

Agenda Report

To: CITY COUNCIL **DATE:** January 28, 2002

FROM: CITY MANAGER

SUBJECT: Purchase Order Contract to Provide Labor and Materials for the Interior Modifications to Four Fourteen-Foot Cable Splicing Vans

RECOMMENDATION

It is recommended that the City Council: i) accept the bid dated January 2, 2002, submitted by Master Body Works, Inc. in response to specifications for the modifications to four cable splicing vans for the Water and Power Department, ii) and authorize the issuance of a purchase order contract to Master Body Works, Inc. in an amount not to exceed \$178,027.

BACKGROUND:

In March 2001, Council approved the purchase of four heavy-duty step vans. Once properly outfitted and modified accordingly, these vans are used for installation, splicing and maintenance of the City's underground power and distribution systems for new primary and secondary services to homes and businesses. The step vans are special duty trucks that require unique modifications, which include, heavy-duty cabinets, lighting, generators and specialized safety equipment. These modifications will adapt the vans to provide the specialized, long-term service to the City and facilitate the senior cable splicers in the performance of their jobs in a safe and efficient manner. The new vehicles, with the prescribed modifications, will meet all U.S. Department of Transportation (D.O.T.) standards established for these types of work vehicles.

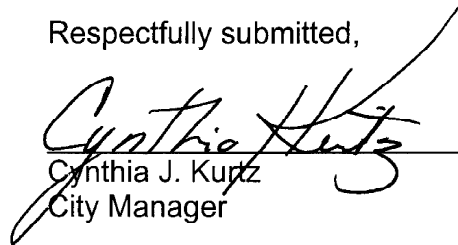
On December 13, 2001, Notices Inviting Bids were published in *The Pasadena Journal* and posted on the City's web page for the modification of four step vans. In addition, specifications were sent to three businesses on the Purchasing Division's vendor list to professional fabricators that provide specialized build outs to these types of vehicles. Only one bid was received and opened in the City Clerk's Office, on January 2, 2002.

The bid from Master Body, Inc. to complete the modifications to the four step vans for a total of \$41,415 per van is responsive to the bid specifications. Therefore, it is recommended that Master Body, Inc. be awarded the purchase order for modifying the four step vans in an amount not to exceed \$178,027.

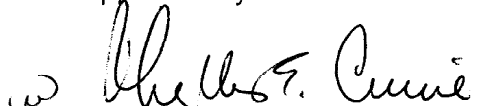
FISCAL IMPACT

Sufficient funds are available for the step van modifications in account 8505-401-843220-0384.

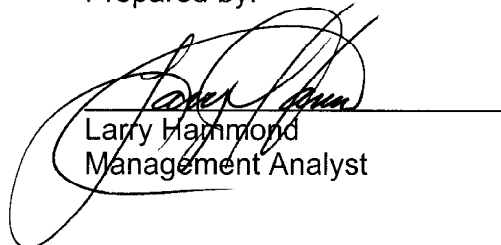
Respectfully submitted,


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