

Agenda Report

December 6, 2004

TO: City Council

FROM: Mayor

SUBJECT: APPROVAL OF AN AMENDMENT TO THE EMPLOYMENT CONTRACT WITH CITY MANAGER CYNTHIA J. KURTZ

RECOMMENDATION

It is recommended that the City Council approve the attached Amendment to Contract No. 18,196, the Employment Agreement between the City of Pasadena and City Manager Cynthia J. Kurtz, effective September 6, 2004; and approve a journal voucher appropriating the necessary funds from the FY 2005 Personnel Reserve to the FY 2005 Operating Budget.

BACKGROUND

In February 2003, the City entered into an Employment Agreement with the City Manager that provides for an annual salary review. The attached Amendment to the Agreement provides for a 4% salary increase effective September 6, 2004.

FISCAL IMPACT

The fiscal impact of this amendment is estimated to be approximately \$9,300 annually.

Respectfully Submitted,

Bill Bogaard
Mayor

CONTRACT NO. 18,196-2

SECOND AMENDMENT TO EMPLOYMENT AGREEMENT - CITY MANAGER

CYNTHIA J. KURTZ

THIS AMENDMENT TO AGREEMENT is entered into on _____, 2004, by and between the CITY OF PASADENA, a municipal corporation of the State of California, herein referred to as "CITY," and Cynthia J. Kurtz, herein referred to as 'EMPLOYEE.'

RECITALS:

WHEREAS, CITY and EMPLOYEE entered into Contract No. 18,196 on February 25, 2003 ("the Employment Agreement"), setting forth the terms of EMPLOYEE'S service as City Manager of CITY; and,

WHEREAS, it remains the desire of CITY to continue to retain the services of EMPLOYEE as City Manager and the desire of EMPLOYEE to serve in that capacity; and,

WHEREAS both parties desire to modify certain terms of the Employment Agreement;

NOW, THEREFORE, the parties hereto agree to amend the Employment Agreement as follows:

1. Section 3A is amended to provide that EMPLOYEE'S base salary shall be increased by four percent (4%), effective September 6, 2004.
2. All other terms and conditions of Contract No. 18,196 not modified herein shall remain in full force and effect.

EXECUTED the date and year first written above.

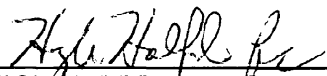
CITY OF PASADENA,
A municipal corporation

CYNTHIA J. KURTZ, EMPLOYEE

BILL BOGAARD, MAYOR

APPROVED AS TO FORM:

ATTEST:



MICHELE BEAL BAGNERIS
City Attorney

JANE RODRIGUEZ, CMC
City Clerk