

# Agenda Report

February 5, 2001

**To:** City Council

**From:** City Manager

**Subject:** Authorization to Enter into a Contract with General Pump Company, Inc., to Provide Labor and Materials for Deep Well and Pump Maintenance for an Amount Not To Exceed \$350,000 for the Water and Power Department, Specification WD-00-03

## RECOMMENDATION

It is recommended that the City Council:

- (i) Accept the bid dated January 15, 2001 submitted by General Pump Company, Inc., in response to Specification WD-00-03 for providing labor and materials for Deep Well and Pump Maintenance for Pasadena Water and Power;
- (ii) Reject all other bids; and
- (iii) Authorize the General Manager of the Water and Power Department to enter into such contract, not to exceed \$350,000 annually as is required.

## BACKGROUND

Specification WD-00-03 provides for an annual contract for repair and maintenance work on wells and pumping equipment for the Water and Power Department. In addition to fifteen operating wells, which provide approximately 40% of the City's water supply, there are numerous pumps throughout the water system which must be maintained and, on occasion, repaired or replaced. Much of the work is very specialized and beyond the expertise of the Department's own forces. When failure of any of these facilities occurs, timely repair is essential and the annual contract provides an efficient means for completing this work.

The Notice Inviting Bids for Specification WD-00-03 was published in the Pasadena Star News on January 9, 2001. In response to the Notice Inviting Bids, three contractors received the Specification. Bids were received from the three contractors as follows:

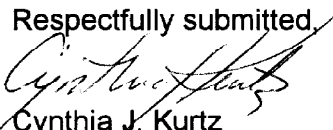
<u>Bidders</u>	<u>Total Weighted Bid Price</u>
General Pump Company, Inc.	\$ 95,800.00
Beylik Drilling, Inc.	\$114,950.00
Layne Christensen Company, Inc.	\$146,700.00

General Pump Company, Inc., is the lowest responsive bidder and complies in all respects with the requirements of the Specification. Staff recommends that the City Council award a contract to General Pump Company, Inc. for an amount not to exceed \$350,000 per year. The recommended contract amount is based on the Department's expected annual expenditure for this work in the upcoming year.

General Pump Company, Inc. is in compliance with the Competitive Bidding, Affirmative Action in Contracting Ordinances P.M.C. 4.08, and 4.09.

#### **FISCAL IMPACT**

Of the total Deep Well and Pump Maintenance Contract not-to-exceed amount of \$350,000, approximately \$175,000 has been provided for in the Water Division's 2000-2001 Operating Budget, Account 8116-402-881000 and Capital Improvement Program Budget No. 1020. The remaining balance of \$175,000 will be included in the Water Division's Operating and Capital Budgets for FY 2001-2002. It is anticipated that about 50 percent of the contract work will be executed in FY 2000-2001 and the remaining 50 percent will be completed in FY 2001-2002.

Respectfully submitted,  
  
Cynthia J. Kurtz  
City Manager

Prepared by:



Joseph K. Gachiri  
Civil Engineer  
Water and Power Department

Approved by:



Jay Panzica  
Interim General Manager  
Water and Power Department