

Agenda Report

DATE: MARCH 24, 2003

TO: CITY COUNCIL

FROM: CITY MANAGER

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH ENVIRONMENTAL PLANNING ASSOCIATES FOR AN AMOUNT NOT TO EXCEED \$430,000 TO PREPARE ENVIRONMENTAL DOCUMENTS INCLUDING AN ENVIRONMENTAL IMPACT REPORT FOR THE AMBASSADOR CAMPUS REUSE PROJECT

RECOMMENDATION:

It is recommended that the City Council authorize the City Manager to enter into a contract not to exceed \$430,000 with Environmental Planning Associates to prepare an Environmental Impact Report, Initial Study and related documents for the Ambassador Campus Reuse Project. Competitive bidding is not required pursuant to City Charter Section 1002(f), contracts for professional or unique services.


BACKGROUND:

On January 13, 2003 Request for Proposals (RFP) were issued for environmental services to prepare an Environmental Impact Report, Initial Study and related documents in conformance with the California Environmental Quality Act (CEQA) and the State CEQA Guidelines for the Ambassador Campus Reuse Project. Eight proposals were received and evaluated based on the criteria in the RFP and the three highest ranked firms were invited for an oral interview. Based on staff's evaluation and interviews, the firm of Environmental Planning Associates was identified as the most qualified to prepare the environmental documentation for this project.

FISCAL IMPACT:

All costs associated with the preparation of the Environmental Impact Reports will be paid for by the applicant, The World Wide Church of God.

Respectfully submitted


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City Manager

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Approved by:


RICHARD J. BRUCKNER, Director
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Attachment: