

Agenda Report

TO: City Council
THROUGH: Public Safety Committee
FROM: City Manager

DATE: July 11, 2005

SUBJECT: OVERVIEW OF AGREEMENTS BETWEEN CITY AND PASADENA UNIFIED SCHOOL DISTRICT (PUSD) REGARDING USE OF FACILITIES AND FUNDING FOR SCHOOL/PARK PROJECTS

RECOMMENDATION:

This report is for information purposes only.

BACKGROUND

At the City Council meeting of June 13, 2005, Council approved a recommendation of a proposed pilot project with PUSD to explore joint use of Madison Elementary School play area during non-school (primarily weekend) hours for public recreation. During discussion of this matter, staff was asked to provide a summary of current agreements between the City and PUSD regarding joint use of facilities and allocation of City funding for school improvements. In response to that request, the following information provides an overview of these agreements and a status report on implementation and compliance with said agreements.

A. EXISTING CITY- PUSD AGREEMENTS REGARDING FACILITY USE AND IMPROVEMENTS

1). CITY – PUSD JOINT USE OF FACILITY AGREEMENT (Contract #13,991)

The City-PUSD Agreement for Joint Use of Facilities was first adopted in 1989, with the following stated purpose:

... to provide, by the joint participation of District and City, for additional and better utilized public recreational facilities of all types. Specifically, it is the desire of the parties to provide, by this agreement, for the use by City of District facilities, and conversely, for the use by District of City facilities.

As amended in 1993 (City Agreement 13,991-2/PUSD Agreement #RC451, page 2) the Agreement further clarifies the purpose as follows:

Specifically, it is the desire of the parties to provide, by this agreement the improvement of City/District facilities as funded by Los Angeles County Regional Park and Open Space District Grant.

The current Agreement was last renewed in 1993 for a 20-year term, so is effective to 2013. The Agreement declares the public interest in the fullest use of facilities owned by the City and PUSD, recognizing that both own "certain real properties . . . portions of which can be used for park and recreation facilities and uses". This document requires

the City and PUSD to coordinate use and to secure permits from each other for use as appropriate, and sets guidelines addressing such issues as indemnity, maintenance and repair. Neither party charges the other for facility use fees, however direct out-of-pocket costs can be charged by mutual agreement. The Agreement establishes the priority for reciprocal usage of facilities, depending on the ownership of the facility and the user. When PUSD-owned recreational facilities are not in use for "School-Oriented Programs", the next priority for use is "City of Pasadena Recreation and Parks Programs". Likewise, when the City is not using recreational facilities for City programs, the next priority for use is "School-Oriented Programs".

As currently written, the agreement allows scheduled field use for sports organizations as well as scheduled use for passive recreation activities. In terms of facility supervision, the Agreement states:

PUSD or City shall furnish supervision as that party deems required during the period of use of the other's facilities. Users of improved facilities not associated with City/District shall provide appropriate supervision as required by authorizing agency.

The current Joint Use of Facilities Agreement is the overall authority facilitating the existing joint facility use policies and practices between the City and PUSD; an additional City-PUSD agreement regarding facility use would only be entered into when more detailed terms and conditions are required to address specific improvements or use provisions at a designated site or sites, for a specified time period, as in the following Contract #18,162.

2). CITY – PUSD AGREEMENT: \$437,000 ALLOCATION FOR FACILITY IMPROVEMENTS (Contract #18,162)

A second facilities-related agreement currently in effect between the City and PUSD was adopted in 2003 to support improvements at 8 PUSD recreational use facilities that would expand available field space and capacity, improve the usability or condition of field space, add a key amenity (e.g. lights, restrooms, etc.) to increase use utility of the field space or otherwise enhance the availability and accessibility of designated PUSD field areas. Contract #18,162 allocated \$437,000 to PUSD to fund specific sports field improvements at 8 local schools: Audubon, Don Benito, Eliot, Field, Madison, Marshall, Muir and Washington. PUSD is reimbursed by the City after each specific project is completed. The following provides an update on each of these projects.

| | |
|---|-------------------|
| Completed and Reimbursed as of 5/31/05: \$96,000 | |
| Marshall – redesign field for multipurpose use | \$ 66,000 |
| Madison – expand field for multipurpose use | 30,000 |
| In Process and Targeted for Completion by 6/30/05: \$160,000 | |
| Muir – multipurpose sports field improvement | 40,000 |
| Eliot – expand existing multipurpose field | 50,000 |
| Field – construct multipurpose sports turf field | 70,000 |
| Targeted by PUSD for Completion in FY06: \$181,000 | |
| Washington – design & construct restroom; balance to field irrigation | 107,000 |
| Don Benito – enhance multipurpose sports field | 50,000 |
| Audubon – develop multipurpose soccer field & softball facility | <u>24,000</u> |
| TOTAL ALLOCATION: | \$ 437,000 |

Agreement #18,162 commenced on July 31, 2003, and terminates on June 30, 2014. During that time, PUSD is required to maintain the improved sites "as multi-purpose sports fields" available to the public according to the schedule established by PUSD for such activities.

