

Agenda Report

To: CITY COUNCIL **DATE:** March 26, 2001
FROM: CITY MANAGER
SUBJECT: Purchase of One 16-Foot Step Van/Underground Oil Van; Two 16-Foot Step Vans with Split Shaft Air Compressors; and Two 14-Foot Step Vans with Underground Splicers

RECOMMENDATION

It is recommended that the City Council: i) accept the bids dated December 13, 2000, December 19, 2000, and December 20, 2000 submitted by Los Angeles Freightliner, Inc. in response to specifications for the purchase of a total of five specialized step vans for the Water and Power Department, ii) and authorize the Purchasing Administrator to issue a purchase order contract to Los Angeles Freightliner, Inc. in an amount not to exceed \$331,191.

BACKGROUND:

The Water and Power Department needs to replace a total of five special duty vehicles. The vehicles to be replaced range in age between 16 and 22 years old and are no longer economical to maintain. The vans also no longer meet the U.S. Department of Transportation (D.O.T.) standards established for these types of work vehicles. The normal replacement schedule for these vehicles is ten years. The vehicle replacement condition reports are attached.

The types of vehicles to be replaced are as follows:

One 16-Foot Step Van/Underground Oil Van

The underground oil van is use on a daily basis to test oil in high voltage switches in the underground power distribution system. State regulations require that the oil be tested at regular intervals to ensure compliance with state safety requirements.

Two 16-Foot Step Vans with Split Shaft Air Compressors

Compressor vans are essentially a mobile warehouse for Water and Power Department work crews. They store tools and pneumatic equipment that the work crews use while installing water meters; repairing water main breaks and fire hydrants; and repairing and restoring domestic water services.

Two 14-Foot Step Vans with Underground Splicers

Splicing vans are used daily in the construction and maintenance of underground power and distribution systems for new primary and secondary services to homes and businesses.

These special duty vans are on call 24 hours a day and must remain fully functional in case of an emergency. The relative low mileage vis-à-vis the age of the vans that is indicated on the replacement reports does not truly represent the actual workloads required of these vehicles. Typically, work crews travel to a particular worksite and remain at that location for extended periods while work is completed.

On November 16, 2000, three separate Notices Inviting Bids were published in *The Pasadena Journal* and posted on the City's web page for one oil van, two compressor vans and two splicer vans. In addition, specifications were sent to six businesses on the Purchasing Division's vendor list that sell these types of vehicles. Only one bid was received and opened for each type of vehicle, in the City Clerk's Office, on December 13, 2000, December 19, 2000, and December 20, 2000, respectively.

The bid prices are as follows:

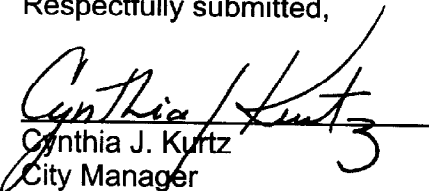
<u>TYPE OF VEHICLE</u>	<u>AMOUNT</u>
One 16-Foot Step Van/Underground Oil Van	\$ 58,444.18
Two 16-Foot Step Vans with Split Shaft Air Compressors	158,023.35
Two 14-Foot Step Vans with Underground Splicers	114,723.35
Total	\$331,190.88

The bid that was submitted by Los Angeles Freightliner, Inc. is the lowest responsive bid meeting the requirements of the specifications. Based on this, it is recommended that the City Council authorize the issuance of a purchase order contract to Los Angeles Freightliner, Inc.


FISCAL IMPACT

This equipment is a budgeted replacement and sufficient funds are available in accounts 8505-843220-0384 and 8505-402-883000-0685.

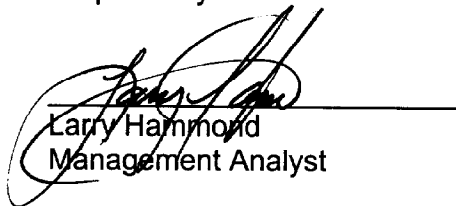
Respectfully submitted,


Cynthia J. Kutz
City Manager

Approved by:


Jay Panzica
Interim General Manager
Water and Power Department

Prepared by:


Larry Hammond
Management Analyst

Attachment