

Agenda Report

TO: CITY COUNCIL March 12, 2001

FROM: CITY MANAGER

SUBJECT: CONTRACT AWARD TO L. BARRIOS & ASSOCIATES, INC. FOR LANDSCAPE MAINTENANCE AT VARIOUS CITY FACILITIES IN LANDSCAPE AREAS I AND II FOR AN AMOUNT NOT TO EXCEED \$110,000.

RECOMMENDATION

It is recommended that City Council:

- 1) Accept the bid for Landscape Maintenance in Areas I and II dated February 2, 2001, submitted by L. Barrios & Associates, Inc., in response to specifications for landscape maintenance at various City facilities, and
- 2) Reject all other bids received, and
- 3) Authorize the City Manager to enter into a contract with L. Barrios & Associates, Inc. for a period of one year for an amount not to exceed \$110,000, and
- 4) Authorize the City Manager to extend the contract for up to two one-year periods provided all prices, terms, and conditions remain unchanged.
- 5) Certify the projects (Landscape Maintenance Areas I and II) to be categorically exempt under Section 21084(a) of the California Environmental Quality Act of 1984 in accordance with Article 19, Section 15301 (Class 1), Subsection (h) of the Guidelines (maintenance of existing landscaping) and authorize the City Clerk to file a Notice of Exemption for the project with the Los Angeles County Clerk.

BACKGROUND

In accordance with Pasadena Municipal Code 4.08.070, the Department of Public Works and Transportation prepared plans and specifications for the subject project, and bids have been requested and received.

This project is the continuation of the maintenance of various types of City landscape facilities by private contractors. The work includes the landscape maintenance of various

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traffic and median islands, branch libraries, and various other City facilities. In total, there are 56 separate City landscape facilities to be maintained.

This project is categorically exempt from the provisions of the California Environmental Quality Act pursuant to Article 19, Section 15301 (Class 1), Subsection (h) of the State of California Environmental Quality Act Guidelines (maintenance of existing landscaping). It is recommended that the City Clerk be authorized to file a Notice of Exemption with the Los Angeles County Clerk.

This project was advertised in the *Pasadena Journal* on January 11, 2001. In addition, a Notice Inviting Bids was sent to 14 minority organizations and 4 trade journals informing them of the project and requesting members of their organizations to submit bids. Sixteen contractors took out bid packages, and of these nine submitted a bid. Four of the nine submittals were from protected class companies.

Bids were opened on February 2, 2001, and are as follows:

	<u>Bidder</u>	<u>Cost Per Month</u>
1.	L. Barrios & Associates, Inc. * (San Dimas)	\$7,825.00
2.	Mariposa Horticultural Enterprises, Inc. * (Irwindale)	\$9,423.00
3.	Procure Professional Landscape Services * (Chino Hills)	\$9,926.24
4.	C L S Landscape Management (Chino)	\$10,749.00
5.	TruGreen Landcare (Orange)	\$12,226.00
6.	Midori Gardens * (Santa Ana)	\$12,886.00
7.	Branch Out Services (South Pasadena)	\$14,728.00
8.	Azteca Landscape * (Pomona)	\$22,753.34
9.	Systems Management, Inc. * (Pasadena)	\$28,321.50

* Protected Class Ownership

The contract for Landscape Maintenance will be set up for a 12-month period as follows:

Base Bid	\$93,900
Contingency Allowance	\$16,100
CONTRACT NOT TO EXCEED	\$110,000

The bid by L. Barrios & Associates, Inc. is the lowest responsive and responsible bid. Therefore, it is recommended that they be awarded the contract for this project. The proposed contract complies with the Affirmative Action in Contracting, Competitive Bidding, and Living Wage Ordinances.

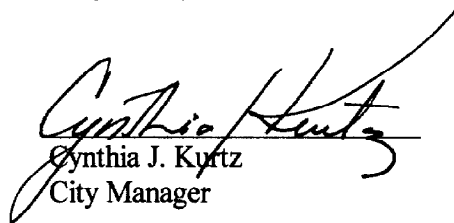
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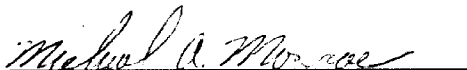
FISCAL IMPACT

Funds for this project (Landscape Maintenance Areas I and II) are included in the approved Operating Budget for Fiscal Year 2001 under budget accounts 765100 and 765400, and will be requested as part of the 2002 operation budget.


Respectfully submitted,


Cynthia J. Kurtz
City Manager

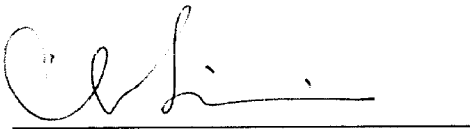
Prepared by:


Michael A. Monroe, Parks Supervisor
Parks and Natural Resources Division

Reviewed by:


Kathleen Woods, Acting Administrator
Parks and Natural Resources Division

Approved by:


C. Bernard Gilpin, Director
Public Works and Transportation Department