



Agenda Report

TO: CITY COUNCIL

DATE: December 16, 2002

FROM: CITY ATTORNEY

SUBJECT: REVISION OF DESIGNATED CITY OFFICIALS AND EMPLOYEES
REQUIRED TO FILE CONFLICT OF INTEREST STATEMENTS

RECOMMENDATION:

It is recommended that the City Council adopt a resolution updating those who will be required to file conflict of interest statements. These revisions reflect changes in Departments, positions, titles and duties which have occurred since the last revision in January, 2001.

BACKGROUND:

On February 24, 1984, the Board of Directors adopted Resolution No. 5069 adopting the model Conflict of Interest Code as promulgated by the California Fair Political Practices Commission (FPPC). In addition to its substantive reporting requirements, the Resolution contains two appendices. Appendix A is a list of employees, commissioners and consultants who must file reports under the Conflict of Interest Code along with the disclosure category assigned to each employee based on the type of duties that an individual performs. Appendix B contains a detailed description of the fifteen disclosure categories and the specific FPPC reports which must be filed by persons in each category.

Appendix A was last revised in January, 2001. Since that time, changes in departmental organization, classifications and job duties have occurred. To forestall any confusion about which employees, commissioners and consultants are required to file conflict of interest statements, the attached Resolution enacts a new Appendix A which comports with the classifications, organization and job titles currently in use. Additionally, State law requires that the City's Conflict of Interest Code be updated at this time.

No employees who were previously required to file conflict of interest statements have been exempted from doing so in this revision. Several newly created or expanded positions have been added to the list. Updates were made to Appendix B based upon

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positions have been added to the list. Updates were made to Appendix B based upon changes in the law regarding reporting requirements.

FISCAL IMPACT:

No appreciable impact is anticipated.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michele Beal Bagneris". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Michele Beal Bagneris, City Attorney

Attachments: Proposed Resolution
Conflict of Interest Code Appendix A (proposed)
Appendix B (proposed)