

Agenda Report

December 15, 2003

TO: City Council

FROM: City Manager

SUBJECT: Authorize the amendment to contract #18,312 with Stewart and Associates for additional contract services for the expansion of the Water & Power Security/Access Control System to include the Power Plant and Yard facility.

RECOMMENDATION:

It is recommended that the City Council authorize an increase of \$195,000 to contract number 18,312 with Stewart and Associates for a total contract value of \$269,897 to expand the Water and Power Security and Access Control system to include the Power Plant and Yard facility. Competitive bidding is not required pursuant to City Charter Section 1002(F), contracts for professional or unique services.

It is further recommended that to the extent the proposed additional work scope could be considered separate from the original work scope and therefore subject to a competitive selection process, that the City Council exempt the proposed amendment from the competitive selection process pursuant to P.M.C. Section 4.08.049(B), contracts for which the City's best interests are served.

BACKGROUND:

On August 15, 2003, as a result of a competitive selection process, the City entered into contract number 18,312 with Stewart and Associates to provide security related hardware and software, such as Access Control, Closed Circuit Television, and Intrusion Alarming Systems, at the Pasadena Water and Power (PWP) Dispatch Center and at the 150 S. Los Robles Avenue offices. The installation of this equipment will provide, among other things, new access control panels as well as the software to drive the control panels. It will also provide expandability to allow inclusion of other PWP facilities including power substations, power plant and water reservoirs.

During the installation of the equipment at the Dispatch Center, PWP is proposing to install this new level of security at the power plant, and surveillance equipment at the Mountain Ave. PWP Yards facility.

- The Power Plant proposal includes a security surveillance camera system and access control for the facility including the new GT3 and GT4 equipment, and automated access control panels at all automated power gate entrances to the power plant. Included in the proposal is digital video recording of the entire power plant facility. This will provide visual verification of activity at the plant for security and liability issues.
- The Yards proposal is for the installation of a sixteen-camera surveillance system including the same digital recording equipment as at the power plant.

This equipment is being proposed because of its inter-operability with the existing security systems in place in PWP. The goal is to have one system throughout all PWP facilities that has interchangeable hardware and software, similar IT network infrastructure support systems and which will allow the issuance of one, single, multi-use ID badge to employees.

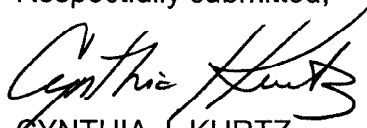
It is in the best interest of the City to procure the proposed additional services from Stewart and Associates. Stewart and Associates were previously selected through a competitive selection process to provide services for the Dispatch Center Security and Access Control system. As result of that work, Stewart and Associates has intimate knowledge of the Water & Power Security/Access control system design and technology infrastructure. In moving forward, this working knowledge will insure continuity of the current system development progress.

FISCAL IMPACT:

Available funds in the amount of \$195,000 for this project have been identified in the following FY04 CIP projects:

1. \$150,000 from FY 2004 Power CIP Appropriation – Project 3178
2. \$30,000 from FY 2002 Power CIP Appropriation – Project 3013
3. \$15,000 from FY 2003 Water CIP Appropriation – Project 1054

Respectfully submitted,




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