

# Agenda Report

To: City Council September 17, 2001

From: Public Safety Committee

Subject: APPROPRIATE \$67,200 FROM THE LA IMPACT AND FOOTHILL  
AIR SUPPORT TEAM SPECIAL PROJECT ACCOUNTS TO  
UPGRADE A HELICOPTER MECHANIC POSITION

## **RECOMMENDATION**

It is recommended that the City Council:

Approve a journal voucher appropriating \$33,600 from the LA IMPACT Special Project account fund balance and transfer \$33,600 from Budget Account 402420, Foothill Air Support Team, for a total amount of \$67,200 to Budget Account 402410, LA IMPACT. This will allow the Police Department Helicopter Section to hire an additional helicopter mechanic.

Amend the LA IMPACT budget to add one additional FTE at the Helicopter Mechanic classification.

## **BACKGROUND**

For the past three years the Police Department Helicopter Section has been rebuilding and placing surplus military helicopters into service. This program has placed two aircraft into service with the Police Department for a fraction of the cost of purchasing similarly equipped helicopters. During the past year the Police Department has contracted with the cities of Alhambra, Arcadia, Azusa, Covina, Monrovia, and West Covina for police helicopter patrol. These cities are paying an hourly fee to the City of Pasadena for law enforcement helicopter patrol.

The Police Department currently employs one part-time and two full-time helicopter mechanics. These mechanics are tasked with routine maintenance, scheduled inspections, repairs, component overhaul, and all of the tasks related to refurbishing the helicopters obtained from the military. The Police Department Helicopter Section has had the services of a part-time mechanic, funded through income from LA IMPACT, for the last

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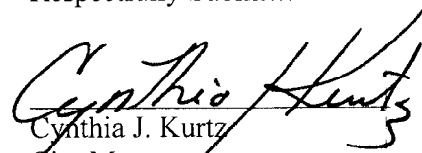
year. The amount of work being done by the helicopter maintenance staff is such that this part-time position needs to be converted into a fulltime position.

The LA IMPACT special project account was established to utilize funds generated as a result of missions flown in support of the Los Angeles Interagency Metropolitan Police Apprehension Crime Taskforce (LA IMPACT). These funds are used to maintain the aircraft flown in support of LA IMPACT missions. The Foothill Air Support special project account was established to utilize funds generated as a result of missions flown in support of participating law enforcement agencies in the San Gabriel Valley. As with the LA IMPACT account, these funds are used to maintain the aircraft flown in support of the Foothill Air Support Team.

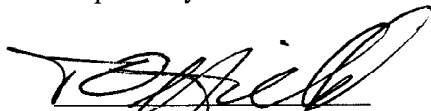
**FISCAL IMPACT**

Approval of this recommendation will increase the appropriation to the LA IMPACT account 402410 by \$67,200. Revenues from the LA IMPACT Fund #6545-104 and funds previously approved in Budget Account 402420, Foothill Air Support Team, will offset this amount. The remaining balance in the LA IMPACT special account fund balance will be \$299,758.

Respectfully Submitted

  
Cynthia J. Kurtz  
City Manager

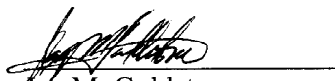
Prepared by:

  
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Helicopter Section

Approved:

  
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Chief of Police

Concur:

  
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Director of Finance