

# Agenda Report

**TO:** City Council  
**FROM:** City Manager  
**SUBJECT:** City Hall Seismic Retrofit Project

**DATE:** September 30, 2002

## RECOMMENDATION

This is an informational report only.

## CITY HALL RESTORATION OVERSIGHT COMMITTEE RECOMMENDATION

The Oversight Committee recommended amending the construction change order approval process so that City Council will approve major time delays associated with change orders that impact critical milestones based on the recommendation of the City Hall Restoration Oversight Committee and staff. This change has been incorporated into the management plan.

## BACKGROUND

The objective of this informational report on the City Hall Seismic Retrofit Project is to provide an overview on how the City's project team will meet the project goals and objectives. Staff is committed to the delivery of this project on schedule, on budget and consistent with the approved scope of work. Attached is a summary of how staff plans to administer the project, manage risk issues, engage consultants, and identify and meet critical milestones. Additionally, the work plan for this fiscal year is also outlined.

The City Council has approved the following project goals and objectives:

- Protect the Historic Pasadena City Hall from future seismic events
- Rehabilitate and preserve the character of the historic structure
- Meet the requirements of the Secretary of the Interior Standards for Rehabilitation of Historic Structures
- Ensure the life safety of workers, occupants and public patrons
- Bring the building's exterior and interior up to current code standards

Staff will complete the project on schedule; on budget; and consistent with City Council approved scope of work through the implementation of these goals and objectives as well as the project technical objectives of:

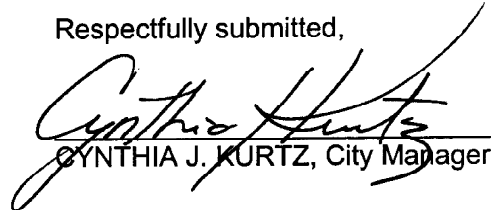
- Bringing the best in isolator technology to the project
- Minimizing construction time and disruption by providing City services to city staff and public patrons
- Selecting qualified, responsive and responsible contractor and consultants

The City Hall Seismic Retrofit Project Implementation Report (Attachment 1) outlines how the City will manage the project, publicize the project, address change order issues, and manage risk issues. The report also highlights the fiscal year 2003 work plan and project cash flow requirement for the project. The report also contains an updated scope of work description, updated budget component, approved funding plan and City Hall Restoration Oversight Committee recommendation of September 24, 2002.

#### **FISCAL IMPACT**

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Respectfully submitted,



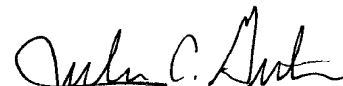
CYNTHIA J. KURTZ, City Manager

Prepared by:



SEGUN ABEGUNRIN, Acting City Architect  
Department of Public Works

Approved by:



JULIE A. GUTIEREZ, Director  
Department of Public Works