

Agenda Report

TO: CITY COUNCIL
COMMUNITY DEVELOPMENT COMMISSION

DATE: JUNE 26, 2006

FROM: CITY MANAGER/CHIEF EXECUTIVE OFFICER

SUBJECT: JOINT PUBLIC HEARING: APPROVAL/SUBMITTAL OF THE ANNUAL ACTION PLAN (2006-2007) AS THE APPLICATION AND STATEMENT OF PROJECTED USE OF FUNDS FOR THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) COMMUNITY DEVELOPMENT BLOCK GRANT, EMERGENCY SHELTER GRANT, HOME INVESTMENT PARTNERSHIP ACT, AND CERTAIN RELATED HUMAN SERVICES ENDOWMENT FUND ALLOCATIONS

RECOMMENDATIONS

1. It is recommended that the City Council/Community Development Commission (Commission) hold a joint public hearing to consider the proposed 2006-2007 Annual Action Plan and Human Services Endowment Fund (HSEF) project allocations; and
2. It is recommended that upon the close of the public hearing the City Council/Commission adopt a resolution:
 - (a) Approving the 2006-2007 Annual Action Plan as an application for CDBG Entitlement funds in the amount of \$2,268,527; the allocation of CDBG prior year program income of \$200,000; the reprogramming of \$186,000 in prior years' unexpended CDBG funds; application for ESG funds in the amount of \$97,442; and application for HOME funds in the amount of \$1,217,277;
 - (b) Appropriating \$97,442 from the Inclusionary Housing Trust Fund as the required local match to the HUD ESG allocation;
 - (c) Authorizing the City Manager/Chief Executive Officer to execute, and the City Clerk to attest, the Annual Action Plan and an and all documents deemed necessary by HUD to obtain the allocation of aforementioned federal CDBG/ESG/HOME funds;
 - (d) Approving an annual allocation from the City of Pasadena's HSEF of \$146,000 (Interest earnings of \$113,000 and \$33,000 from the Seed Grant Program) for the proposed projects; and

(e) Authorizing the City Manager/Chief Executive Officer to execute and the City Clerk to attest, the agreements, in a form acceptable to the City Attorney, with all of the recipients and/or sub-recipients recommended for funding. (Exhibits A, C, D, E).

ADVISORY RECOMMENDATIONS:

On Tuesday, April 25, 2006 the Northwest Commission recommended the City Council approve eight (8) proposed non-public service projects identified in Exhibit B. The Northwest Commission also stipulated with its funding recommendation that should additional funds become available during the forthcoming program year, two proposed projects would be given priority consideration for funding: Neighborhood Impact Program and the Pasadena Community Job Center. Unfortunately, due to the lack of a quorum the Northwest Commission was unable to vote on the revised staff recommendation (Exhibit A) scheduled before the Commission's June 21, 2006 special meeting.

On Wednesday, April 12, 2006 the Human Services Commission recommended City Council/Commission approve 21 of 28 proposed public/human service projects identified in Exhibit C. This is the first year of the Human Services Commission's 2-year funding cycle 2006/07 and 2007/08.

BACKGROUND

Annual Action Plan (2006-2007)

The Annual Action Plan sets forth the projected use of funds for the coming year. The Action Plan addresses the available resources for program/project implementation, activities to be undertaken, program guidelines, monitoring, etc. The Plan addresses the goals/objectives as outlined in the City's Strategic Plan included in the City's Five Year Consolidated Plan (2005-2010).

The following federal/local funding sources are available for allocation to sub-recipients for the provision of proposed project services/activities (\$4,212,688) identified in the attached exhibits and in the chart below:

FUNDING AVAILABILITY (2006 - 2007)

	<i>Funding Sources</i>	<i>Amount</i>
1.	CDBG-Annual Entitlement	\$2,268,527
2.	CDBG-Prior Years' Unexpended Funds	186,000
3.	CDBG-Prior Year Program Income	200,000
4.	HOME Annual Entitlement	1,217,277
5.	Emergency Shelter Grant (ESG) Program	97,442
6.	Inclusionary Housing Trust Fund (as the ESG Local Match)	97,442
7.	Human Services Endowment Fund (HSEF)	146,000
	TOTAL	\$4,212,688

On Monday, October 24, 2005 City Council approved the needs assessment and program funding priorities recommended by the Northwest and Human Services Commissions, respectively, for allocating the CDBG/ESG/HSEF 2006-2007 Program Year funds.

