

Agenda Report

September 27, 2004

To: CITY COUNCIL

From: CITY MANAGER

Subject: Authorization to enter into a contract with Irwin Industries, Inc. for Providing Field Personnel to Support Power Plant Capital Improvement Projects

RECOMMENDATION

It is recommended that the City Council authorize the City Manager to enter into a contract with Irwin Industries, Inc. to provide field personnel to support power plant capital improvement projects for a term of two years or an amount not-to-exceed \$300,000, whichever occurs first. The proposed contract is exempt from competitive bidding pursuant to City Charter Section 1002 (f), contracts for professional or unique services.

BACKGROUND

Pasadena Water and Power (PWP) is currently implementing several capital improvement projects in the power plant. These projects must be completed in time to meet regulatory compliance as well as to keep the units operating reliably and efficiently. As the workload associated with these projects cannot be sustained utilizing in-house labor, PWP is requesting authorization to contract for additional field personnel to meet the increased workload expected over the next two years.

The proposed contract with Irwin Industries, Inc. will provide the services of one foreman, one welder, one millwright, one pipefitter, one helper, and one laborer on an "as needed basis". These field personnel will support the existing plant personnel to complete the scheduled capital improvement projects within schedule.

A Request for Proposal (RFP) for providing field personnel to support power plant capital improvement projects was issued to six firms; however, only three firms responded. The proposals received were independently evaluated by four City staff based on the criteria stated in the RFP and the evaluation yielded the following scores:

<u>BIDDERS</u>	<u>EVALUATED SCORE</u>
Irwin Industries, Inc.	90.25
Total Western, Inc.	87.25
J & W Construction Specialties, Inc.	73.25

Attachement 1 includes a summary table of the evaluation criteria.

Irwin Industries, Inc. met the requirements of the RFP, received the highest evaluated score, and is therefore recommended for award of the proposed contract.


The proposed contract amount of not-to-exceed \$300,000 includes the cost of services to be performed by Irwin Industries, Inc. The cost of services to be performed by Irwin Industries, Inc. is based on the hourly rates submitted in the proposal and the man-hours estimated by the staff to complete the work. The contract has two one-year extension options with prices provided in the proposal. Each extension option will require the approval of the City Manager.

The proposed contract complies with the Competitive Bidding and Purchasing Ordinance, Pasadena Municipal Code, Chapter 4.08 and the Living Wage Ordinance, Pasadena Municipal Code 4.11.

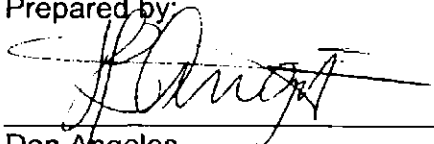
FISCAL IMPACT:

Sufficient funds are available in the approved FY 2004 Capital Improvement Programs, Budget No. 3166 for Local Generation Repowering Project, 3169 for B3 Retrofitting for Stand Alone Operation, 3182 for GT-1 & GT-2 Renewals and Repairs, 3180 for Power Production Facility Improvement, 3158 for Power Facility Waste Water Treatment and Disposal, 3179 for Azusa Hydro Renewals and Replacements, 3148 for B-3 Renewals and Replacement, and 3149 for the B-3 SCR Replacement.

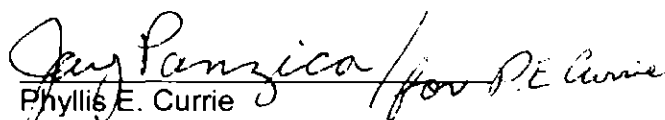
Respectfully Submitted,


CYNTHIA J. KURTZ
City Manager

Prepared by:


Dan Angeles
Engineer
Power Supply Business Unit

Approved by:


Phyllis E. Currie
General Manager
Pasadena Water and Power

**REQUEST FOR PROPOSAL
 FOR PROVIDING FIELD PERSONNEL TO SUPPORT POWER PLANT CAPITAL IMPROVEMENT PROJECTS**

PROPOSALS EVALUATION SUMMARY

EVALUATION CRITERIA	MAX. POINTS	BIDDERS		
		Irwin Industries Inc.	Total Western Inc.	J & W Construction Specialties, Inc.
Demonstrated knowledge and expertise in performing gas turbine, steam turbine, steam boiler, and plant auxiliaries mechanical work	45	42	38.75	32.5
Submitted hourly rates and daily expense charge	45	43.25	43.75	38.5
Standard tools of various service personnel	5	5	4.75	2.25
Local Pasadena business preference	5	0	0	0
TOTAL POINTS	100	90.25	87.25	73.25