B. RECENT CITY- PUSD AGREEMENTS REGARDING FACILITY USE AND IMPROVEMENTS (1990's)

In the 1990's, two City-School projects were funded through the City's Capital Improvement Program (CIP) Budget, involving a total of 8 school locations, as follows.

1). "SCHOOL/PARK IMPROVEMENTS" – FY 1995 to FY 1997

Over the period FY 1995 through FY 1998, the City CIP plans appropriated \$81,000 for the "School/Parks Improvements" Project from Proposition A (Parks) funding. The project involved renovation, improvement and replacement of play equipment described as out of compliance with safety standards and with ADA requirements (the specifics and equipment locations were adjusted over the three-year period. The locations were:

- Linda Vista School/Park
- Washington School/Park
- Hamilton School/Park
- Cleveland School/Park
- Don Benito School/Park
- Longfellow School/Park

The project justification stated the improvements would "enhance the delivery of recreation services for the school age youths as well as neighborhood citizens". According to CIP records, project design began in FY95 and construction was completed in FY97 and FY98, with expenditures totaling \$79,660. An additional one-time allocation from World Cup funds supported a "soccer court" at Washington School, but that project was not specifically included in these School/Park Improvements projects.

According to the terms of the Project Agreement between the City of Pasadena and the L. A. County Regional Park and Open Space District, the Pasadena School/Park Improvement Project (Grant No. 58H1-95-0507) expires on June 30, 2015. Until that time the property must be used only for the purpose for which the grant monies were awarded. With regard to public access, the City-L.A. County Park Agreement states the following (page 10, item J.3):

Applicant agrees to provide for reasonable public access to lands acquired in fee with grant monies, include the provision of parking and public restrooms, except where that access may interfere with resource protection.

2). "ATHLETIC FIELD LIGHTING AT VARIOUS SCHOOL SITES" FY94 to FY99

The FY1995-2000 CIP Budget identified a project for "Athletic Field Lighting at Various School Sites", to install multi-purpose lighting at 3 locations: Muir High School (north athletic field); Pasadena High School (football/track area and baseball/multi-purpose area) and Washington Middle School (north athletic field). The purpose of the project was to enhance the use of these fields by adding lights, as the facilities were not then lighted for night use. The total project cost was originally estimated at \$1,055,000 and

through FY04 \$400,000 had been appropriated. Subsequently the project was re-scoped at a revised cost of \$589,000 and was fully funded in FY98 with the commitment for installation of poles and lights by a local non-profit organization (American Youth Soccer Organization). The City and AYSO Region 13 entered into Agreement #15,769 in November, 1995, in which the City agreed to provide \$400,000 in Prop A grant funds for the lighting project, and AYSO Region 13 would provide \$100,000 towards the purchase of the lighting equipment (\$33,000 for each of the three school sites) as well as volunteer labor and professional services to plan and implement the project.

The designs of PHS/Victory and Muir were completed in FY95, and construction at the two locations completed in FY97. The Washington Middle School project was postponed for design and construction until additional funding became available, and was completed in June 2004.

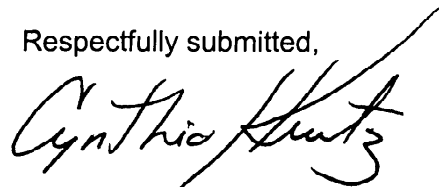
3). CITY- PUSD MOU'S REGARDING USE OF SPACE FOR SPECIFIC SITES AND ONGOING PROGRAMS.

The City currently has two MOU's with PUSD with specific terms and conditions regarding use of the following sites:

- PUSD use of facilities at Villa Parke Community Center to conduct a school-year program (as an extension of PUSD high schools) at Villa Parke Community Center on school days
- City use of the pools at Blair High School and Pasadena High School to conduct the City Summer Aquatics Program (swim lessons and recreational swim)

These two MOU's are negotiated annually by staff of the two organizations, and detail the dates of use, hours of operation, designated areas for use, payment of any out-of-pocket costs, etc.

Respectfully submitted,



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Prepared and Approved by:



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