

# Agenda Report

**To:** CITY COUNCIL                      **DATE:** MARCH 22,2004

**FROM:** CITY MANAGER

**SUBJECT:** AUTHORIZE PURCHASE ORDER WITH WONDRIES FLEET GROUP FOR PURCHASE OF FOURTEEN NEW POLICE PURSUIT VEHICLES FOR A TOTAL OF \$327,126

## **RECOMMENDATION**

It is recommended that the City Council;

- 1) Accept formal bid dated December 25,2003 by Wondries Fleet Group
- 2) Reject all other bids presented
- 3) Authorize the issuance of a purchase order to Wondries Fleet Group in an amount not to exceed \$327,126 for the purchase of Fourteen (14) Police Pursuit Vehicles

## **BACKGROUND**

Due to the nature of its operations, the Police Department requires specialized pursuit vehicles. The Public Works Department together with the Pasadena Police Department have written specifications for a heavy duty pursuit vehicle. The lifecycle of police patrol vehicles is three (3) years and detective vehicles six (6) years. The proposed purchase will replace vehicles that have met or exceeded their lifecycle. The vehicle replacement/ condition reports are attached.

On December 25,2003, a notice Inviting Bids was published in *The Pasadena Journal*. In addition, specifications were mailed to fifteen dealerships on the Purchasing Division's vendor list and placed on the City's web page. Five responses were received and opened in the City Clerk's office on January 14, 2004.

The Bid results are as follows:

	WONDRIES FLEET GROUP	RAMSEY FORD	MOSS BROS. FORD	BURCH FORD	PASADENA FORD
Base Bid	\$327,125.73	\$328,478.50	\$331,442.74	\$331,517.79	\$342,493.60
*Local Vendor Sales Tax Preference of 1%	Not Applicable	Not applicable	Not Applicable	Not applicable	\$3,424.94
Discounts for Prompt Payment	Not Applicable	Not applicable	Not Applicable	Not Applicable	\$6,781.37 @ 2% of bid price
<b>Total Evaluated Bid</b>	<b>\$327,125.73</b>	<b>\$328,478.50</b>	<b>\$331,442.74</b>	<b>\$331,517.79</b>	<b>\$332,287.29</b>

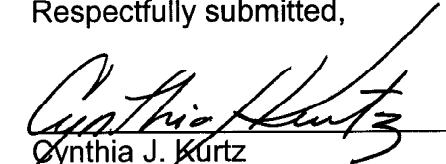
\*Pursuant to the Pasadena Municipal Code, local vendors receive a one-percent sales tax preference solely for the purpose of comparing bids.

The bid that was submitted by Wondries Fleet Group was the lowest and is responsive to the requirements of the specifications. Based on this, it is recommended that the City Council authorize the issuance of a purchase order contract to Wondries Fleet Group.

**FISCAL IMPACT**

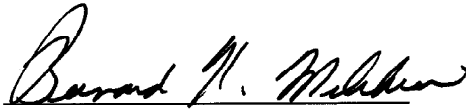
This equipment is a budgeted replacement and sufficient funds are available in the Equipment Replacement Fund, account #766300.

Respectfully submitted,



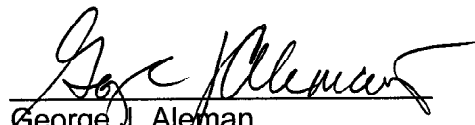
Cynthia J. Kurtz  
City Manager

Approved by:



Bernard K. Melekian  
Chief of Police

Prepared by:



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