,772 HSEF) \$34,600	\$30,000
# PROJECT (Agency)	SOURCE (Union St 822 B 825 Passadens site addre Passadens (ESG)	20. VILLA-PARKE SENIOR NETWORK (El Centro de Accion Social, Inc.) sife address: Villa Parke Community Center 363 E. Villa Street Pasadena, CA 91101 (CDBG/HSEF)	21. YOUNG AND HEALTHY (Pasadena Unified School District) site address: 361 South Hudson Avenue Pasadena, CA 91109 (CDBG)

## CITY OF PASADENA COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM Mid-Year Project Performance Assessment as of December 31, 2005 Non-Public Service Projects for 31\* Program Year (2005-2006)

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PEREDRANCE ACECCMENT	The Business Incubator has enrolled 25 small businesses and approximately 45 jobs have been created/retained by these businesses. Businesses curseling, commercial development and the rental of professional office space at provided to the businesses. The project is meeting its goals.	The Code Enforcement Task Force has conducted 1,936 property inspections. Typically, 75% of code compliance cases are resolved within 60 days. The project is meeting its goals.	Monthly lease payments are being made in a timely manner. The program sponsor, the linstitute of Popular Education of Southern California (IDEPSCA), is providing services. Please refer to project #9 for more information. The project is achieving its goals.	The project has served 952 residents. Clients include tenants, property managers, realtors, etc. To date, the project has initiated 17 fair housing complaint inquiries and opened 18 discrimination cases. The project is meeting its goals.
EXPECTED OUTCOMES	A minin have th service incubat rental raceated business demons failures incubat the larg incubat the larg increasi	1 0 0,0	Provision of a safe and sanitary employment site. Protection of the rights of workers and the concerns of employers will be addressed. Additionally, the provision of the facility addresses public safety concerns of horal residents.	Pasadena residents will become more knowedgeable of their rights to Fair Housing choice in the City. Increased miligation of housing related issues and complaints.
PERFORMANCE MEASURES	To house and support at least 22 local businesses in the incubator. Graduate at least 2 businesses into the wider. Pasadena business community annually. Create/maintain at least 42 part and full time jobs.	Provide inspections of 3,000 properties. Inspections include single and multi family dwellings, vacant lots, building and complaint driven inspections.	Provide a clean and accessible employment center. Outreach to day laborers in Pasadena. Assist clients to achieve permanent jobs.	Serve approximately 2,000 individuals. Services to include education, complaint investigation and housing discrimination testing.
GOALS/OBJECTIVES	House at least 22 businesses in the business incubator. Increase existing number of women and minority owned businesses by at least 3. Assist incubator tenants in creating job opportunities for low income families.	Conduct proactive and systematic code compliance inspections of properties in the CDBG Benefit Service Area (BSA).	Provide rentai/lease payments for Day Laborers employment site.	Provide Fair Housing counsaling services to residents of Pasadena.
* TOTAL EXPENDED	41.7.8	\$180,995	\$25,915	\$22,197
ALLOCATED AMOUNT	\$73,000	\$244,048	\$60,000	\$58,000
PROJECT (Agency)	BUSINESS INCUBATOR PROGRAM (Pasadena Enteprise Center) Sile address: 1015 N. Lake Ave., #100 Pasadena, CA 91104	CODE ENFORCEMENT TASK FORCE (City/Planning & Development Dept.) Site address: 775 N. Garfield Ave. Pasadena, CA 91101 Servoes are provided throughout Benefit Service Avea	EMPLOYMENT HALL (City/Planning and Development Northwest Programs) Sile address: 500 N. Lake Ave. Pesadena, CA 91104	FAIR HOUSING PROGRAM (Housing Rights Center) 520 S. Virgil Ave. #400 Site address. CA 9020 Site address: 1020 N. Fair Oaks Ave. Pasadena, CA 91103
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Total expenditures shown are actual reimbursements through 12/31/05 and may not necessarily represent actual
expenditures for the reporting period.

