

CITY OF PASADENA  
Community Development Commission Minutes  
June 26, 2006 – 5:30 P.M.  
Pasadena Senior Center, Multi-Purpose Room  
85 East Holly Street

REGULAR MEETING

**OPENING:** Chair Bogaard called the regular meeting to order at 10:35 p.m.

**ROLL CALL:**

Commissioners:

Chair Bill Bogaard  
Vice Chair Steve Madison  
Commissioner Victor Gordo  
Commissioner Steve Haderlein  
Commissioner Chris Holden  
Commissioner Paul Little (Absent)  
Commissioner Joyce Streater  
Commissioner Sidney F. Tyler

Staff:

Chief Executive Officer Cynthia Kurtz  
General Counsel Michele Beal Bagneris  
Secretary Jane L. Rodriguez

**RECESS/JOINT MEETING**

On order of the Chair, the regular meeting of the Community Development Commission recessed at this time to a joint meeting with the City Council.

**CONTINUED                  JOINT                  PUBLIC                  HEARING:**  
**APPROVAL/SUBMITTAL OF THE ANNUAL ACTION PLAN**  
**(2006-2007) AS THE APPLICATION AND STATEMENT OF**  
**PROJECTED USE OF FUNDS FOR THE U.S. DEPARTMENT**  
**OF HOUSING AND URBAN DEVELOPMENT (HUD)**  
**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**  
**PROGRAM, EMERGENCY SHELTER GRANT (ESG)**  
**PROGRAM, THE HOME INVESTMENT PARTNERSHIP ACT**  
**(HOME), AND CERTAIN RELATED HUMAN SERVICES**  
**ENDOWMENT FUND (HSEF) ALLOCATIONS**

**Recommendation of City Manager/Chief Executive Officer:**

(1) It is recommended that the City Council/Community Development Commission (Commission) hold a joint public hearing to consider the proposed 2006-2007 Annual Action Plan and Human Services Endowment Fund (HSEF) project allocations; and

(2) It is recommended that upon the close of the public hearing, the City Council/Commission adopt a resolution:

(a) Approving the 2006-2007 Annual Action Plan as an application for CDBG Entitlement Funds in the amount of \$2,268,527; the allocation CDBG prior year program income of \$200,000; the reprogramming of \$186,000 in prior years' unexpended CDBG funds; application for ESG funds in the

amount of \$97,442; and application for HOME funds in the amount of \$1,217,277;

(b) Appropriating \$97,442 from the Inclusionary Housing Trust Fund as the required local match to the HUD ESG allocation;

(c) Authorizing the City Manager/Chief Executive Officer to execute, and the City Clerk/Secretary to attest, the Annual Action Plan, and any and all documents deemed necessary by HUD to obtain the allocation of the aforementioned federal CDBG/ESG/HOME funds;

(d) Approving an annual allocation from the City of Pasadena's HSEF of \$146,000 (interest earnings of \$113,000 and \$33,000 from the Seed Grant Program) for the proposed projects; and

(e) Authorizing the City Manager/Chief Executive Officer to execute, and the City Clerk/Secretary to attest, the agreements in a form acceptable to the City Attorney/General Counsel, with all the recipients and/or sub-recipients recommended for funding (Exhibits A, C, D, and E of the agenda report). (Resolution Nos. 8617 and CDR-247)

**Recommendation of Northwest Commission:** On Tuesday, April 25, 2006, the Northwest Commission recommended the City Council/Commission approve eight (8) proposed non-public service projects identified in Exhibit B of the agenda report. The Northwest Commission also stipulated with its funding recommendation that should additional funds become available during the forthcoming program year, two proposed projects would be given priority consideration for funding: Neighborhood Impact Program and the Pasadena Community Job Center. Unfortunately, due to the lack of a quorum, the Northwest Commission was unable to vote on the revised staff recommendation (Exhibit A of the agenda report) scheduled for the Commission's June 21, 2006 Special meeting.

