

PLANNING PROJECT CHARTER

Element	Definition	
Purpose	Answer the question, "How do we continue to raise the academic bar and close the gap, reaching 80% advanced and proficient for <u>all</u> students by 2009 while facing economic uncertainties such as declining enrollment, ensuring competitive salaries, climbing health benefit costs and state funding?"	
Goals	Implement a set of steps that results in a credible and transparent process, engages internal and external stakeholders in an effective but time/cost efficient way to achieve: <ol style="list-style-type: none"> 1. A board-approved implementation plan to achieve the target of 80% advanced and proficient for <u>all</u> students by 2009. 2. A board-approved implementation plan to most effectively and efficiently manage the PUSD based on a complete review of finances, financial systems and a complete management audit. 3. A board-approved implementation plan to most effectively and efficiently use facilities over the next three years to support student achievement based on a thorough analysis of district facilities current and future. 4. A board-approved plan for engaging the community and PUSD parents in providing input for the previous three work plans as well as creating an ongoing system, which includes an evaluation process, of community engagement, involvement and internal and external communication in PUSD. 	
Timeline	Short-term Plans/06-07 Budget Cycle <ul style="list-style-type: none"> • Staff recommendations and plans for next year's budget by April 25, 2006 • Approve budget June 23, 2006 Long term plans/ 2007-2009 <ul style="list-style-type: none"> • Approve student achievement implementation plan to be used as a set of assumptions for the planning process. (End of June. Revisit after results in August) • Create the three other plans (finance/management, facilities, engagement) based on those assumptions. (July to September) • Present all of it to the board with options for implementation, funding and facilities. (October to December) • Full plan approved Dec 15, 2006 (Required date for facilities decisions.) 	
Proposed Next Steps	<ol style="list-style-type: none"> 1. Convene Planning/Budgeting Team 3/13. 2. Present draft of planning charter to board for discussion 3/14. 3. Senior staff designs a meeting for the Planning/Budgeting Team that gathers experts in planning in and outside of the community to flesh out a planning timeline, resources needed and budget in detail. Between 3/15 and 3/22. 4. After revisions, charter and detailed planning timeline go to board for approval. 3/28. 5. Second meeting first week of April to lay out action plan for engaging internal and external stakeholders in the planning timeline. Present to board 4/25. 	
Possible Planning/Budgeting Team Participants	Staff <ul style="list-style-type: none"> • Percy Clark • Kathy Duba • Eva Lueck • Mike Hendricks Facilitator <ul style="list-style-type: none"> • Kristin Maschka Community Members with Expertise?	Outside Expertise? <ul style="list-style-type: none"> • Sheryl Petty, Stupski Foundation, Community Engagement (Available first week of April) • Eric Hestenes, VikiWiki/Stupski, Strategic Planning and Accountability Systems • KSA Communications or Public Agenda? Community Engagement • Elise Shelton, Communications Director in Clarksville