

Agenda Report

June 2, 2003

To: City Council
From: City Manager
Subject: Authorization to Enter into a Contract with R.T. Larsen, Inc., to Provide Labor and Materials for Utility Street Repairs for the Water and Power Department, Specification WD-03-01

RECOMMENDATION

It is recommended that the City Council:

- (i) Accept the bid dated May 13, 2003 submitted by R.T. Larsen, Inc., in response to Specification WD-03-01 for Providing Labor and Materials for Utility Street Repairs for Pasadena Water and Power;
- (ii) Reject all other bids; and
- (iii) Authorize the City Manager to enter into such contract, not to exceed \$750,000 annually.

BACKGROUND

Specification WD-03-01 provides for an annual contract for labor, materials, equipment, transportation, and services to repave streets, repair curbs, gutters and sidewalks made necessary during the course of water system construction. The Specification provides for an initial term of two years from the date the City signs the contract with an option for the General Manager of Water and Power to extend the contract two additional one-year periods, provided the contractor's services have been satisfactory and its proposed price changes do not exceed the rate of the then current Producer Price Index.

The Notice Inviting Bids for Specification WD-03-01 was published in the Pasadena Journal on April 24, 2003. Two contractors received the Specification, and submitted bids as follows:

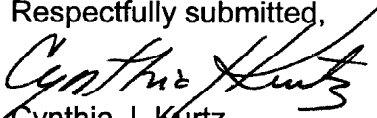
<u>Bidder</u>	<u>Total Weighted Bid Price</u>
R.T. Larsen, Inc.	\$6,200.00
Tyner Paving Company	\$9,071.45

The bids were evaluated by multiplying each unit price bid by an estimated quantity for each item and adding the products to arrive at a Total Weighted Bid Price. This method of evaluation and the weighting factors were fully set forth in the Specification. The lowest Total Weighted Bid Price represents the lowest bidder.

R.T. Larsen, Inc. is the lowest responsive bidder, fully complying with the requirements of the Specification, and the Competitive Bidding and Contracting Ordinances P.M.C.4.08. Staff recommends that the City Council award a contract to R.T. Larsen, Inc. for an amount not to exceed \$750,000 per year. The recommended contract amount is based on the Department's expected annual expenditure for this work in the upcoming year.

FISCAL IMPACT

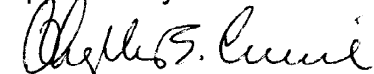
Funds for Utility Street Repairs are provided for in the Water Division's Operating and Capital Budgets in various Water and Power accounts.

Respectfully submitted,

Cynthia J. Kurtz
City Manager

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