

PROGRAMS, DEPARTMENTS OR GROUPS AFFECTED:

The ordinance will affect staff working in the Public Works and Transportation Department and staffing the Recreation and Parks Commission and the Transportation Advisory Commission.

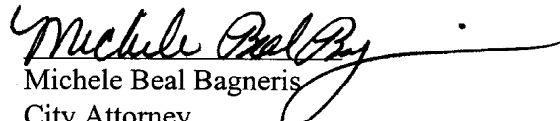
FISCAL IMPLICATIONS:

The fiscal impact of this change is estimated to be \$149,000 annually, including salary benefits and associated personnel costs related to creating a new FTE in the classification of Director of Transportation. No additional appropriations are required for FY 2002. The adopted FY 2003 budget will be amended to reflect the additional appropriations and the new organizational structure.

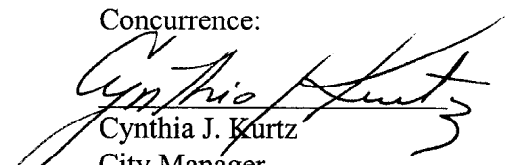
POLICY CHANGE:

This amendment does not represent a policy change, but is rather reflective of the City Council's ongoing efforts to ensure that city departments function in the most efficient manner possible.

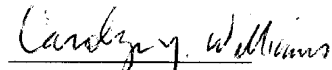
Respectfully submitted,


Michele Beal Bagneris
City Attorney

Concurrence:


Cynthia J. Kurtz
City Manager

Prepared by:


Carolyn Y. Williams
Asst. City Attorney

Introduced by _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF PASADENA AMENDING CHAPTER 2.300 AND
ADDING A NEW CHAPTER 2.303 TO THE PASADENA MUNICIPAL CODE,
SPLITTING THE PUBLIC WORKS AND TRANSPORTATION DEPARTMENT
INTO TWO SEPARATE DEPARTMENTS**

The People of the City of Pasadena ordain as follows:

SECTION 1. Pasadena Municipal Code, Chapter 2.300 ("Public Works and
Transportation Department") is amended to read:

"Chapter 2.300

PUBLIC WORKS DEPARTMENT

Sections:

2.300.010 Created-Direction.
2.300.010 Department functions.
2.300.020 Special designations.

2.300.010 Created-Direction.

There is created a functional unit of city government known as the public works department, under the general administration of the city manager, which shall be under the direction and control of the director of public works.

2.300.010 Department functions.

The department shall:

- A. Construct and maintain all public streets, street lights, storm drains, sewers, traffic signals, alleys, rights-of-way, park improvements and facilities; control the temporary occupation or use thereof; and inspect work not performed by the city;
- B. Provide staff support to the recreation and parks commission and other commissions or committees related to public works projects;
- C. Perform all civil engineering, excluding traffic and transportation engineering, for the

city as directed by the city manager;

D. Manage the city's solid waste collection operation and administer solid waste disposal and recycling strategies;

E. Perform all duties imposed on the city engineer by the assessment acts and procedures of the state or of the city;

F. Prepare or review and approve all legal descriptions involving transactions related to the city's acquisition or disposal of interests in land, or related to zone changes, and subdivision approvals;

G. Plan, develop, operate and maintain all parks, park areas, the grounds in the civic center, the grounds of the public library and all branch libraries, and such city-owned property as shall be provided by ordinance or as directed by the city manager;

H. Plant, maintain and remove trees and shrubs within all public street rights-of-way, public parks, and such other landscaping as the city shall place in city median strips, public squares and similar public areas;

I. Manage the Arroyo Seco, including Hahamongna, Brookside Park and the Lower Arroyo, and provide administrative coordination of programs involving the Rose Bowl Operating Company, the Rose Bowl Aquatics Center, and other major activities in the Arroyo; and,

J. Perform all duties of the city engineer, and such other related duties as shall be required by law, ordinance or the city manager.

2.300.030 Special designation.

Whenever a statute, rule or regulation, or any city ordinance, resolution or motion imposes a duty upon the "director of parks," or the "city engineer," or similar designation, the duty shall be performed by the director of public works, unless exceptions are contained in this

chapter.”

SECTION 2. The Pasadena Municipal Code is amended to add a new Chapter 2.303 to read:

“Chapter 2.303

TRANSPORTATION DEPARTMENT

Sections:

- 2.303.010 Created-Direction.**
- 2.303.020 Department functions.**
- 2.303.030 Special designation.**

2.303.010 Created-Direction.

There is created a functional unit of city government known as the transportation department, under the general administration of the city manager, which shall be under the direction and control of the director of transportation.

2.303.020 Department functions.

The department shall:

- A. Operate traffic signals, traffic control signs, markings and other traffic control devices under the city’s jurisdiction;
- B. Manage the operation of all on-street parking, off-street parking facilities, and administer related parking functions, including staff support to various parking districts;
- C. Conduct transportation planning and oversee transportation development throughout the city;
- D. Perform transportation and traffic engineering for the city as directed by the city manager;
- E. Conduct the traffic analyses for the environmental review process and all city projects;

F. Administer transit services throughout the city; and,

G. Provide staff support to the transportation advisory commission and other commissions or committees related to transit or transportation activities throughout the city.

2.303.030 Special designation.

Whenever a statute, rule or regulation, or any city ordinance, resolution or motion imposes a duty upon the "traffic engineer," or similar designation, the duty shall be performed by the director of transportation, unless exceptions are contained in this chapter."

SECTION 3. This ordinance shall take effect upon the date of its publication.

Signed and approved this _____ day of _____ 2002.

Bill Bogaard
Mayor of the City of Pasadena

I HEREBY CERTIFY that the foregoing ordinance was adopted by the City Council of the City of Pasadena at its meeting of _____, 2002, by the following vote:

AYES:

NOES:

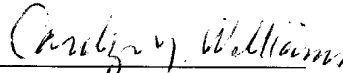
ABSENT:

ABSTAIN:

Published:

Jane Rodriguez
City Clerk

APPROVED AS TO FORM:



Carolyn Y. Williams
Asst. City Attorney