

# Agenda Report

To: City Council  
From: City Manager

January 14, 2002

Subject: Authorization to enter into a contract with the Heritage Clinic (formerly known as the Center for Aging Resources), a California non-profit corporation to operate the Elder Abuse Outreach and Advocacy Program.

## **RECOMMENDATION**

It is recommended that the City Council:

- 1) Authorize the City Manager to enter into a contract with the Heritage Clinic in an amount not to exceed \$85,000 without competitive bidding pursuant to City Charter 1002 (F) contracts for professional or unique services, to operate the Elder Abuse Outreach and Advocacy Program, and;
- 2) Grant the proposed contract an exemption from the competitive selection process of the Affirmative Action in Contracting Ordinance, pursuant to Section 4.09.060 (C), contracts for which the City's best interests are served.

## **BACKGROUND**

In November of 1999 the City, pursuant to an Office of Criminal Justice Planning grant, entered into an operating agreement with the Center for Aging Resources to provide services to Pasadena senior citizens who are victims or potential victims of crime.

The Police Department and the Heritage Clinic, under an Office of Criminal Justice Planning grant have conducted business under an operational agreement only. A recent audit conducted by the Office of Criminal Justice Planning revealed that a formal contract is required under Office of Criminal Justice Planning guidelines. This contract, if approved, shall become effective retroactively to June 1, 2001 through May 31, 2002.

These services include, but are not limited to: (1) review of all police reports involving crimes against seniors, (2) review of all referral cases to the Police Department from the Los Angeles County office of Adult Protective Services, (3) coordination of individual cases by victim specialists, (4) critical incident stress debriefing for victims and family members, (5) coordination of monthly Elder Abuse Task Force meetings and (6) ongoing outreach to "at

risk” elders as a crime prevention measure.

During the 2000-2001 fiscal year CFAR’s Elder Abuse Advocacy and Outreach Program processed 52 cases involving senior citizen victims that were referred by the Police Department. The Heritage Clinic provided the above-mentioned services as an enhancement to the Police Department’s investigative and prosecutorial efforts.

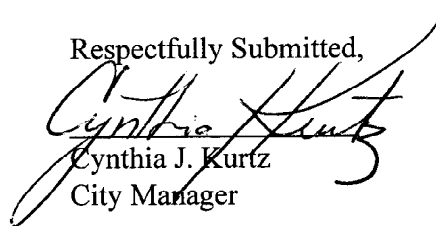
The City could undertake a competitive selection process to identify other potential service providers. There are several reasons why it is in the City’s best interests to continue to utilize the services of the Heritage Clinic. The clinic makes an in-kind contribution, as required by the Office of Criminal Justice Planning guidelines, by providing local office and meeting locations as well as local psychological counseling to senior victims and potential victims. They also provide professional and clerical staff to oversee the program and maintain the program records. This public/private partnership serves to bridge the gap in services necessary for senior victims of crimes.

#### **FISCAL IMPACT**

There is no cost to the City associated with this action. The \$85,000 cost of the contract will be totally reimbursed with Office of Criminal Justice Planning grant. In addition, the City will receive \$5,000 to cover its administrative costs.

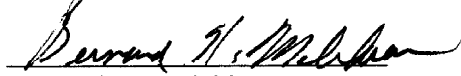
The Heritage Clinic is not reimbursed for its expenses until the City receives reimbursement from the State.

Respectfully Submitted,




Cynthia J. Kurtz  
City Manager

Approved:



Bernard K. Melekian  
Chief of Police

Reviewed by:



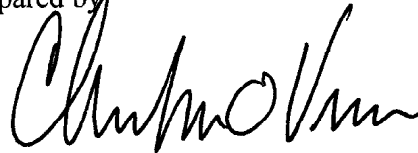
Jay M. Goldstone  
Director of Finance

Reviewed by:



Frank Rhemrev  
Assistant City Attorney

Prepared by



Christopher O. Vicino, Commander  
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