

Agenda Report

TO: City Council **DATE:** March 8, 2004
THROUGH: Finance Committee
FROM: CITY MANAGER
SUBJECT: Amendments to the Fiscal Year 2004 Capital Improvement Program Budget

RECOMMENDATION

It is recommended that the City Council approve a journal voucher amending seven projects in the Fiscal Year 2004 Capital Improvement Program as detailed on Attachment A.

BACKGROUND

As part of the process to update the Capital Improvement Program (CIP) budget, the Department of Public Works has completed a report detailing necessary budget adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes for the projects are listed below and must be recognized through the City's journal voucher process to formalize the changes. These changes are summarized in Attachment A.

1. **Preventative Maintenance – Asphalt Streets (73710)** – Staff requests the following funds be appropriated to this project: \$179,308 in Federal Surface Transportation Program (STP) funds, \$73,000 in Caltrans – El Nino funds, \$164,349 in Other County Reimbursements, \$10,973 from City of South Pasadena, and \$5,000 in Public Works – Charges for Services funds.

Staff also requests \$80,000 in Federal Urban Aid and \$12,924 in SB 300 – Gas Tax be removed from this project. The City did not receive this anticipated funding. The net of this request is an increase in appropriations of \$339,706 to this project.

2. **Bikeway Improvements (75328)** – In FY 2003, \$230,000 in MTA Funding was appropriated to this project. The MTA recently notified the City that this funding has been deferred until 2007. Therefore, staff recommends this funding be removed from this project and appropriated when it is received in FY 2007.

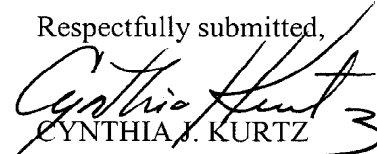
3. **Preventative Maintenance – Curbs and Gutters (76358)** – Staff requests \$150,000 in Sewer Funds be appropriated to this project. Part of the FY 2005 money is being appropriated early to expedite the FY 2005 project to ensure the work is completed prior to the “Preventative Maintenance – Asphalt Streets.” This accelerated funding will allow the “Preventative Maintenance – Asphalt Streets” project to be completed in the summer months when weather is dry, there is less traffic, and less of an impact on streets.
4. **Crosswalks and School Crossing Signs - Demonstration Project (75031)** – Staff requests \$1,862 in Commercial Development Fees be appropriated to this project so it can be closed. There were insufficient funds on the project due to unforeseen operational issues that required a design change during the installation of the lighted pedestrian crosswalk at Orange Grove and Garfield Avenue.
5. **Hermosa Road Sanitation Sewer (76537)** – Staff requests \$3,495 in Sewer Funds be appropriated to this project so it can be closed. The project had an original budget of \$130,000 to replace an 8-inch diameter sewer with a 15-inch diameter sewer in Hermosa Road. In an effort to save trees on private property, the sewer had to be realigned causing the project cost to increase.
6. **Traffic Signal Upgrades 1999 – 2000 (75015)** – Staff requests \$57,929 in Commercial Development Fees be appropriated to this project and \$185,000 in Federal Surface Transportation Program (STP) Funds be unappropriated from this project so it may be closed. This project provided for the upgrading of existing traffic signals with protective left-turn phasing, larger signal heads, new signal poles and heads to enhance traffic safety. The project received an original appropriation of \$185,000 in STP Funds. Because the work was minor it was performed by City forces at a cost savings (no detail plans and specifications had to be prepared.) The project was completed for \$57,929 instead of the original estimate of \$185,000. Unfortunately, Federal funds cannot be used for city force account work. Therefore, this appropriation is needed to close this project. The \$185,000 of STP should be returned to fund balance and made available to other eligible city projects.
7. **Traffic Signal on Washington between Lake and Hill (75624)** – Staff requests \$16,052 in Commercial Development Fees be appropriated to this project and \$120,000 in Federal Surface Transportation Program (STP) Funds be unappropriated from this project so it can be closed. This project provided for the installation of a signal at Washington and Mar Vista and received an appropriation of \$120,000. The signal was never constructed because further analysis determined that no signal was warranted. The \$16,052 was spent in conducting a traffic signal study of Washington Boulevard between Lake Avenue and Hill Avenue and for preliminary design work. The \$120,000 of STP should be returned to fund balance and made available to other eligible city projects.

8. **Truck Route Mitigation – South of the Freeway (75012)** – Staff requests \$2,083 in Commercial Development Fees be appropriated to this project so it can be closed. This project provided for mitigation measures such as signage, striping, and traffic control measures. The project was slightly over budget due to higher than expected overhead costs.
9. **Tree Replacement/Planting (78933)** – Staff requests \$40,791 from the Street Tree Deposit Fund (Acct # 230093639) be appropriated to this project. This project provided for the replacement and the planting of street trees with the receipt of the “Tree for Millennium Grant” from the California Department of Forestry. The City anticipated award of the funds and the work was completed. However, the funds were never received. The \$40,791 in the Department of Forestry – Tree for Millennium grant should be unappropriated from this project.
10. **Park Walkway Replacement (78053)** – Staff requests \$75,000 in Residential Impact Fees be appropriated to this projects which provides for the replacement of walkways at parks. The project has an estimated cost of \$832,000 and an appropriation of \$304,800. The construction of walkways at various parks will go out to bid soon. The current appropriation for the project would have resulted in partial replacement of walkways at Villa Parke, La Pintoresca, Jefferson, Victory and Grant parks (the total estimated cost to complete the work at those five parks is \$519,500). This additional appropriation will allow the complete replacement of all deteriorated walkways at Villa Parke, La Pintoresca, Jefferson and Grant parks and a significant number of walkways at Victory Park.
11. **Central Park – Implement Master Plan – Walkway Lights and Security Lighting System and Walkways Replacement – Phase I (78787)** – Staff requests \$79,198 in Residential Impact Fees be appropriated to this project. This will allow for the demolition of the existing parking lot and the installation of turf to be done in conjunction with the walkway contract. An economy of scale can be achieved by combining the work thereby resulting in a cost savings. Doing the projects simultaneously will also minimize disruption of activities in the park.

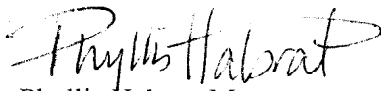
FISCAL IMPACT

The cumulative effect of these recommendations will increase the FY 2004 CIP budget by \$190,325.

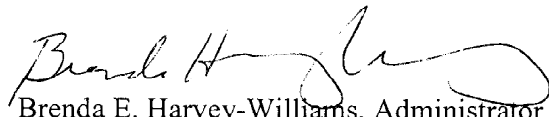
Respectfully submitted,


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