

Agenda Report

October 15, 2001

TO: City Council

FROM: Cynthia J. Kurtz, City Manager

SUBJECT: Adoption of a Resolution Amending the Salary Resolution With Regard to the Classes of Director of Public Works & Transportation and Deputy Director for Transportation

RECOMMENDATION:

It is recommended that the City Council:

- 1) Adopt the attached Resolution amending Exhibit 3.05 of the Salary Resolution to adjust the control rate for the classification of Director of Public Works & Transportation, and amending Exhibit 3.10 of the Salary Resolution to establish the classification and control rate for Deputy Director for Transportation; and,
- 2) Approve a journal voucher allocating funds from the Personnel Services Reserve and the respective unappropriated fund balances to the affected Public Works General Fund and non-General Fund budgets; and amend the Public Works FY2002 operating budget to add one (1.0) FTE in the classification of Deputy Director for Transportation.

BACKGROUND:

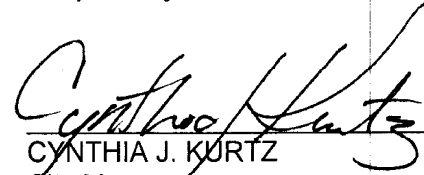
The attached Resolution provides for a control rate adjustment to the 75th percentile for the class of Director of Public Works & Transportation. Staff is currently performing a salary survey for executive committee and other non-represented classifications, and it is anticipated that our recommendations will come to the City Council for action in January 2002. The City is currently recruiting for a Director of Public Works & Transportation, and it is therefore necessary that the control rate adjustment for this class be implemented now to ensure the best qualified candidates are attracted. Salary relationships within the executive committee classifications will be re-established with the implementation of the remaining control rate adjustments in January.

The attached Resolution also creates the new classification of Deputy Director for Transportation. The creation of this new class reflects the increasing complexity and importance of transportation and traffic-related issues in our community, and will allow more focused work in these critical areas.

FISCAL IMPACT:

The fiscal impact is estimated to be \$161,000 on an annual basis. Funds are available in the Personnel Services Reserves and in the unappropriated fund balances to cover the costs of the salary adjustments and benefits.

Respectfully Submitted,


CYNTHIA J. KURTZ
City Manager

Approved:


KARYN S. EZELL
Director of Human Resources

Concurrence:


JAY M. GOLDSTONE
Director of Finance