

Agenda Report

TO: CITY COUNCIL **DATE:** AUGUST 8, 2005

FROM: CITY MANAGER

SUBJECT: APPROVAL OF AN EMERGENCY GRANT IN THE
AMOUNT OF \$40,000 TO UNION STATION FOUNDATION
FOR THE PROVISION OF TEMPORARY OVERNIGHT
EMERGENCY SHELTER SERVICES

RECOMMENDATION

It is recommended that City Council take the following actions:

- A. Approve an emergency grant in the amount of \$40,000 to Union Station Foundation (USF) from prior year un-obligated Community Development Block Grant (CDBG) program income for the provision of temporary overnight emergency shelter services; and
- B. Authorize the City Manager to execute, and the City Clerk to attest, the sub-recipient agreement with USF in accordance with the approved terms and conditions in a form acceptable to the City Attorney.

ACTION OF ADVISORY BODY

On Tuesday, July 26, 2005, the Northwest Commission unanimously recommended approval.

EXECUTIVE SUMMARY

This emergency grant of \$40,000 will provide a supplement to the Passageways Supportive Housing Program (SHP) federal grant for the continued provision of temporary overnight emergency shelter services at Union Station Foundation. These overnight services include supervisory staff, transportation to and from Passageways, overnight shelter, emergent counseling as needed, food, clean clothing and showers.

Overnight shelter at Union Station is provided for approximately 60 homeless persons per month. If this integral service component is not provided, it is very

likely that clients requiring the provision of overnight shelter will not complete their intake/assessment process nor gain access to available services and thus will remain homeless.

BACKGROUND

Union Station Foundation (USF) was founded in 1973 as a storefront hospitality center and has offered emergency shelter and supportive services to the homeless community since 1984. USF is the largest and most comprehensive social service agency serving homeless individuals/families in the Pasadena/Western San Gabriel Valley area. Several years ago Union Station and Pacific Clinics (a local mental health provider), formed a collaborative/partnership in order to develop a project that would serve as a one-stop center and the point of entry into the City's Continuum of Care (CoC) homeless services delivery system. The project is now known as "Passageways." Prior to the development of Passageways, services for the homeless in Pasadena were not linked together in a consistent manner and were mostly fragmented. Since 1996 Passageways has served as a vital part of the City's homeless assistance response. In 2004 Passageways responded to over 1,500 requests for emergency shelter services.

Passageways is funded in part by the City's annual Supportive Housing Program's grant from the U. S. Department of Housing and Urban Development (HUD). When the project initially opened its doors, federal funding was sufficient to cover operating costs. However, over the years the federal dollars have remained constant while costs to operate have increased. The recommended City emergency grant funds will be provided on a prorata basis as a supplement to pay increased temporary overnight shelter costs (e.g., utilities, transportation, insurance/taxes, transportation, laundry service, janitorial, and supplies). USF will be required to enter into a CDBG Sub-recipient agreement. The project will be monitored for compliance in accordance with City/federal rules and regulations.

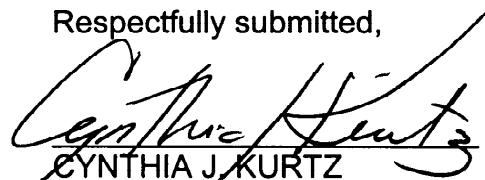
CHILDREN, YOUTH AND FAMILY IMPACT

The approval of the subject recommendation will allow for the continued provision of temporary overnight emergency shelter services at Union Station. The City of Pasadena 2005 Homeless Count indicates that on a given day there are 1,217 adults and children who are homeless in our City. More specifically, approximately 58% of those homeless are women and minor children (under 18 years of age). Individuals, children and families who are sheltered at USF will be provided with a safe, secure, clean and supervised overnight setting and returned to Passageways where the intake/assessment process can be completed.

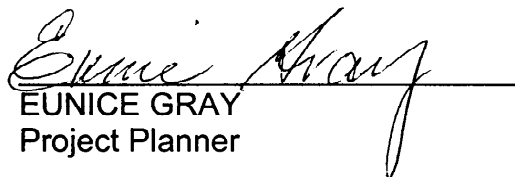
FISCAL IMPACT

Approval of this emergency request on a one-time basis will provide \$40,000 in grant funds to USF. The grant will augment federal funding to assist the agency in meeting the increasing costs for the provision of temporary overnight emergency shelter services. These funds have been identified and are available from prior year un-obligated Community Development Block Grant program income funds.

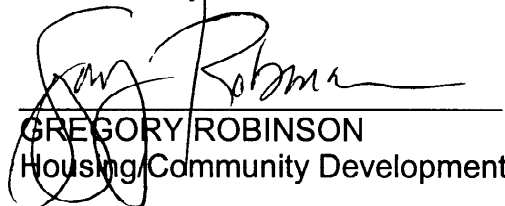
Respectfully submitted,


CYNTHIA J. KURTZ
City Manager

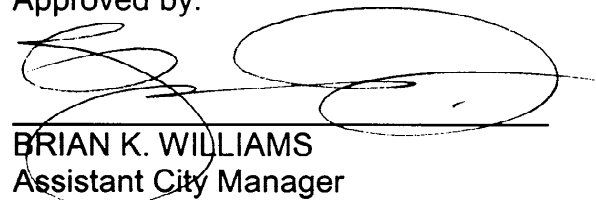
Prepared by:


EUNICE GRAY
Project Planner

Reviewed by:


GREGORY ROBINSON
Housing/Community Development Administrator

Approved by:


BRIAN K. WILLIAMS
Assistant City Manager