

Agenda Report

TO: City Council

DATE: March 11, 2002

THROUGH: Finance Committee

FROM: City Manager

SUBJECT: Amendments to Sixteen Capital Improvement Program Projects.

RECOMMENDATION:

It is recommended that the City Council:

1. Amend sixteen Capital Improvement Program (CIP) projects.
2. Approve a journal voucher amending the said sixteen Capital Improvement Program projects as detailed in Attachment A.

BACKGROUND:

As a part of the process to update changes to the Capital Improvement Program (CIP) budget, the Public Works and Transportation Department has completed a report detailing necessary budget adjustments. The budget adjustments are necessitated due to changes in the status of various capital projects. The budgetary changes for the projects are listed below and must be recognized through the City's journal voucher process to formalize the changes. These changes are summarized in Attachment A.

1. Land Management System Replacement (71893)

This project provided for the upgrade of the City's land management system, including conversion of existing data from the previous land management system. Data conversion on this project was extremely challenging and ITSD support cost were higher than anticipated. The budget on this project was \$604,355; Total expenditures were \$610,712. The project was completed in FY 2000. Building Services Funds in the amount of \$6,357 are needed to close this project.

2. Holly Street Garage Seismic Upgrade and Structural Maintenance (72902)

This project provided for seismic retrofitting of the Holly Street Parking Structure. Miscellaneous construction costs were higher than anticipated, causing the total project cost to be \$720,648, which is \$30,408 over budget. The project was completed in FY 1997. An appropriation of \$30,408 in Civic Center Parking Meter Funds will allow this project to be closed.

3. Jackie Robinson Center – Replace HVAC System (71117)

This project provided for complete replacement of the Jackie Robinson Center HVAC system as well as reinforcement and replacement of portions of the roof where the system is located. Originally, the City was notified that it would receive \$200,000 in State Funds (PVEA) to complete this project and this amount was appropriated to the project. However, the actual amount awarded to the city was \$180,000. The total project cost was \$196,932, which is \$16,932 over the awarded amount. In addition, expenses totaling \$11,184 were disallowed by the State because city employees were used to construct this project and not a contractor. City employees were considered a normal operating expense. The project was completed in FY 1999. An appropriation of \$28,116 in Building Maintenance Funds will allow this project to be closed.

4. Hasting Branch Library – Replace HVAC System (71805)

This project provided for the complete replacement of the Hastings Branch Library HVAC system with a state-of-the-art energy efficient system, as well as repairs to the roof where the system is located. During the construction of this project, the scope was expanded to include minor repairs to the restroom located directly below this portion of the roof. The total cost of this project was \$116,526, which is \$1,526 over budget. The project was completed in FY 1999. An appropriation of \$1,526 in Building Maintenance Funds will allow this project to be closed.

5. Lincoln Avenue – Phase III – Orange Grove Boulevard to 300' North (73728)

This project provided for the widening and reconstruction of the roadway, curbs, gutters, sidewalks, and drive aprons as well as the installation of the street lighting system on Lincoln Avenue. Phase III involved the realignment of the roadway at Orange Grove Boulevard to improve traffic flow and safety. The total estimated cost of this project was \$427,833. The project was funded initially with \$365,333 in Gas Tax, and in FY 1992, \$62,500 in Federal Aide Urban (FAU) funds administered by CALTRANS was appropriated in error. This error was caught after the project was completed and the FAU funds were replaced with \$62,500 in Gas Tax. Gas Tax can only be used the year the expenses occurred and the transfer was done after the fact. The total project cost was \$394,014. The project was completed in FY 1993. An appropriation of \$28,681 in Commercial Development Fees will allow this project to be closed and the \$62,500 in Gas Tax can be returned to fund balance.

6. Install Traffic Signals – New York Drive at Eaton Canyon (75715)

This project provided for the installation of a traffic signal at New York Drive and Eaton Canyon Drive. Originally, this was going to be a joint project between the City of Pasadena and Los Angeles County. Federal Surface Transportation Program (STP) funds were appropriated to cover the City's share of the expenses. Los Angeles County took the lead on the project and the City's funds were transferred directly to the County to cover expenses. Staff had begun preliminary design work prior to the transfer. Due to the extensive application procedures in applying for STP, it is to the City's advantage to absorb these costs. The project was completed in FY 2001. An appropriation of \$1,703 in Commercial Development Fees will cover these charges and close this project.

7. La Pintoresca – Replace Existing Playground Equipment (78789)

This project provided for the installation of a new climber and a junior whirl in the playground. The original scope of the project was expanded to make the park ADA accessible, which included new asphalt walkways and replacing the sand in the playground with wood chips. In addition, the community selected a new play structure rather than replacing the existing equipment. As a result, the playground had to be reconfigured to fit the new equipment into the existing area and to comply with new safety fall zone requirements. The total cost was \$50,795, which was \$10,795 over budget. The project was completed in FY 1999. An appropriation of \$10,795 in Residential Development Fees will allow this project to be closed.