**Recommendation of Human Services Commission:** On Wednesday, April 12, 2006, the Human Services Commission recommended City Council/Commission approve 21 of 28 proposed public/human service projects identified in Exhibit C of the agenda report. This is the first year of the Human Services Commission's 2-year funding cycle 2006/07 and 2007/08.

The Chair opened the public hearing.

The Secretary reported the notice of public hearing was published on May 18, 2006 in the Pasadena Journal; and no correspondence was received.

Mr. Brian Williams, Assistant City Manager, introduced the agenda item, pointed out that staff will be returning to Council within 45 days with policy recommendations on how the City can better use the limited federal funding that is available to provide various services for the community, briefly discussed

some of the issues that will be addressed in the policy recommendations that will affect future funding allocations, and responded to questions.

Ms. Eunice Gray, Project Planner, reviewed the agenda report, outlined the differences between the staff recommendation and the recommendations of the Northwest Commission and Human Services Commission, and responded to questions.

The Chief Executive Officer discussed some of the policy issues involving the current mechanism for determining the funding of projects and the service organizations' abilities to continue to operate without a heavy reliance on the allocations received from the City, and responded to questions.

Mr. John Depew, Program Coordinator, responded to questions regarding various programs (Lake Avenue Community Foundation STARS Program, Pasadena City College Foundation Project LEAP, and Pasadena Unified School District Northwest School-Based Children and Family Services project).

Discussion followed on the Pasadena Community Job Center project, the process for project performance assessment and reporting, the City's promotion of collaborative efforts between organizations providing similar services, and the process for distributing unused/recaptured funds during a funding cycle.

Commissioner Haderlein was excused at 11:10 p.m.

Commissioner Tyler suggested the policy discussions to be held in 45 days include a consideration of the City's costs for administering the Community Development Block Grant (CDBG) Program and keeping these costs commensurate with the declining funds for the CDBG Program, and consideration of the benefits that are being reached with the funding allocations.

The following persons spoke in support of projects that will be funded and consideration of possible re-allocation of funds:

Mr. Mourad Topalian, Armenian Relief Society, Armenian Cultural Foundation representative (Community Social Services)

Mr. Omar Leon, IDEPSCA (Institute of Popular Education of Southern California) representative (Pasadena Community Job Center)

Mr. Joel Jimenez, Pasadena resident (Pasadena Community Job Center)

Mr. John Lee, Pasadena Neighborhood Housing Services Board President (Neighborhood Impact Program)

It was moved by Commissioner Gordo, seconded by Commissioner Tyler, to close the public hearing. (Motion unanimously carried) (Absent: Commissioners Haderlein, Little)

Commissioner Gordo suggested staff look at ways to create a system in which the City can assist nonprofit organizations in accessing funding through sources the organizations may not be aware of that can provide additional funding to the organizations.

It was moved by Commissioner Gordo, seconded by Commissioner Tyler, to approve the City Manager's/Chief Executive Officer's recommendation. (Motion unanimously carried) (Absent: Commissioners Haderlein, Little)

RECESS

On order of the Chair, the joint meeting with the City Council adjourned at 11:21 p.m. and the regular meeting of the Community Development Commission recessed at this time to the regular meeting of the City Council.

RECONVENED

On order of the Chair, the regular meeting of the Community Development Commission reconvened at 11:58 p.m. (Absent: Commissioner Little)

PUBLIC COMMENT

No one appeared for public comment.

MINUTES APPROVED

June 12, 2006

It was moved by Commissioner Tyler, seconded by Commissioner Streater, to approve the above minutes, as submitted. (Motion unanimously carried) (Absent: Commissioner Little)

On order of the Chair, the regular meeting of the Community Development Commission adjourned at 11:59 p.m.



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Bill Bogaard, Chair  
Community Development Commission

ATTEST:

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Secretary