The staff's non-public services recommendation is set forth in Exhibit A. This recommendation differs from the Northwest Commission's recommendation (Exhibit B) based on the recently determined availability of unexpended CDBG prior years' funds (\$26,000) and staff's continued financial commitment to Project Advance and the Pasadena Community Job Center. Both projects provide expanded economic development opportunities for an underserved population and support the approved non-public services priorities.

On Monday, March 27, 2006 City Council approved the City Set-Aside (Exhibit D) in the amount of \$1,744,665 (\$959,048 for four eligible City administered non-public service projects; and \$785,617 for Repayment of the Section 108 Loan and CDBG Program Administration).

The HOME Investment Partnership Act (HOME) funds of \$1,217,277 (Exhibit E) are also available by the identified housing categories as part of the proposed 2006-2007 HUD federal grants allocation.

Federal funds from the Housing Opportunities Program for Persons with AIDS (HOPWA) Program in the amount of \$160,500 are provided to the Pasadena Community Development Commission through a Memorandum of Understanding (MOU) with the Los Angeles City Housing Department. The Commission administers the HOPWA Program on behalf of the City of Pasadena for tenant-based rental assistance to local households impacted by HIV/AIDS.

CHILDREN, YOUTH AND FAMILY IMPACT

Approval of the recommendations will support the provision of public/human services, fair housing counseling, economic development, housing activities, code enforcement, etc., that will have a positive impact on the quality of life for local children, youth and families.

FISCAL IMPACT

Approval of the Annual Action Plan by the City Council/Pasadena Community Development Commission and subsequent approval by HUD will provide an allocation of over \$4.2 million (\$3,969,246 federal; \$243,442 local) for housing/community development activities within the City.

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|--|-------------|
| • CDBG Program | \$2,654,527 |
| • ESG Program | \$194,884 |
| • Human Services Endowment Fund (HSEF) | \$146,000 |
| • HOME Program | \$1,217,277 |

Approval of the Annual Action Plan also enables the City to be eligible for other federally funded programs requiring consistency with an adopted Five Year Consolidated Plan/Annual Action Plan. Additionally, approximately \$11.5 million dollars will be available to augment federal funds allocated for affordable housing activities.

Respectfully submitted,



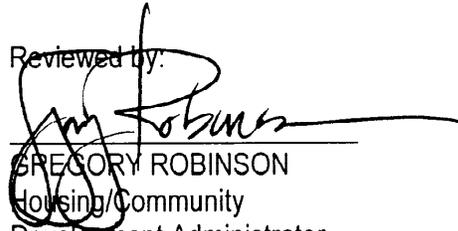
CYNTHIA J. KURTZ
City Manager/Chief Executive Officer

Prepared by:



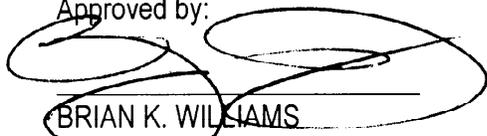
EUNICE GRAY
Project Planner

Reviewed by:



GREGORY ROBINSON
Housing/Community
Development Administrator

Approved by:



BRIAN K. WILLIAMS
Assistant City Manager

Concurrence:



PATRICIA A. LANE
Director, Human Services/Recreation Department

Attachments: Exhibits A – D
A copy of the Draft Annual Action Plan is available in City Clerk's office

CITY OF PASADENA
FUNDING RECOMMENDATION
Community Development Block Grant (CDBG) Program
Non-Public Service Activities - 2006-2007

Recommended by Staff on June 21, 2006

No.	PROPOSER/PROPOSED PROJECT	FUNDING REQUEST	FUNDING RECOMMENDATION
ECONOMIC DEVELOPMENT			
1.	Pasadena Development Corporation <i>Small Business Assistance Program</i>	\$ 500,000	\$ 148,000
2.	Pasadena Enterprise Center <i>Business Incubator Program</i>	\$ 188,210	\$ 55,000
3.	Institute for Urban Research and Development <i>Project Advance</i>	\$ 142,097	\$ 66,000
4.	Institute of Popular Education of Southern California <i>Pasadena Community Job Center</i>	\$ 169,120	\$ 50,583
SUBTOTAL		\$ 999,427	\$319,583
HOUSING			
5.	Pasadena Neighborhood Housing Services, Inc. <i>Neighborhood Impact Program</i>	\$1,080,184	\$ 140,000
6.	Housing Rights Center (HRC) <i>Fair Housing Program</i>	\$63,000	\$60,000
SUBTOTAL		\$1,143,184	\$200,000
PUBLIC FACILITIES & IMPROVEMENTS (CAPITAL IMPROVEMENTS)			
7.	Mothers' Club Community Center <i>A New Home for Mothers' Club Community Center</i>	\$ 50,000	\$ 10,000
8.	Alkebu-Lan Cultural Center <i>Property Development III-A</i>	\$ 40,000	\$ 10,000
SUBTOTAL		\$ 90,000	\$ 20,000
TOTALS		\$2,232,611	\$539,583

This staff recommendation includes an additional \$26,000 of CDBG Program Income and reflects staff's support for Economic Development agencies which without additional funds would be negatively impacted forced to terminate services.

