

Ordinance Fact Sheet

TO: CITY COUNCIL

DATE: February 3, 2003

FROM: CITY ATTORNEY

SUBJECT: AN ORDINANCE OF THE CITY OF PASADENA AMENDING VARIOUS CHAPTERS OF TITLE 2 OF THE PASADENA MUNICIPAL CODE TO REVISE THE SCHEDULE FOR SUBMITTAL OF ANNUAL REPORTS FROM ADVISORY COMMISSIONS

TITLE OF PROPOSED ORDINANCE:

AN ORDINANCE OF THE CITY OF PASADENA AMENDING VARIOUS CHAPTERS OF TITLE 2 OF THE PASADENA MUNICIPAL CODE TO REVISE THE SCHEDULE FOR SUBMITTAL OF ANNUAL REPORTS FROM ADVISORY COMMISSIONS

BACKGROUND:

At its regular meeting of January 13, 2003, the City Council directed the City Attorney's Office to prepare this ordinance to revise the due date for annual reports from the Council's advisory commissions. Currently, the annual reports are due on October 31, or four months after the close of the fiscal year. This time frame often delays the final submittal of the reports to Council until December, or later, which is at least six months into the next fiscal year.

Moving the submission date of the annual reports to September 1 would allow sufficient time for the City Council to provide input into the commissions' workplans before their workplans have been substantially completed.

The advisory commissions affected are:

Arts Commission
Accessibility and Disability Commission
Code Enforcement Commission
Commission on the Status of Women
Community Development Committee
Cultural Heritage Commission
Design Commission
Human Relations Commission

MEETING OF 2/3/2003

AGENDA ITEM NO. 9.A.1.

Human Services Commission
 Library Commission
 Northwest Commission
 Parking Meter Zones Advisory Commissions
 Planning Commission
 Recreation and Parks Commission
 Senior Commission
 South Lake Avenue Parking Place Commission
 Transportation Advisory Commission
 Utility Advisory Commission.

PURPOSE OF ORDINANCE:

The purpose of this proposed ordinance is to amend pertinent sections of Title II of the Pasadena Municipal Code relating to the regulation of the City Council's advisory commissions to require that annual reports from those commissions be submitted to the City Council by September 1 rather than October 31 as currently in the ordinance.

REASON WHY LEGISLATION IS NEEDED:

The Pasadena Municipal Code may only be amended by ordinance.

PROGRAMS, DEPARTMENTS OR GROUPS AFFECTED:

The Council's twenty advisory commissions will primarily be affected by this proposed ordinance.


ENVIRONMENTAL IMPACT:

The proposed ordinance is exempt from the California Environmental Quality Act (CEQA) under the General Rule that CEQA applies only to activities which may have a significant effect on the environment (Section 15061(b)(3)).

FISCAL and SERVICE IMPLICATIONS:

There is no fiscal impact associated with the revisions to the schedule for annual report submittal.

Respectfully submitted,
1/29/03



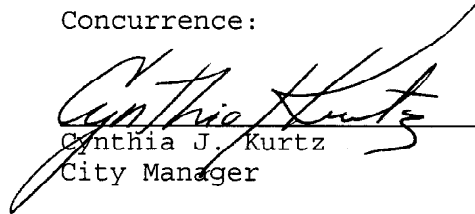
 Michele Beal Bagneris
 City Attorney

Prepared by: *1/29/03*



Nicholas George Rodriguez
Assistant City Attorney

Concurrence:



Cynthia J. Kurtz
City Manager

Introduced by Councilmember

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF PASADENA AMENDING VARIOUS CHAPTERS OF TITLE 2 OF THE PASADENA MUNICIPAL CODE TO REVISE THE SCHEDULE FOR SUBMITTAL OF ANNUAL REPORTS FROM ADVISORY COMMISSIONS

The People of the City of Pasadena ordain as follows:

SECTION 1. This ordinance, due to its length and the corresponding costs of publication, will be published by title and summary as permitted by Section 508 of the Charter. The approved summary of this ordinance reads as follows:

"SUMMARY

The purpose of Ordinance No. _____ is to revise Title II of the Pasadena Municipal Code to require that annual reports from advisory commissions be submitted to the City Council by September 1 rather than the current schedule of October 31. The advisory commissions affected are:

Arts Commission
Accessibility and Disability Commission
Code Enforcement Commission
Commission on the Status of Women
Community Development Committee
Cultural Heritage Commission
Design Commission
Human Relations Commission
Human Services Commission
Library Commission
Northwest Commission
Parking Meter Zones Advisory Commissions
Planning Commission
Recreation and Parks Commission
Senior Commission
South Lake Avenue Parking Place Commission
Transportation Advisory Commission
Utility Advisory Commission.

Ordinance No. _____ shall take effect upon its publication by

title and summary."

SECTION 2. Section 2.47.090 of said code (Arts Commission) is amended to read:

"2.47.090 Annual report.

The commission shall submit an annual report and workplan to the city council no later than September 1st of each year. Attendance records of members shall be included as part of the annual report."

