

# Agenda Report

TO: CITY COUNCIL

MAY 5, 2003

FROM: City Manager

SUBJECT: Authorization to Negotiate and Execute A Contract with Kramer One Architecture & Planning Inc. for Architecture Engineering Services to Prepare Architectural Design and Contract Documents for the Indoor Shooting Range

## RECOMMENDATIONS:

It is recommended that the City Council authorize the City manager to enter into a contract with Kramer One Architecture & Planning Inc. for the preparation of the architectural design and contract documents in an amount not to exceed \$165,000 pursuant to Charter Section 1002 (f), contracts for professional or unique services.

## BACKGROUND:

Since 1927, the Police Department has operated an outdoor firing range on a City owned 19.5-acre property in Eaton Canyon. Over the past ten years, gunfire noise, containment of stray bullets, and a July 2000 fire started by a federal agent's bullet entering dry grass, prompted City officials to consider mitigation efforts.

In March 2001, Council authorized staff to proceed with the analysis and design of an indoor/outdoor firing range at the Eaton Canyon site. In April 2001, the City retained Veneklausen Associates, an acoustical engineering firm, to conduct sound studies in the vicinity of the current firing range. Their findings, presented in June 2001, recommended that the best solution to the gunfire noise, bullet containment, and fire hazard would be to build an indoor firing range.

In June 2001, Police Department staff applied to the Department of Justice Office of Community Oriented Policing Services (COPS) for a \$1,875,864 grant to build an indoor firing range.

In August 2001, City Council directed staff to proceed with the analysis and design of an indoor firing range based on the results of the sound study. In November 2001, the City retained the Chambers Group, an environmental analysis firm, to prepare an environmental assessment report leading to an initial study document. The report described the proposed project and identified potentially significant impacts that could be mitigated, including noise, hazards, and hazardous materials. On June 19 and July 3,

2002, staff appeared at two public hearings and presented the conclusion of the initial study document regarding the proposed indoor range.

On December 4, 2002, the Zoning Hearing Officer approved Conditional Use Permit #4067 to allow the indoor firing range to be built on the proposed site. In February 2003, staff submitted final grant documents to the COPS grants office. On March 23, 2003, the COPS office officially awarded the \$1,875,864 to the City of Pasadena for designing and building the indoor firing range.

Selection Process:

The City staff distributed the Request For proposal (RFP) to 30 firms soliciting architectural-engineering services to assist with architectural-engineering design and contract documents. A total of five proposals were received and evaluated using the following criteria:

1. Qualifications based on professional and practical experience.
2. Specific experience with Indoor Shooting Range facilities.
3. Project Implementation Approach-ability to perform- key personnel experience.
4. Reference
5. Local Pasadena preference

Kramer One Architecture & Planning Inc. was awarded the highest score by the review panel. (See attachment A)

It is recommended that Kramer One Architecture & Planning Inc. be awarded the architecture engineering contract, for amount not to exceed \$165,000, for the Indoor Shooting Range facility, as they are the most experienced, responsive and responsible bidder. Kramer One has extensive experience in designing Indoor Shooting Range and has worked with other cities and governmental agencies on similar facilities.

Kramer One Architecture & Planning Inc. is nationally recognized as experts in the design of indoor and outdoor firing range facilities. Kramer One has designed firing ranges for federal, state, county and local law enforcements. The firm has also designed firing range facilities for military, state wildlife agencies, parks departments, and private clients. Kramer One Architecture & Planning Inc. has assisted with firing range facilities design (fifteen) in twenty-five states, including the state of California.

The breakdown of the contract amount is as follows:

Architectural- Engineering Fees	\$150,000
Contingency	<u>\$ 15,000</u>
Total	\$165,000

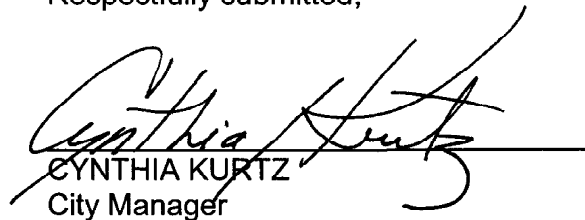
---

The construction of this project is scheduled to begin in January 2004 and completion is scheduled for October 2004.


FISCAL IMPACT:

Sufficient funds are available for this contract in the Capital Improvement account number 8114-301-71139.

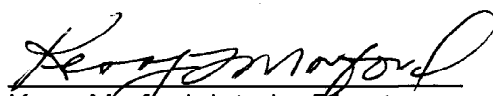
Respectfully submitted,

  
CYNTHIA KURTZ  
City Manager

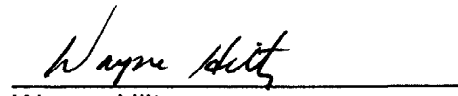
Prepared by:

  
Segun Abegunrin  
Capital Projects Administrator  
Department of Public Works

Approved by:

  
Kerry Morford, Interim Director  
Department of Public Works

Concurrence:

  
Wayne Hiltz  
Acting Police Chief