

PROPOSED PUSD POLICING ACTION ITEMS

June 5, 2006

I. OVERVIEW

This plan provides 1 sergeant and six police officers to campuses within the city limits of Pasadena, with a focus on high school campuses.

A. Command and Control

1. The school police section will report to a Pasadena Police Department lieutenant.
2. All members of the new section, including the sergeant and officers, will work closely with the PUSD administration, but report through the chain of command to the Chief of Police.
3. It is recommended that the PUSD District Security Officers report directly to the sergeant assigned to the school police section.

B. Service Area Policing Philosophy

1. The school police section will operate within the police department's Service Area Policing model.
2. The school police section will combine outreach and enforcement. The focus will be on outreach.

C. Priority Levels for Schools

1. The School Policing Section will have a constant and visible presence on the campuses of the five high schools.
2. Officers will liaison with the middle schools within their service area, but officers will generally not be assigned there.
3. Officers will not be assigned to the elementary schools.

II. SERVICE AREAS AND SCHOOLS

Service Area	High School	Middle School	Elementary School	# Of Police
Service Area #1	Blair, Rose City	NA	McKinley, Roosevelt, San Rafael	1
Service Area #2	Muir	Washington	Cleveland, Madison, Washington	2
Service Area #3	Marshall	NA	Hamilton, Jefferson, Longfellow	1
Service Area #4	Pasadena	Wilson	Don Benito, Field, Norma Coombs, Willard	2
Total	5	2	13	6

III. RESPONSIBILITIES

A. School Policing Philosophy

1. The focus on the campuses will be the fostering of police-student relationships, conflict resolution, and a safe learning environment.
2. Police will provide conflict resolution between students, utilizing discretion when enforcing applicable laws.

B. Non-Response by the Police

1. The school policing section will not be responsible for internal discipline matters or other administrative issues.

C. Communications between School Sites and the PPD

1. Calls for police service will be made to the police communication center using 911 for emergencies and 744-4241 for non-emergencies.

06/05/2006

Special Joint Meeting
Item G-8

Handout by City staff

2. The police department will explore the issuance of cellular telephones to police assigned to campuses.
- D. Extracurricular Activities Requiring Police Deployment
1. The school district will follow the normal process of hiring personnel for special events by contacting the police Event Planning Section.
- E. Training of District Security Officers
1. The police will provide training for the PUSD District Security Officers.
 2. It is recommended that the Police Department assist PUSD in developing an updated job description for the District Security Officers and assist in the future hiring of those persons.
- F. Schedule and Assignment of Personnel
1. School police will work Monday thru Friday, regular business hours.
 2. The Patrol Section will be responsible for service calls during non-business hours and weekends.
 3. One lieutenant, one police officer, and one civilian gang specialist from within the police department will be reassigned to the school police section.
 4. The selection and assignment of specific personnel to the school police section will occur upon Council approval of this plan.
 5. Current police personnel will staff this new section, with replacement personnel taking one-year to be realized.
 6. The school police section will become operational at the start of the next school year (2006).