**CITY OF PASADENA
FUNDING RECOMMENDATION
Community Development Block Grant (CDBG) Program
Non-Public Service Activities - 2006-2007**

Recommended by Northwest Commission on April 25, 2006

No.	PROPOSER/PROPOSED PROJECT	FUNDING REQUEST	FUNDING RECOMMENDATION
ECONOMIC DEVELOPMENT			
1.	Pasadena Development Corporation <i>Small Business Assistance Program</i>	\$ 500,000	\$ 158,000
2.	Pasadena Enterprise Center <i>Business Incubator Program</i>	\$ 188,210	\$ 60,000
3.	Institute for Urban Research and Development <i>Project Advance</i>	\$ 142,097	\$ 35,000
4.	Institute of Popular Education of Southern California <i>Pasadena Community Job Center</i>	\$ 169,120	\$ 30,583
SUBTOTAL		\$ 999,427	\$283,583
HOUSING			
5.	Pasadena Neighborhood Housing Services, Inc. <i>Neighborhood Impact Program</i>	\$1,080,184	\$ 150,000
6.	Housing Rights Center (HRC) <i>Fair Housing Program</i>	\$63,000	\$60,000
SUBTOTAL		\$1,143,184	\$210,000
PUBLIC FACILITIES & IMPROVEMENTS (CAPITAL IMPROVEMENTS)			
7.	Mothers' Club Community Center <i>A New Home for Mothers' Club Community Center</i>	\$ 50,000	\$ 10,000
8.	Alkebu-Lan Cultural Center <i>Property Development III-A</i>	\$ 40,000	\$ 10,000
SUBTOTAL		\$ 90,000	\$ 20,000
TOTALS		\$2,232,611	\$513,583

**CITY OF PASADENA
FUNDING RECOMMENDATION**

Community Development Block Grant/Emergency Shelter Grant/Human Services Endowment Fund
Public/Human Service - 2006-2007/2007-2008

Recommended by Human Services Commission on April 12, 2006

NO.	PROPOSER/PROPOSED PROJECT	FUNDING REQUEST	FUNDING RECOMMENDATION
EDUCATION			
1.	Mothers' Club Community Center <i>Orange Grove Family Center</i>	\$ 55,600	\$ 30,000
2.	El Centro de Accion Social <i>Villa-Parke Senior Network</i>	\$ 84,036	\$ 40,000
3.	Pasadena Unified School District <i>Northwest School-Based Children and Family Services</i>	\$ 200,000	\$ 85,000
4.	Lake Avenue Community Foundation <i>STARS Program</i>	\$ 30,000	\$ 15,000
5.	Pasadena City College Foundation <i>Project LEAP</i>	\$ 40,000	\$ 15,000
SUBTOTAL		\$ 409,636	\$ 185,000
EMPLOYMENT AND TRAINING			
6.	Armenian Relief Society <i>Community Social Services</i>	\$ 40,053	\$ 23,000
SUBTOTAL		\$ 40,053	\$ 23,000
FOOD AND NUTRITION			
7.	Foothill Unity Center <i>Nutrition Assistance Project</i>	\$ 108,000	\$ 65,000
8.	Pasadena Senior Center <i>Project Reach Out</i>	\$ 33,094	\$ 20,000
SUBTOTAL		\$ 141,094	\$ 85,000
HEALTH CARE			
9.	URDC Human Services Corporation <i>Family Access to Health Prevention and Treatment</i>	\$ 43,000	\$ 28,000
10.	Pasadena Mental Health Association <i>Counseling Program</i>	\$ 59,653	\$ 30,000
11.	Community Health Alliance of Pasadena (CHAP) <i>Project HEALTH</i>	\$ 65,400	\$ 20,000
SUBTOTAL		\$ 168,053	\$ 78,000

