

Agenda Report

TO: CITY COUNCIL

DATE: March 28, 2005

FROM: CITY MANAGER

SUBJECT: APPROVAL OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM CITY SET-ASIDE RECOMMENDATIONS (2005-2006)

RECOMMENDATION

It is recommended that City Council approve the 2005-2006 Community Development Block Grant (CDBG) Program City Set-Aside of \$1,734,351 (City administered projects - \$954,048; HUD mandated projects - \$802,680).

EXECUTIVE SUMMARY

The City has been advised by the U.S Department of HUD that the Annual CDBG Entitlement for the 2005-2006 Program Year is \$2,669,000. Additionally, \$129,000 is available in 2003-2004 program income and \$92,000 from de-obligated prior year funds. The total available CDBG Program funding for 2005-2006 is \$2,890,000.

BACKGROUND

On January 25, 1999 City Council approved the process for recommending the annual set aside of CDBG funds for eligible City administered projects. In accordance with that action, it is recommended that the City Council approve the 2005-2006 CDBG City Set-Aside for the following six eligible non-public service projects:

Proposed Projects	Funding Recommendations
City Administered Projects	
(1) Employment Hall Lease Payments	\$60,000
(2) Code Enforcement Inspections	\$244,048
(3) Maintenance Assistance Services to Homeowners (MASH)	\$620,000
(4) Job Development – Job Fairs	\$30,000
(5) Section 108 Loan Repayment	\$313,449
(6) CDBG Program Administration	\$466,854
Total	\$1,734,351

All proposed projects meet the local and U. S. Department of HUD defined threshold requirements and are in accordance with the established funding priorities as approved by City Council for the 2005-2006 CDBG Program Year. Exhibit "A" provides information regarding the recommended funding for the proposed projects, prior year funding, and a brief project description.

Based on the approval of the recommended CDBG City Set-Aside (\$1,734,351) \$1,156,000 remains available for allocation by the Commissions (Northwest Commission - \$736,300; Human Services Commission - \$419,700), respectively.

CHILDREN, YOUTH AND FAMILY IMPACT:

It is anticipated that the approval of the above mentioned recommendation will provide economic development, fair housing services, housing rehabilitation, code enforcement activities, etc. Services provided through these programs will have a positive impact on the quality of life for local children, youth and families.

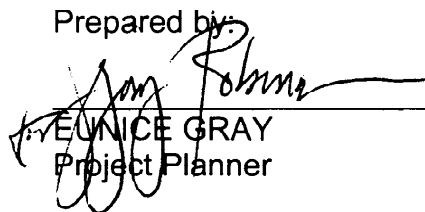
FISCAL IMPACT:

The funds referenced in this report are federal dollars. Approval of the subject recommendation will augment services currently being provided by the City. There is no fiscal impact to the General Fund as a result of this action.


Respectfully submitted,


CYNTHIA J. KURTZ
City Manager

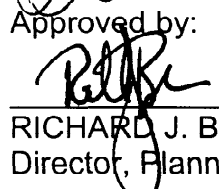
Prepared by:


EUNICE GRAY
Project Planner

Reviewed by:


GREGORY ROBINSON
Housing/Community Development Administrator

Approved by:


RICHARD J. BRUCKNER
Director, Planning and Development Department

Attachment: Exhibit A

City of Pasadena
 Community Development Block Grant (CDBG) Program (Non-Public Service Projects)
 31st Program Year: July 1, 2005 - June 30, 2006
 City Set-Aside Recommendations

#	Department	Project	Prior Year Funding (2004-2005)	Amount Requested (2005-2006)	Funding Recommendations (2005-2006)	Brief Project Overview
1.	Public Health Dept.	Lead Safe Pasadena	N/A	\$116,679	- 0 -	Identify "hot spots" (high incidence of childhood lead poisoning cases); conduct home visits, provide family education, referrals for blood lead testing for children under 6 years of age.
2.	Human Services/Recreation (Career Services Division)	Job Develop/Construction Trades	\$30,000	\$48,000	- \$30,000 -	Sponsor job fairs and career expos; assist local employers to meet their workforce expansion needs; provide info to target group (low/mod) related to high road job openings, apprenticeships, etc.
3.	Human Services/Rec. Dept.	Villa Park/Head Start Renovation	N/A	\$57,500	- 0 -	Replace old, non-accessible play equipment, including shade structure, installation of ramps and permanent picnic tables.
4.	Planning and Development (Northwest Programs)	La Pintoresca Commercial Project	N/A	\$50,000	- 0 -	Provide façade improvements to five commercial properties (Fair Oaks/Montana node); improve commercial viability in the area.
5.	Planning and Development (Neighborhood Revitalization)	Code Enforcement Task Force	\$261,000	\$259,000	\$244,048	Provide 1800 door-to-door inspections through the NRP; investigate violations during after hours/weekend inspection component.
6.	Planning and Development (Northwest Programs)	Employment Hall	\$60,000	\$60,000	\$60,000	Provide the payment for the lease of the Day Laborers employment center; facilitate ongoing employment activities; and ensure a minimum of 60 job placements weekly.
7.	Planning and Development (Neighborhood Revitalization)	Maintenance Assistance Services to Homeowners (MASH)	\$557,100	\$722,000	\$620,000	Provide systematic property cleanup; paint 30 houses (47 units of house painting) including lead-based paint stabilization; clean 70 yards (101 units of yard cleaning); make housing repairs and facilitate the MASH training component.
8.	Planning and Development (Housing)	Section 108 Loan Repayment	\$296,572	\$313,449	\$313,449	Section 108 Loan Repayment for the Fair Oaks Renaissance Plaza Shopping Center; 12 businesses are operating.
9.	Planning and Development (Housing)	CDBG Program Administration	\$450,000	\$489,231	\$466,854	CDBG Program Management; monitoring, reporting, general oversight of 45 projects and tenant protections services. Recommended amount provides for services & supplies, indirect costs, internal service and personnel costs.
	TOTALS			\$2,118,859	\$1,734,351	