8. Central Park – Renovation of Fountain (78487)

This project provided for the renovation of the historical horse/dog fountain in Central Park. The cost of restoring the fountain was higher than anticipated. The total cost was \$16,552, which was \$6,098 over budget. The project was completed in FY 1992. An

appropriation of \$6,098 in Residential Development Fees will allow this project to be closed.

9. Central Park – New Playground (78735)

This project provided for the construction of a new children's play area that was designed by an artist under the direction of the Cultural Planning Division. The original design for the play area was the "reptile play sculpture". This design was later rejected and a new design was selected. Administrative cost were higher than anticipated because the process of selecting an artist and reviewing plans had to be done a second time. The project was completed in FY 2001, and the total cost of this project was \$105,164, which is \$11,560 over budget. An appropriation of \$11,560 in Residential Development Fees will allow this project to be closed.

10. Park improvements – ADA Compliance (Phase I – IV) (78776)

This project brought park improvements, throughout the City, into compliance with the American With Disabilities Act (ADA). The project included ADA improvements to twelve City parks and was done in four phases. Because of the number of parks involved, each phase consisted of several small projects in various parks. Due to the number of small, spread out projects, support costs for design, contract administration and inspection activities were higher than anticipated and not covered under Proposition A (Parks), which was a major funding source for this project. The project was completed in FY 2001, and the total cost of this project was \$311,152, which was \$87,890 over budget. An appropriation of \$87,890 in Residential Development Fees will allow this project to be closed.

11. Jefferson Park – Picnic Area Renovation and Expansion (78230)

This project provided for the renovation of the Jefferson Park Picnic area including replacing the asphalt paving under the oak trees with porous paving, relocating the barbeques and expanding the existing picnic area. Bids for construction were higher than expected. The project was completed in FY 1995, and the total project cost was \$61,069, which was \$5,059 over budget. An appropriation of \$5,059 in Residential Development Fees will allow this project to be closed.

12. Villa Parke – New Picnic Area (78487)

This project provided for the construction of the new picnic area at Villa-Parke. Construction costs were higher than expected. The project was completed in FY 1995, and the total project cost was \$32,358, which was \$2,358 over budget. An appropriation of \$2,358 in Residential Development Fees will allow this project to be closed.

13. Victory Park Lighting (78503)

This project provided for lighting the westerly portion of the east (Pasadena High School) parking lot of Victory Park. As part of the City's Proposition A (Parks) – 1992 allotment, \$31,725 was appropriated to this project. The project was later denied this funding, and this money was freed up for another project. However, at this point, the construction of this project had already begun. The project was completed in FY 1995. An appropriation of \$18,812 in General Fund will allow this project to be closed.

14. Lower Arroyo Master Plan Implementation (70120)

This project provides for the implementation of projects from the Lower Arroyo Master Plan. Based on preliminary estimates, the CIP shows an appropriation in Proposition A (Parks) funds in the amount of \$358,000 to this project. This city actually was awarded \$715,000 in Proposition A (Parks) funds. An appropriation of \$357,000 in Proposition A (Parks) funds will correct this error.

15. Hahamongna Watershed Park – Implement Master Plan (77565)

This project provides for the implementation of improvements as identified in the Master Plan for Hahamongna Watershed Park. Based on preliminary estimates, the CIP shows an appropriation in Proposition A (Parks) funds in the amount of \$2,231,655 to this project. This city actually was awarded \$2,351,900 in Proposition A (Parks) funds. An appropriation of \$120,245 in Proposition A (Parks) funds will correct this error.

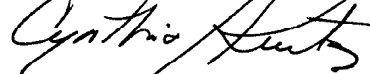
16. Brookside Park – Restroom Renovation – Phase I (78610)

This project provided for the remodeling of and existing restroom on the right field side of the center ball diamond and the construction of a new restroom at Jackie Robinson Field. The project estimates on the remodeling of the existing restroom included repairing a leaky roof. However, when the roof was actually removed, there was severe wood rot and the cost of repairing the roof cost was more than expected. The project was completed in FY 1999, and the total project cost was \$354,620, which was \$22,759 over budget. An appropriation of \$22,759 in Residential Development Fees will allow this project to be closed.

FISCAL IMPACT:

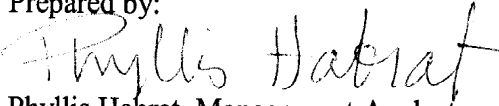
The net impact of the above amendments represents \$481,897 in prior year appropriations for the FY 2002 Capital Improvement Program.

Respectfully submitted,



CYNTHIA J. KURTZ
City Manager

Prepared by:



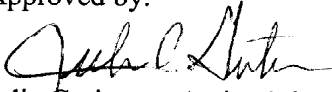
Phyllis Habrat, Management Analyst
Finance and Management Services Division
Public Works and Transportation Department

Reviewed by:



Brenda E. Harvey-Williams
Finance and Management Services Administrator
Public Works and Transportation Department

Approved by:



Julie Gutierrez, Acting Director
Public Works and Transportation Department

Concurred by:



Jay M. Goldstone, Director of Finance
