

CITY OF PASADENA  
Community Development Commission Minutes  
February 3, 2003 – 6:30 P.M.  
City Hall Council Chamber

REGULAR MEETING

**OPENING:** Chair Bogaard called the regular meeting to order at 8:44 p.m.

**ROLL CALL:**  
Commissioners:

Chair Bill Bogaard  
Vice Chair Paul Little  
Commissioner Victor Gordo  
Commissioner Steve Haderlein  
Commissioner Chris Holden  
Commissioner Steve Madison (Absent)  
Commissioner Joyce Streater  
Commissioner Sidney F. Tyler, Jr.

Staff:

Chief Executive Officer Cynthia Kurtz  
Assistant General Counsel Nicholas Rodriguez  
Secretary Jane L. Rodriguez.

**PUBLIC COMMENT**

No one appeared for public comment.

**APPROVAL OF SUB-RECIPIENT AGREEMENT; \$621,000  
COMMISSION FUNDING ASSISTANCE TO PASADENA  
NEIGHBORHOOD HOUSING SERVICES FOR MORTGAGE  
ASSISTANCE PROGRAM**

**Recommendation of Chief Executive Officer:**

(1) Approve the terms and provisions of the Sub-Recipient between the Pasadena Community Development Commission ("Commission") and Pasadena Neighborhood Housing Services ("PNHS"), pursuant to which the Commission shall provide funding assistance not exceeding \$621,000 to PNHS for implementation of its Mortgage Assistance Program (the "Program") consistent with Attachment A of the agenda report;  
(2) Authorize and direct the Chief Executive Officer of the Commission to execute, and the Secretary to attest, the Sub-Recipient Agreement ("Agreement") and any and all documents necessary to effectuate the terms and provisions of the Agreement, and implementation of the Program; and  
(3) Approve a journal voucher appropriating \$621,000 from the Commission's Fannie Mae American Communities Fund Credit Facility Loan Account (Account No. 810-684120-51204) to the PNHS Mortgage Assistance Program Account (Account No. 810-684120-51322). (Agreement No. CDC-509; Journal Voucher No. 2003-31)

**Recommendation of Northwest Commission:** The staff recommendations for the proposed Program and key terms of the Sub-Recipient Agreement were considered and unanimously approved by the Northwest Commission at its meeting on January 14, 2003.

**Recommendation of Community Development Committee:** The staff recommendations for the proposed Program and key terms of the Sub-Recipient Agreement were agreedized for the

Community Development Committee meeting of January 23, 2003, but no action was taken due to lack of a meeting quorum.

The staff recommendations for the proposed Pasadena Neighborhood Housing Services Mortgage Assistance Program (the "Program") and key terms of the Sub-Recipient Agreement were reviewed and discussed by the Housing Subcommittee at its meeting of November 14, 2002 with no changes recommended.

Mr. Jim Wong, Project Manager, summarized the agenda report and responded to questions.

The following persons spoke in support:

Ms. Patricia Duff Tucker, Pasadena Neighborhood Housing Services (PNHS) Executive Director  
Mr. Ronald Lewis, PNHS Home Ownership Manager  
Mr. James Howard, PNHS Board President

Mr. Richard Bruckner, Director of the Planning and Development Department, discussed the financial status of PNHS and the City staff's work with PNHS regarding its financial operations.

Vice Chair Little commended PNHS for its commitment to the program.

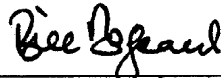
It was moved by Commissioner Holden, seconded by Commissioner Streator, to approve the Chief Executive Officer's recommendation. (Motion unanimously carried) (Absent: Commissioner Madison)

MINUTES APPROVED

October 14, 2002 (Canceled)

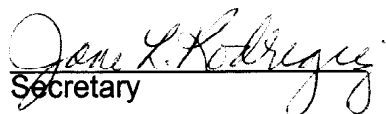
It was moved by Vice Chair Little, seconded by Commissioner Haderlein, to approve the minutes of October 14, 2002, as submitted. (Motion unanimously carried) (Absent: Commissioner Madison)

On order of the Chair, the regular meeting of the Community Development Commission adjourned at 9:06 p.m.



Bill Bogaard, Chair  
Community Development Commission

ATTEST:



Jane L. Rodriguez  
Secretary

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