



Agenda Report

TO: CITY COUNCIL **DATE:** JULY 21, 2003

FROM: HUMAN SERVICES COMMISSION

SUBJECT: RECOMMENDED REVISIONS TO HUMAN SERVICES
COMMISSION RULES AND REGULATIONS

RECOMMENDATION:

It is recommended that the City Council approve the attached revisions to the Human Services Commission Rules and Regulations, to update selected items to correspond with amendments to the Municipal Code adopted in 2000 (primarily addressing the number of members, definition of a quorum and meeting requirements) as well as delete references to outdated subcommittees to an emergency grants process.

BACKGROUND:

The original Rules and Regulations for the Human Services Commission were adopted by City Council in 1993. Due to subsequent amendments to the Municipal Code adopted in 2000, several areas of the Rules require modification to be consistent with the Code. These amendments primarily address such issues as the number of members (reduced from 15 to 13), setting the day and time of meetings, and definition of the Commission quorum. The Commission also recommended deletion from the Rules and Regulations of references to subcommittees which are no longer active with the Commission, including the "funding subcommittee" and "membership subcommittee", as well as deletion of an unused section regarding "Emergency Funding" and clarification of the number of votes required for action. All of these modifications are included in the attached document submitted for City Council action.

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At their meeting of June 2, 2003, the Human Services Commission recommended that City Council adopt the attached Rules and Regulations.

Respectfully submitted,

Angie O'Brien (Vice Chair) for Ellen Ligons

Ellen Ligons, Chair
Human Services Commission

Attachment – Rules and Regulations, Human Services Commission