NO.	PROPOSER/PROPOSED PROJECT	FUNDING REQUEST	FUNDING RECOMMENDATION
HOMELESSNESS			
12.	Union Station Foundation <i>Community Meals Program</i>	\$ 60,000	\$ 50,000
13.	Union Station Foundation <i>Emergency Overnight Shelter Program</i>	\$ 40,000	\$ 30,000
14.	Union Station Foundation <i>Sources: Career Development Program</i>	\$ 70,000	\$ 60,000
15.	Ecumenical Council of Pasadena Area Churches <i>Emergency Shelter Program</i>	\$ 75,000	\$ 15,000
16.	Ecumenical Council of Pasadena Area Churches <i>Homeless Prevention and Emergency Response Pgrm.</i>	\$ 100,000	\$ 39,884
SUBTOTAL		\$ 345,000	\$ 194,884
SERVICES TO AT-RISK YOUTH			
17.	Journey House, Inc. <i>Emancipated Youth Services Expansion Project</i>	\$ 65,335	\$ 45,000
18.	YWCA Pasadena-Foothill Valley <i>Just for Girls After School Prevention Program</i>	\$ 33,350	\$ 15,000
19.	El Centro de Accion Social, Inc. <i>Pena Juvenil Program</i>	\$ 155,045	\$ 30,000
20.	Outward Bound Adventures (OBA) <i>Get Out and Learn (GOAL) Expansion</i>	\$ 50,000	\$ 32,278
SUBTOTAL		\$ 303,730	\$ 122,278
OTHER			
21.	Family Hope dba Elizabeth House <i>Case Management Program</i>	\$ 55,000	\$ 23,000
SUBTOTAL		\$ 55,000	\$ 23,000
TOTALS		\$1,462,566	\$ 711,162

**CITY OF PASADENA
FUNDING RECOMMENDATION**
Community Development Block Grant/Emergency Shelter Grant/Human Services Endowment Fund
Public/Human Service - 2006-2007/2007-2008

These projects were not recommended for funding

NO.	PROPOSER/PROPOSED PROJECT	FUNDING REQUEST	FUNDING RECOMMENDATION
EDUCATION			
1.	Los Angeles Community Design Center <i>Orange Grove Gardens Resident Services Program</i>	\$ 30,000	0
SUBTOTAL		\$ 30,000	0
EMPLOYMENT AND TRAINING			
2.	Pasadena Youth Center <i>Career Path Program</i>	\$ 69,340	0
SUBTOTAL		\$ 69,340	0
HEALTH CARE			
3.	Center for Aging Resources <i>For the Elder</i>	\$ 50,000	0
SUBTOTAL		\$ 50,000	0
SERVICES TO AT-RISK YOUTH			
4.	Los Angeles Commission on Assaults Against Women <i>In Touch With Teens</i>	\$ 22,603	0
5.	Center for Community and Family Services, Inc. <i>Pasadena Youth Mentor Project</i>	\$ 54,000	0
SUBTOTAL		\$ 76,603	0
OTHER			
6.	AAF Rose Bowl Aquatic Center <i>Olympic Challenge</i>	\$ 39,331	0
7.	Child Care Information Services <i>Children in Crises</i>	\$ 25,000	0
SUBTOTAL		\$ 64,331	0
TOTALS		\$ 290,274	0

CITY OF PASADENA
 FUNDING RECOMMENDATION
 Community Development Block Grant (CDBG) Program
 City Set-Aside Activities - 2006-2007

No.	PROPOSER/PROPOSED PROJECT	FUNDING REQUEST	FUNDING RECOMMENDATION
1.	Human Services & Recreation Department <i>Business Development (Job Fairs)</i>	\$ 36,000	\$ 30,000
2.	Planning & Development Department <i>Code Enforcement (Inspections)</i>	\$ 284,813	\$ 244,048
3.	Planning & Development Department/NW Programs <i>Employment Hall</i>	\$ 60,000	\$ 65,000
4.	Planning & Development Department <i>Maintenance Assistance Services to Homeowners (MASH)</i>	\$ 722,000	\$ 620,000
	SUBTOTAL	\$1,102,813	\$ 959,048
	TOTALS	\$3,335,424	\$1,477,631

Approved by City Council March 27, 2006

**HOME INVESTMENT PARTNERSHIP ACT
PROPOSED HOUSING ACTIVITIES 2006-2007 PROGRAM YEAR**

PROPOSED PROJECTS/AFFORDABLE HOUSING ACTIVITIES		FUNDING AMOUNTS
1.	HOME Tenant-Based Rental Assistance (TBRA)	\$ 275,000
2.	Homeownership Opportunities Program (HOP)	\$ 200,000
3.	Community Housing Development Organization (CHDO Reserve) (15% of Annual Entitlement)	\$ 184,277
4.	Fannie Mae Credit Facility/Debt Service Fund	\$ 558,000
TOTAL		\$1,217,277