

# Agenda Report

TO: CITY COUNCIL

DATE: September 23, 2002

FROM: CITY MANAGER

SUBJECT: Purchase of Three New 1-Ton Extended Cab Pickup Trucks

## Recommendation:

It is recommended that the City Council: i) accept the bid dated August 17, 2002 submitted by Thorson Motor Center, in response to specifications for the purchase of three new 1-Ton Extended Cab Four Door Pickup Trucks; ii) reject all other bids and; iii) authorize the purchasing Administrator to issue a purchase order contract to Thorson Motor Center, in an amount not to exceed \$ 80,553.00.

## Background:

The Power Delivery Business Unit of the Water and Power Department operates pickup trucks that support construction and maintenance crews by transporting materials and personnel during normal and emergency operations in servicing the City's overhead power distribution systems. The proposed purchase of the three new 1-ton trucks is to replace the three trucks currently in use by the Department (condition report attached). These vehicles are subjected to regular heavy loading and severe operating conditions, in providing services to customers in the construction and maintenance of various overhead power facilities. The three trucks being replaced range from 9 to 11 years in age and collectively have accumulated a combined mileage in excess of 250,000 miles. Consequently, the trucks have decreased in reliability and are no longer economical to operate and maintain.

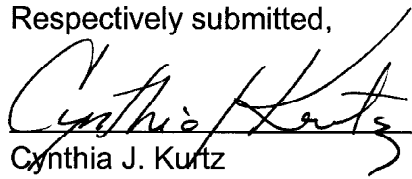
A Notice Inviting Bids was published on August 8, 2002. In addition, specifications were mailed to nine dealers on the Purchasing Division's vendor list and posted on the City's web page. One responsive bid was received and opened in the City Clerk's office on August 20, 2002.

The bid submitted by Thorson Motor Center was the lowest responsive bid to the requirements of the specifications. Based on this, staff recommends that the City Council authorize the Purchasing Administrator to issue a purchase order contract to Thorson Motor Center.

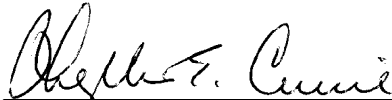
Fiscal Impact:

Sufficient funds are available in the Water and Power Department's Power Delivery Business Unit, FY2003 budget account 8505-401-843210-00-0392-00000 as designated for Overhead Power Distribution automotive equipment.


Respectively submitted,

  
Cynthia J. Kurtz  
City Manager

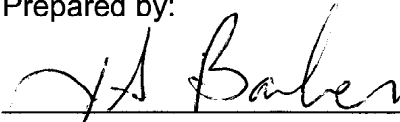
Approved by:

  
Phyllis E. Currie  
General Manager  
Water and Power Department

Reviewed by:

  
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Water and Power Department

Prepared by:

  
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Overhead Distribution Supervisor  
Water and Power Department

Attachment