

Agenda Report

TO: CITY COUNCIL

DATE: June 26, 2006

FROM: CITY MANAGER

SUBJECT: CONTRACT AWARD TO UNIVERSAL METRO INC. FOR THE LABOR AND MATERIALS FOR THE PASADENA CITY HALL FLOOR COVERINGS AND WALL BASE PROJECT, FOR AN AMOUNT NOT TO EXCEED \$ 358,000

RECOMMENDATION

It is recommended that the City Council accept the bid dated June 8, 2006, submitted by Universal Metro Inc. in response to the Plans and Specifications for the Labor and Materials for the Pasadena City Hall Floor Coverings and Wall Base Project; reject all other bids received and authorize the City Manager to enter into a contract not to exceed \$ 358,000, which includes the base bid of \$ 341,000 and \$ 17,000 for any additional work the City may order pursuant to the project plans and specifications.

BACKGROUND

The seismic retrofit and rehabilitation of the City Hall building includes the installation of base isolation and structural elements; replacement of all substandard mechanical, electrical and plumbing systems; exterior building improvements and landscape rehabilitation; interior rehabilitation including historical restoration of selected areas; installation of Americans with Disability Act (ADA) improvements; and additional life safety systems as required to meet current code requirements. As part of these overall improvements, the City will be managing various tenant improvement packages to increase efficiency on the project. On August 15, 2005, the City Council authorized a reduction in the general contractor's contract which reduced the scope of work and allowed the City to directly contract for the floor covering project. The removal of this item from the general contractor scope of services will allow for more control on the scheduling and type of material that will be installed. This also provides the City with an opportunity to encourage local participation on the project.

The Department of Public Works prepared specifications for the subject project and in accordance with Section 4.08.070 of the Pasadena Municipal Code, bids were requested and received. This project was advertised in the Pasadena Journal on May 11, 2006, and posted on the City's website. In addition, the Notice Inviting Bids was mailed to 11 businesses on the Purchasing Division's vendors list including five local firms. Bid packets were obtained by 11 Contractors, five of whom attended the mandatory pre-bid job walk and three of whom submitted bids for the project.

Following advertising, bids were received on June 8, 2006, and are as follows:

<u>Bidder</u>	<u>Amount</u>
1. Universal Metro Inc.	\$ 341,000
2. Spectra Contract Flooring	\$ 370,898
3. JJJ Flooring	\$ 553,500

It is recommended that Universal Metro Inc. be awarded the contract for this project as they are the lowest responsive and responsible bidder and that the other bids be rejected. The proposed contract with Universal Metro Inc. fully complies with the competitive bidding ordinance and the rules and regulations promulgated thereunder as did the Contractor selection process. The Contractor has indicated that this contract will result in three new hires to his present work force, two of which will be local hires.

The contract for this project will be set up as follows:

Base Bid	\$ 341,000
Contingency Allowance	\$ 17,000
Contract "Not to Exceed" Amount	\$ 358,000

Construction will begin in November 2006, and will be completed in March 2007.

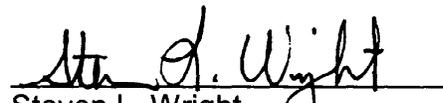
FISCAL IMPACT

Funds for this project are available in Budget Account No. 71904, City Hall Seismic Upgrade and Exterior Restoration.

Respectfully submitted:


CYNTHIA J. KURTZ
City Manager

Prepared by:


Steven L. Wright
Assistant City Engineer
Department of Public Works

Approved by:


Martin Pastucha
Director
Department of Public Works

**Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment of 2000
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than a 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name:

UNIVERSAL METRO INC

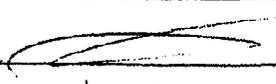
2. Name(s) of trustees, directors, partners, officers of Contractor/Organization:

DAVID TRIDREE

3. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:

Jerry Pharris
Steve Tridree

Prepared by: David Tridree

Title:  / President

Date: 5/30/06

For office use only:

Contract/Transaction No. _____

If not a contract, type of transaction: _____