

# Agenda Report

**TO:** City Council **DATE:** May 6, 2002  
**THROUGH:** Finance Committee  
**FROM:** CITY MANAGER  
**SUBJECT:** Amendments to the FY 2002 Capital Improvement Program Budget

## RECOMMENDATION

It is recommended that the City Council approve a journal voucher amending four projects in the Fiscal Year 2002 Capital Improvement Program as detailed in Attachment A.

## BACKGROUND

As a part of the process to update changes to the Capital Improvement Program (CIP) budget, the Public Works and Transportation Department has completed a report detailing necessary budget adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes for the projects are listed below and must be recognized through the City's journal voucher process to formalize the changes. These changes are summarized in Attachment A.

1. **Canopy Coverage to All Existing Fuel Islands (71123)** – This project was created in FY 2000 to provide for canopy covers and lighting at existing City-owned fuel islands at the City Yards, Police Department, Fire Station #33, and Civil Defense Center to meet State and Federal Regulations to protect the storm drain system according to the National Pollutant Discharge Elimination System (NPDES) regulations. The project budget is \$140,000. Due to new building code standards, an additional appropriation of \$70,000 is needed in order to complete this project. Since the Police Department's and the City Yard's fuel islands are located next to the Hale Building and the Fleet

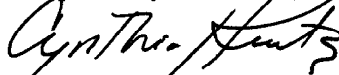
Building, new building code standards now require the windows in those buildings to be fire rated to protect the inhabitants in case of an explosion at the fuel island. Staff requests an additional appropriation of \$70,000 of Sewer Funds so that this project can be completed.

2. **Memorial Park – Implement Master Plan (78453)** – This project includes future improvements necessary to implement the Memorial Park Master Plan. The Proposition A (Parks) funds appropriated to this project are over-stated by \$5,690 due to an administrative error. The Proposition A (Parks) funds for this project should total \$19,227.
3. **Central Park – Implement Master Plan (78461)** – This project includes future improvements necessary to implement the Central Park Master Plan. Through an administrative error \$25,200 in Proposition A (Parks) funds was erroneously appropriated to this project. The money was correctly appropriated and spent on the *Central Park – New Playground* project. These Proposition A (Parks) funds needs to be removed from this project to correct this error.
4. **Lower Arroyo Master Plan Implementation (70120)** - This project has \$358,000 of Proposition A (Parks) appropriated to it. After comparing the City's records with the County's records, it was determined that the amount of Proposition A (Parks) funds available for this project totals \$655,000. An appropriation of \$297,000 of Proposition A (Parks) funds to this project will bring the funding to the correct level. In addition, this appropriation will increase the total budget of the project to allow for the implementation of additional components of the Lower Arroyo Master Plan. Once the Arroyo Seco Master Plan is adopted, estimates for the individual components will be completed and the actual total cost of this project identified.

## FISCAL IMPACT

The cumulative effect of these recommendations will increase the FY 2002 - 2006 CIP budget by \$336,110 (see Attachment A).

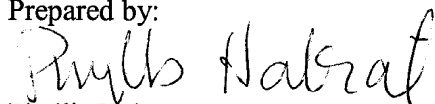
Respectfully submitted,



CYNTHIA J. KURTZ

City Manager

Prepared by:

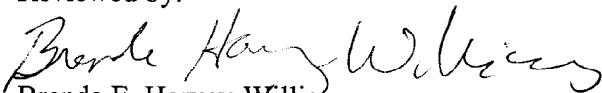


Phyllis Habrat, Management Analyst

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Public Works and Transportation Department

Reviewed by:

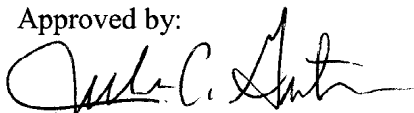


Brenda E. Harvey-Williams

Finance and Management Services Administrator

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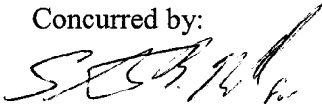
Approved by:



Julie A. Gutierrez, Acting Director

Public Works and Transportation Department

Concurred by:



Jay M. Goldstone, Director of Finance