

Agenda Report

TO: CITY COUNCIL

DATE: AUGUST 23, 2004

THROUGH: FINANCE COMMITTEE

FROM: CITY MANAGER

**SUBJECT: AMENDMENT TO CONTRACT NO. 17,732 WITH COTTON/BRIDGES/
ASSOCIATES IN THE AMOUNT OF \$60,000**

RECOMMENDATION

It is recommended that the City Council:

1. Approve an amendment to Contract No. 17,732 with Cotton/Bridges/Associates in the amount up to \$60,000 to expand the range of alternatives analyzed in the Pasadena General Plan Environmental Impact Report (EIR), to allow the EIR and traffic consultants to attend additional public meetings and to increase the allowance for responses to comments; and
2. Approve a journal voucher appropriating \$60,000 from the unappropriated Building Services Fund to account 8115-101-444100-95601.

BACKGROUND

On August 13, 2001, the City Council approved and authorized the City Manager to execute a contract with Cotton/Bridges/Associates (CBA) for an amount not to exceed \$200,000. This contract provides consulting services for an Environmental Impact Report (EIR) for updates currently under preparation to the City's General Plan (including the Land Use and Mobility Elements), preparation of the Central District Specific Plan, consolidation of the City-wide Design Guidelines, and the revision to the Zoning Code.

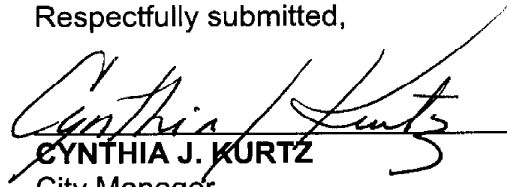
On February 23, 2004, the City Council approved and authorized the City Manager to increase the contract with Cotton/Bridges/Associates' sub-consultant Kaku Associates, for an amount not to exceed \$20,000 to provide additional traffic consulting services in the Environmental Impact Report associated with the proposed increase in density around the Del Mar light rail station.

The original contract scope had anticipated the preparation of four alternatives. To adequately respond to community concerns, a total of twelve alternatives were analyzed. In addition, the original contract scope anticipated that the consultant would have to attend a total of seventeen meetings. To complete public, commission and Council reviews attendance at a greater number of meetings will be required. Finally, the original contract provided for an allowance for the preparation of responses to comments. Such an allowance is typical given the difficulty in estimating the number of comments that any project would receive. Given the large amount of public interest and comments received to date, it is likely that this allowance will be exceeded. Approximately 80% of the increased budget is for analyzing additional project alternatives and 20% is for additional meetings and responses to comments on the Draft Environmental Impact Report.

FISCAL IMPACT

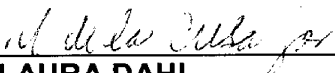
Sufficient funds in the amount of \$60,000 are available in the unappropriated Building Services fund to cover this amendment.

Respectfully submitted,



CYNTHIA J. KURTZ
City Manager

Prepared by:



LAURA DAHL
Senior Planner

Approved:



RICHARD BRUCKNER
Director of Planning & Development