

Agenda Report

TO: CITY COUNCIL **DATE:** JULY 9, 2001

FROM: CITY MANAGER

SUBJECT: Authorization to Extend Contract Number 17,378 with Laidlaw Transit Inc., for Transportation Services for Recreational Field Trips Associated with the Human Services, Recreation and Neighborhoods Department Programs, for Three Months (to September 30, 2001)

RECOMMENDATION

It is recommended that the City Council authorize the City Manager to extend Contract Number 17,378 with Laidlaw Transit Inc., for a period of three months (effective July 1, 2001 through September 30, 2001) in an amount not to exceed \$40,000.00, for transportation services for summer recreational field trips. Competitive Bidding is not required pursuant to City Charter Section 1002[F] contracts for professional or unique services.

It is further recommended that the City Council grant the proposed contract an exemption from the Competitive Selection process of the Affirmative Action in Contracting Ordinance pursuant to P.M.C. section 4.090.060[C] contracts for which the City's best interests are served.

BACKGROUND

In February 1997, as the result of a competitive selection process, the City entered into a contract with Embree Bus Inc., to which Laidlaw Transit is the successor, for transportation services for recreational excursions associated with programs of the Human Services, Recreation and Neighborhoods Department such as: Day Camps, Summer Aquatics programs, Youth Sports and the Running Roses Track Program. Laidlaw is a major transportation organization operating in Pasadena. Bus transportation services are scheduled on an as-needed basis for special activities and events throughout the year.

The term of the original contract as specified in the City's request for proposals was for one year. Based upon such factors as Embree's (now Laidlaw's) level of service and competitive pricing, at the conclusion of the first year and for three additional annual terms, staff has requested and secured authorization of City Council to extend the contract for an additional year.

The current contract term expires on June 30, 2001. Staff is herein requesting the approval of City Council to extend the contract for a final term of three months (through September 30, 2001) in

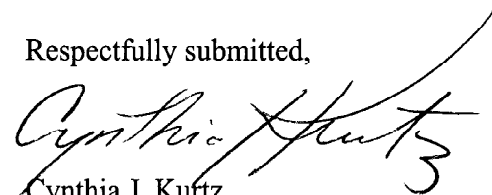
order to ensure transportation services are available for summer recreational activities. During this three-month period, staff will work with the Public Works and Transportation Department to coordinate the contracting and delivery of this service with their overall City transportation contract.

Under the proposed contract Embree will provide service at a cost of \$46 per hour.

FISCAL IMPACT

Funding is provided for in the fiscal year 2002 operating budget in both the Prop A and Prop C accounts 208-763313 and 209-763313 respectively.

Respectfully submitted,



Cynthia J. Kuftz
City Manager

Prepared by:



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Recreation Supervisor

Concurred by:



Lisa Jeffery
Citywide Recreation and Human Services Division Administrator

Approved by:



Patricia A. Lane
Human Services, Recreation and Neighborhoods Department Director