SECTION 3. Section 2.48.090 of said code (Accessibility and Disability Commission) is amended to read:

"2.48.090 Annual report.

The commission shall submit an annual report and workplan to the city council no later than September 1st of each year. Attendance records of members shall be included as part of the annual report."

SECTION 4. Section 2.55.090 of said code (Code Enforcement Commission) is amended to read:

"2.55.090 Annual report.

The commission shall submit an annual report and workplan to the city council no later than September 1st of each year. Attendance records of members shall be included as part of the annual report."

SECTION 5. Section 2.65.090 of said code (Commission on the Status of Women) is amended to read:

"2.65.090 Annual report.

The commission shall submit an annual report and workplan to the city council no later than September 1st of each year. Attendance records of members shall be included as part of the

annual report."

SECTION 6. Section 2.70.090 of said code (Community Development Committee) is amended to read:

"2.70.090 Annual report.

The committee shall submit an annual report and workplan to the city council no later than September 1st of each year. Attendance records of members shall be included as part of the annual report."

SECTION 7. Section 2.75.090 of said code (Cultural Heritage Commission) is amended to read:

"2.75.090 Annual report.

The commission shall submit an annual report and workplan to the city council no later than September 1st of each year. Attendance records of members shall be included as part of the annual report."

SECTION 8. Section 2.80.090 of said code (Design Commission) is amended to read:

"2.80.090 Annual report.

The commission shall submit an annual report and workplan to the city council no later than September 1st of each year. Attendance records of members shall be included as part of the annual report."

SECTION 9. Section 2.85.090 of said code (Human Relations Commission) is amended to read:

"2.85.090 Annual report.

The commission shall submit an annual report and workplan to the city council no later than September 1st of each year.

Attendance records of members shall be included as part of the annual report."

SECTION 10. Section 2.86.090 of said code (Human Services Commission) is amended to read:

"2.86.090 Annual report.

The commission shall submit an annual report and workplan to the city council no later than September 1st of each year.

Attendance records of members shall be included as part of the annual report."

SECTION 11. Section 2.90.090 of said code (Library Commission) is amended to read:

"2.90.090 Annual report.

The commission shall submit an annual report and workplan to the city council no later than September 1st of each year.

Attendance records of members shall be included as part of the annual report."

SECTION 12. Section 2.95.090 of said code (Northwest Commission) is amended to read:

"2.95.090 Annual report.

The commission shall submit an annual report and workplan to the city council no later than September 1st of each year.

Attendance records of members shall be included as part of the annual report."

SECTION 13. Section 2.98.090 of said code (Parking Meter Zones Advisory Commissions) is amended to read:

"2.98.090 Annual report.

Each commission shall submit an annual report and workplan

to the city council no later than September 1st of each year.
Attendance records of members shall be included as part of the
annual report."

SECTION 14. Section 2.100.090 of said code (Recreation and Parks
Commission) is amended to read:

"2.100.090 Annual report.

The commission shall submit an annual report and workplan to
the city council no later than September 1st of each year.
Attendance records of members shall be included as part of the
annual report."

SECTION 15. Section 2.105.090 of said code (Planning Commission)
is amended to read:

"2.105.090 Annual report.

The commission shall submit an annual report and workplan to
the city council no later than September 1st of each year.
Attendance records of members shall be included as part of the
annual report."

SECTION 16. Section 2.120.090 of said code (Senior Commission) is
amended to read:

"2.120.090 Annual report.

The commission shall submit an annual report and workplan to
the city council no later than September 1st of each year.
Attendance records of members shall be included as part of the
annual report."

SECTION 17. Section 2.130.090 of said code (South Lake Avenue
Parking Place Commission) is amended to read:

"2.130.090 Annual report.

The commission shall submit an annual report and workplan to the city council no later than September 1st of each year. Attendance records of members shall be included as part of the annual report."

SECTION 18. Section 2.135.090 of said code (Transportation Advisory Commission) is amended to read:

"2.135.090 Annual report.

The commission shall submit an annual report and workplan to the city council no later than September 1st of each year. Attendance records of members shall be included as part of the annual report."

SECTION 19. Section 2.140.090 of said code (Utility Advisory Commission) is amended to read:

"2.140.090 Annual report.

The commission shall submit an annual report and workplan to the city council no later than September 1st of each year. Attendance records of members shall be included as part of the annual report."

SECTION 20. The City Clerk shall certify the adoption of this ordinance and shall cause this ordinance to be published by title and summary.

SECTION 21. This ordinance shall take effect upon its publication by title and summary.

Signed and approved this day of _____, 2003.

Bill Bogaard
Mayor of the City of Pasadena

I HEREBY CERTIFY that the foregoing ordinance was adopted by the City Council of the City of Pasadena at its meeting held the ____ day of _____, 2003, by the following vote:

Ayes:

Noes:

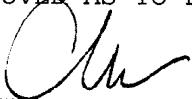
Absent:

Abstain:

Published:

Jane L. Rodriguez, C.M.C.
City Clerk

APPROVED AS TO FORM: 1/29/03



Nicholas George Rodriguez
Assistant City Attorney