HEAD START CLASSROOM & PLAYGROUND PLAYGROUND (Center for Community & Family Services, Inc.) 565 N. Rosemand Rivel	PROJECT (Agency)	AMOUNT	EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
Pasadena, CA 91107 site address: 595 Lincoln Ave. Pasadena, CA 91103	ROOM & Family d.	\$23,949	Ģ	Improve the aesthetic and functionality of the playground area by installing a rubber surface and custom playground structure.	Complete the playground project. Make available the play area to 216 children, and deivering 43,200 play experiences annually.	The improved lay area wil allow the children an opportunity to develop social interaction skills and gross motor skills. The overall learning environment will be enhanced and playground accidents will be minimized.	In be by packet and invitation for buck flave been done. Qualified vendors have submitted bids and project work is scheduled to commence in April 2006. Project is meeting its goals.
JOB DEVELOPMENT – BUSINESS DEVELOPMENT PROGRAM (City/Human Svos. Recreation Dept/Career Svos. Div.) Site address: 1207 E. Green St. Pasadena, CA 91106	- BUSINESS GRAM Greation .) Green St.	000'08 <b>\$</b>	\$1,318	Connect Northwest Pasadena job seekers with employers and new jobs in the local labor market. Including high road jobs globs with career paths and benefits).	Project will conduct or participate in 4 events (job fairs) that will link area employers with unemployed low/mod income residents of the CDBG Benefit Service Area.	Uhemployed/underemployed local residents of the Benefit Service Area will have an opportunity to: attend/participate in job fairs; be exposed to various vocational fields and employment opportunities. Clients will be able to locate job opportunities, develop effective job search skills, secure employment and thereby improve their economic status.	In October, the project held the Destination Employment Job Fair. Over 111 job seekers participated (35 Northwest Pasadena rescients). The Fair was widely publicized in the media and thirty employers participated. The focus of the event was retail amployment. The Fair also conducted workshops on employment related subjects such as resumes, current labor market trends and interviewing skills. This was the first of 4 planned events. The remaining events will take place in the second half of the program year. The project is meeting its goals.
MAINTENANCE ASSISTANCE SERVICES TO HOMEOWNERS (WASH) (City/Planning & Development Dept.) Site address: 2783 Eaton Canyon Dr. Pasadenia, CA 91707 Services are provided throughout the CDBG Benefit Service Area.	STANCE OWNERS opment Dept.) Ion Canyon Dr. throughout the Area.	\$620,000	\$234,409	Make minor home repairs, paint houses, clear yards. Services will be focused to lake place in CDBG Benefit Service Area.	Make minor home repairs, provide 44 units of house painting (27 houses); perform 157 units of yard clearance (67 yards); remove tons of debris and make other home repairs.	The impact of home improvements will lead to a uniform cosmetic improvement of the target area. Project activities will enhance a suitable living environment.	MASH has provided 24 units of house painting (12 houses); 53 units of yard service (29 yards); made repairs to 14 homes and removed 69 tons of debris. Project also provided work experience to 71 MASH trainees. The project is meeting its goals.
NEIGHBORHOOD IMPACT PROJECT (Pasadena Neighborhood Housing Services, Inc.) Site address: 456 W. Montana St. Pasadena, CA 91103	ACT PROJECT bod Housing Wontana St.	\$198,000	\$41,479	Provide major rehabilitation loans to low/moderate income residents of the CDBG Benefit Service Area. Administer free paint program and make minor home repair grants.	Process at least 12 rehab loans, paint 15 homes and provide 15 minor home repair grants.	Improve housing conditions in the CDBG Benefit Service Area (Northwest Pasaderan). Address the deterioration of older housing stock. Provide an avenue for low/moderate families to resolve areas of deferred maintenance of properties.	As of December 31, 2005, 2 housing rehabilitation loans have been funded. 6 free paint projects have been completed; and 9 minor home repair grants. The Housing rehabilitation loans are behind schedule, however the other project components are on schedule. The agency has recently undergone several key staff changes including a new Executive Director. It is anticipated that project goals will be met by year end.

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## CITY OF PASADENA HOME PROGRAM AND HOUSING TRUST FUNDS (HTF) Mid-Year Project Performance Assessment as of December 31, 2005

#	PROJECT (Agency)	LOAN	TOTAL	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
-	FAIR OAKS COURT (HHP DFO, LLC) Site Addresses: 6-46 Peoria/884-612 N. Fair Oaks 6-46 Peoria/884-612 N. Fair Oaks 1171 Carlton St. 1191 N. Summit Ave.	\$4,316,000 HTF \$930,000 BEGIN	\$4,316,000	Provide homeownership opportunities to first time homebuyers.	Acquisition of blighted substandard residential properties in Northwest Pasadena area; rehabilitation and construction of 45 homes for sale, 39 of which will be available to low and moderate income, first time homebuyers.	Thirty-nine (39) first-time low and moderate income homebuyers will be able to purchase homes. City's housing stock improved by redevelopment of blighted properties.	Peoria/Fair Oaks: Affordable Housing and Loan Agreement approved by Pasadena Community Development Commission (PCDC) on 12/19/05; relocation activities in progress; project in final design review stage; construction to commence in June 2006. Summit: Completed and occupied. Cartbo: In design stage.
2	HERITAGE SQUARE (NA) Site Address: 730-790 N. Fair Oaks Pasadena, CA 91103	\$1,500,000-HOME \$1,000,000-FNMA \$2,400,000-HTF	\$4,900,000	Provide for the construction of 104 affordable rental senior apartments.	New construction of 104 apartments to low-income senior citizens.	104 units will be available to low- income senior citizens.	Request for Proposals (RFP) for project development (site is owned by PCDC) is being prepared and will be released later this year, 2006.
ю	PERMANENT SUPPORTIVE HOUSING (New Revelation Missionary) Site Address: 877 N. Orange Grove Passadera CA 91103	\$300,000 HOME	\$38,950	Provide four (4) affordable rental housing units for low-income households.	Rehabilitate four (4) rental units as permanent housing for low-income households.	Four (4) rental units will remain affordable to low-income households for 55 years.	OPLA approved on 6/21/04. Project redesigned to assign 12 low income households in accordance with SHP guidelines. Negotiations underway for amendment to OPLA.
4	PARKE STREET APARTMENTS (Affordable Housing Services) Site Address: 270 E. Parke St. Pasadena, CA 91103	\$968,000 HTF \$499,981 SHP*	\$0	Provide for construction of four (4) affordable rental units and rehabilitation of eight (8) rental units for very-low and low-income households.	New construction of four (4) rental units and rehabilitation of eight (8) rental units for very-low and low-income households.	Twelve (12) rental units will remain affordable to low-income households for 55 years.	The business points for this project were approved December 20, 2004. OPLA and loan documents are being modified to meet requirements of the U. S. Department of Housing & Urban Development (HUD).
ري ن	ORANGE GROVE GARDENS (Los Angeles Community Design Center) Site Address: 252 E. Orange Grove Pasadena, CA 91103	\$1,616,615 HOME \$1,054,585 FNMA \$250,000 RDA	\$2,921,200	Provice 38 affordable rental units for very-low, low income households.	New construction of 38 rental units for very-low, low income households.	38 rental units will remain affordable to very-low, low income households for 99 years.	The project is under construction; 60% completed.

\*BEGIN State of California BEGIN program
FNMA Fannie Mae
HTF Redevelopment Agency Housing Trust Fund
RCA Redevelopment Agency funds (non-housing)
SHP McKinney Act Supportive Housing Program