

Agenda Report

December 8, 2003

TO: City Council
FROM: City Manager
SUBJECT: **REVISIONS TO ADVISORY COMMISSION OVERSIGHT OF OLD PASADENA PARKING GARAGES**

RECOMMENDATION:

It is recommended that the City Council:

- 1) Revise the role of the Old Pasadena Parking Meter Zone Advisory Commission to reflect the delegation of responsibilities to the Old Pasadena Management District, and;
- 2) Rescind direction to the City Attorney to prepare an ordinance to amend the Pasadena Municipal Code to revise the role of the Old Pasadena Parking Meter Zone Advisory Commission, acknowledging that no such amendment is necessary to enact these particular changes.

BACKGROUND:

In a separate agenda report on tonight's agenda, staff is recommending that the management of the three parking garages in Old Pasadena be transferred to the Old Pasadena Management District (OPMD). In the agreement, all issues involving the operation and management of the garages (e.g. contractors, vendors, standards, and hours of operations) are delegated to the OPMD. The City would retain the authority to establish rates, approve the Annual Operating Budget, approve the Annual Capital Improvement Project Budget, and manage zoning parking zoning credits. The OPMD will be responsible for day-day-operations and management of the garages. The OPMD would also be authorized to act as an advisory body for changes to the recommended Operating and Capital Budgets for the parking garages.

Prior to the assignment of management to the OPMD, the Old Pasadena Parking Meter Zone Advisory Commission served in an advisory role for the parking meters and garages. City Council took action to revise this role on December 9, 2002, when conceptual approval was given to transfer some authority over the

garages to the OPMD. The action taken by City Council included approval of a staff recommendation that the Commission no longer retain review authority over the garages during the course of the agreement with the OPMD. This recommendation was based on the belief that the Old Pasadena OPMD Board and the Commission are, by design, intended to represent the same interests.

Since the December 9 action, the Commission has requested that they be authorized to "oversee the management of the three garages." Staff believes adjustments in the role of the Commission are dictated by the terms of the agreement with the OPMD. However, the Commission could continue to act in an advisory capacity to City Council on those areas of responsibility retained by the City, including rates, and the operating and capital budgets.

The additional action taken by City Council on December 9, 2002, also included direction to the City Attorney to amend the Pasadena Municipal Code (PMC) to reflect the revised role of the Old Pasadena Parking Meter Zone Advisory Commission as a result of the transfer of authority of the garages to the OPMD. No such amendment is necessary however, as the PMC restricts the purpose of the commission to expenditures of revenues from the parking meters and allows the commission to become involved in other matters only when referred by the City Council or by the Director of Public Works and Transportation. Previous advisory oversight over the garages was granted under this provision and can be removed without amendment to the PMC.

FISCAL IMPACT:

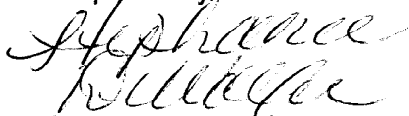
There is no fiscal impact associated with this action.

Respectfully submitted,



Cynthia J. Kurtz
City Manager

Prepared by:



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